

Community Engagement and Communications

Finance, membership and Insurance

April 2015



Meeting

- A meeting was held on 14 April 2015 to discuss the proposed implementation of an online membership system for SIRA
- Present were: Cass Gye (CG), Bill Gye (BG), Marie Minslow (MM), Hubert van Mierlo (HvM), Iza Foster (IF), Phil Pryor (PP), Ian Laughton-Smith (ILS), Carol Floyd (CF), Emmie Collins (EC)

Discussion

- HvM tabled a paper which included the research done regarding the possibility of the introduction, considerations including concerns raised, benefits, costs, features, online signing of agreements, privacy policy and design of the system.
- CG said there was a great deal of minutiae of current practices that need investigation before any trial could be carried out.
- CG tabled her findings regarding the water sale agreement. A discussion followed where members expressed several views. There are still some unanswered questions so further investigation can be done, including further legal advice. HvM noted that the issue is not crucial for the decision to proceed with the system implementation because signing of water agreements can continue as per current practice (paper version) if this is what is needed.
- A number of detailed discussions will still be needed to ensure or identify that configuration of the system and design of processes are or can be aligned to SIRA's needs.

Proposal (for Committee Decision)

The Committee is asked to agree the following:

- HvM, IF, CG and MM to workshop the minutiae of the current system and details of configuration of the proposed system to process trial between 20 April - 03 May 2015.
- A small scale system and process trial (approximately 20 users) is undertaken in the period between 03 May and 30 May. During this trial issues on both member (end user) and administration sides of the process and system to be identified and remedied if possible.
- Depending on the outcome of the trial a recommendation is put forward to the SIRA Committee (meeting 31 May 2015) for either implementation before the upcoming membership renewal cycle, or not.

Cass Gye / (Hubert van Mierlo and Emmie Collins)

FMI Chair / (CECS Co-Chairs)