



**SIRA Committee Meeting – Community Hall**  
**Sunday 8th September 2024 10am – 12**  
**Meeting Minutes**

| Details   | Actions   | Done? |
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| <p><b>Chair:</b> Robyn Iredale, President</p> <p><b>Acknowledgement of Country and Welcome</b></p> <p><b>Attendees:</b><br/>Robyn Iredale, Boyd Attewell, Simon Tucker, Sharon Kinnison, Colin Haskell, Julie Torney</p> <p><b>Apologies</b><br/>Deb Woods, Marie Minslow, Carol Beth Floyd, Ian White</p> <p>Motion to accept past minutes</p> <ul style="list-style-type: none"> <li>• Moved – Robyn Iredale</li> <li>• Seconded – Julie Torney</li> </ul> <p>NOTE: Minutes taken by Julie Torney</p> |   |       |
| <p><b>SIRAC BUSINESS</b></p> <p><b>President’s Report</b><br/>Toilets will be kept open as long as they are cleaned twice a week at council expense. Cleaners have been arranged. Currently, there is no lock on the internal door, which must be kept locked at all times.</p> <p>No one has stepped up to lead the Church Point subcommittee..</p> <p>SIRA Annual Reports due.<br/>Final report needs to be pulled together and circulated prior to the AGM.</p>                                      | <ol style="list-style-type: none"> <li>1. NBC to install timed lock on outer door</li> <li>2. RI to talk to NBC (Trudi) to get internal lock installed</li> <li>3. All subcommittee leaders to send annual report extracts to Julie Torney by 5pm Wednesday 11/9/24</li> <li>4. Julie Torney to produce Annual report, with support from Boyd.</li> </ol> |       |
| <p><b>Secretary’s Report</b><br/>None provided</p>  |   |       |
| <p><b>Treasurer’s Report</b><br/>Water income is 40% below budget and 40% below last year<br/>Membership income is low – expect that numbers will increase as people need water<br/>Insurance for volunteers – contractors need to have their own insurance, if someone injured SIRA with no insurance SIRA could be liable (Insurance costs ~\$3000 per year) might impact people available to do work on the water line to only Glen. SIRA cannot take out insurance for contractors.</p>             | <ol style="list-style-type: none"> <li>5. Simon to further investigate insurance options and advise Committee</li> </ol>  |       |
| <p><b>Emergency Water</b><br/>SIRA will need to investigate either the replacement or the upgrading of the water lines and equipment.</p>   | <ol style="list-style-type: none"> <li>6. Simon &amp; Marie to investigate Hydraulic</li> </ol>   |       |

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| <p>Hydraulic Engineer should be appointed to prepare alternative design solutions and costing estimates.</p> <p><b>Update Emergency Water Manager contract</b><br/> <b>Resolution:</b> The Emergency Water Manager Contract to be amended for payment of 15 hours per month, averaged over a 12-month period. (option a)</p> <p>Moved: Robyn Iredale<br/>                 Seconded: Colin Haskell<br/>                 Agree: All</p>   | <p>engineer options further. Report back to the AGM</p> <ol style="list-style-type: none"> <li>7. Marie to speak to water manager regarding the need for all invoices to be itemised for the next three months.</li> <li>8. Amendment to contract to be signed by President and Emergency Water Manager prior to AGM – RI/MM</li> </ol>   |  |
| <p><b>3. Transport- Julie Torney and Ian White</b><br/> <b>Community Vehicle</b><br/>                 SIRAC would like to have better visibility of the roles and responsibilities with respect to the community vehicle. (Including the complaints process)</p> <p><b>Water Taxi – Extension of Hours</b><br/> <b>Resolution:</b> The SIRA recreation club pays the Pink Water Taxi an amount of \$100 per night to remain operating for the hours of 8pm to 10pm on Fridays and Saturdays for the period of 18/10/24 to 18/01/24.</p> <p>Under the following agreed conditions:</p> <ul style="list-style-type: none"> <li>• Friday and Saturday nights only</li> <li>• Dates for this trial: Friday 18<sup>th</sup> October 2024 – Saturday 18<sup>th</sup> January 2025</li> <li>• Closing Time for this period will become 10pm. This means that the Vessel is to be clear of passengers by 10pm, which means Last Calls/Last Pickups are 15 minutes prior, so 9:45pm.</li> <li>• Invoices to be sent to SIRA accounts for payment</li> <li>• SIRA will lead the communication of this initiative to the community, although there will be an update to the Pick Water Taxi website.</li> </ul> <p>SIRA has asked the Pink Water taxi team to provide numbers of usage.</p> <p>Moved: Sharon Kinnison<br/>                 Seconded: Colin Haskell<br/>                 Agreed: All</p> <p>Communicating the trial:</p> <ul style="list-style-type: none"> <li>• Recreation club is supporting the trial and helping out the community</li> <li>• Only Friday and Saturday nights</li> </ul> | <ol style="list-style-type: none"> <li>9. Julie to set up a discussion with Robyn and CV coordinators to document R&amp;R</li> <li>10. Julie to speak to the Pink Water Taxi team regarding them reporting back usage numbers during the subsidised period</li> <li>11. Julie to draft communications and send to Lisa R to prepare for SIRA news, FB, PON</li> <li>12. Julie to create some posters and arrange for them to be put up</li> </ol> |  |
| <p><b>Church Point</b><br/>                 No subcommittee leader</p>  |   |  |

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| <p><b>5. Roads, Drainage, Traffic and Environment- Sharon Kinnison</b><br/>NBC/SIRA meeting with Phil Devon, Craig Sawyer, Tom Lawler, Robyn Iredale, Tim Turpin &amp; Sharon Kinnison</p>   |   |  |
| <p><b>6. Water and Waste Water- Basil Daher</b><br/>No report submitted</p> <p>Community forum held – follow up meeting scheduled for next week.</p>   |   |  |
| <p><b>7. Wharves and Watercraft- Colin Haskell</b><br/>no report submitted</p>   |   |  |
| <p><b>Halls / Community Engagement- Robyn Iredale</b><br/><b>September Cafe</b><br/>Sophie Scamps has cancelled<br/>Newcomers and Men’s shed still being run</p> <p><b>Plays &amp; Other Events</b><br/>Moon Dances – SIRA does what SIRA does well and leaves the rest to the experts<br/>Brett – see what him and his team prefer to do re production of the next series of show.<br/>In posters/promotions we need recognisable notice of SIRA support</p> <p><b>Halls</b><br/>Harriet Witchell has developed a new set of charges for hall hirers.</p> | <p>13. Boyd to send revised MoonDance budget to Robyn</p> <p>14. Robyn to speak to Brett regarding the production of the next series</p> <p>15. New hall charges to be distributed to and reviewed by all SIRAC – advise Robyn via email if agreed.</p> <p>16. Robyn to chase David Richards for invoice for keyboard repair.</p> |  |
| <p><b>Communications</b><br/>We need to send out SIRA News about the AGM. Noting that nominations need to be received 7 days before the meeting</p>  | <p>17. CB to ensure that SIRA news is sent out re AGM and nominations with respect to timings</p> <p>18. Robyn to issue NBC with an invitation to attend the AGM</p> <p>19. Updated Vision Statement to be posted on the website – CB to coordinate</p>   |  |
| <p><b>Any Other Business</b><br/>There is a provision in SIRA's constitution to make selected individuals Life Members of the organisation.</p> <p><b>Resolution:</b> The following three people are to be given life membership to SIRA: Colin Haskell, Rosemay Haskell and Sharon Kinnison</p> <p>Proposed: Boyd Attewell<br/>Seconded by: Robyn Iredale<br/>Agreed: All Attendees</p>   |   |  |