Community Engagement and Communications

Subcommittee

June 2014

CECS Charter

- Changes were discussed in more detail but final version is still being discussed.
- We aim to put forward to SIRAC at the next meeting.

Community Engagement

- To support the theme of the Winter Solstice Festival (June 22nd) in celebrating the wonderful place where we live, the Island Vision Hall Drop-in was an opportunity for people to share their vision for the Island. Some chose to record their comments in text, and others through art. However the real expression of our community's timeless vision was in coming together for a memorable day of fun, friendship, song and celebration of Island life.

  To quote Tanya Channon: "People, we were witnessing the island vision yesterday! Connectedness, love, joy and a great deal of fun to the backdrop of beautiful Pittwater and wonderful music. It is all the experiences that add up and the working together of all the island peoples and groups in one event."

- Report and comments from the first Community Discussion were circulated amongst SIRAC members and published via the PON.

- A big thankyou to Emmie and everyone involved with the Winter Solstice Festival for making it such a memorable day.

Website

- The new structure of the website was discussed within the CECS. Hubert van Mierlo and Carol Floyd were asked to get the changed structure implemented, which has now been completed.
- The new structure includes a number of plug-ins to improve the administration and user friendliness of the site. These plug ins include a document repository, an event manager with calendar, a directory for people, services and important information and a frequently asked questions plug in. Work on these has not been completed.
- All content has now been supplied and documented (thanks Carol) with the exception of images. Many images are available, however the editorial task of assigning them to pages and content is still ongoing.
- Hubert van Mierlo has taken up the project management role and Carol Floyd is responsible for the content.
- Due to the re-design of the structure, the need for a migration to the SIRA website host, a tight budget in the first place and some extra time to be spent on finding and testing plugins, the website team is requesting an additional $500 in funding, increasing the total budget to

$1,700. We received a revised quote from Daniel Payne for $1,300, which seems conservative. The move from Daniel's host to SIRA's host will likely require more testing and remedial work then predicted initially. Please find the funding proposal attached.

- The project tracks about 1 week behind the initial schedule. The new schedule is now as follows:

	Task	Target Completion	Status
1	Review revised structure	6/06/2014	Completed
2	Build/Complete new structure	06/07/2014	WIP
3	Complete Content Loading/format	06/07/2014	WIP
4	Test Round 1	13/07/2014	
5	Transfer site to host	20/07/2014	
6	User Acceptance Test (Round 2)	26/07/2014	
7	Change DNS	27/07/2014	
8	GO LIVE	27/07/2014	

- **Testing**. Two rounds of testing will be conducted. For the first round of testing, the CECS members will be invited. The second round of testing will take place after the migration to the SIRA host and all SIRAC members and all members of all subcommittees will be invited for this round. It is important that we get help from as many testers as possible in order to ensure no embarrassing issues will occur.

Judy Readman / Hubert van Mierlo

CECS Co-Chairs