

**Community Vehicle Sub-committee report –
June, 2015**



The key actions since last meeting have all revolved around the negotiations with Easy Transport Manly Warringah Pittwater, Pittwater Council and Transport NSW for the future operation of the service.

Report:

After the visit to the Island by management and board of ETWPM

A meeting was held with SIRA (David Hegarty, Cass Gye and Graeme Crayford) , MWPCT and key PWC staff on 14/5 to discuss:

- Overall future model for service
- PWC leasing of vehicle
- Replacement vehicle options
- Timing for handover

Overall the model seems to be viable for continuing the service with TNSW funding being re-directed to MWPCT who would manage the funding and SIRA can contract to provide the trips and charge MWPCT.

SIRA would need to relinquish the TNSW funding and recommend that it be re-directed to MWPCT. Transport NSW have indicated that this would be a good solution – although we won't get that in writing.

Subsequent to the meeting, SIRA and MWPCT have shared operations manuals, budgets etc. to progress the issue.

Next steps:

1. SIRA and MWPCT to sign a Memorandum of Understanding outlining the intent and overall structure of the proposed arrangement.
2. SIRA to write to Transport NSW formally relinquishing the funding with a recommendation for it to be applied to MWPCT for them to continue the service.
3. SIRA, MWPCT & PWC to continue discussions on timing and operations
4. SIRA drivers will need to comply with the Community Transport Driver Safety Framework including:
 - Undergo a National Criminal History record Check every three years
 - Maintain a satisfactory driving record to be verified every three years
 - Notify SIRA if their licence status changes eg if they no longer have a current NSW Drivers' License applicable to the type of Vehicle provided
 - Pass a health assessment, equivalent to bus and taxi drivers, every three years.

Note, these requirements would apply under the changes in legislation even if SIRA continued to run the service directly under the funding.

Other issues

The other significant issue in May was the reduction in service areas of the island due to the condition of the roads posts the heavy rain making them inaccessible for the vehicle. This situation will remain until PWC performs the required maintenance.

Discussion Items for SIRAC:

Draft letter to TNSW relinquishing funding

Draft MOU with MWPCT

Note- this is a draft MOU as it has also yet to be formally approved by MWPCT board although is has been reviewed by both GM and Board members.

Decision items for SIRAC:

Approval to send:

Letter to TNSW relinquishing funding

Draft MOU with MWPCT