



Minutes
31 October, 2024, Zoom

Present: Simon Tucker, Colin Haskell, Maree Minslow, Julie Turney, Basil, Harriet Witchell, Petra Godfrey

Apologies: Sharon Kinnison, Deb Wood, CB Floyd, Boyd Attewell.

Introduction by new President – Simon Tucker
Welcome to new members, Petra Godfrey as Treasurer

Confirmation of members of the new committee

President: Simon Tucker
Vice President: Marie Minslow
Vice President: CB Floyd
Secretary: Deb Wood
Treasurer: Petra Godfrey

Other committee members:

Julie Torney: Traffic and transport
Basil: Water and Wastewater
Harriet Witchell: Halls
Sharon Kinnison: Parks and drainage
Colin Haskell
Boyd Attewell (Accounts)
CB: Communications

Some positions were not represented at the meeting and members were unsure of who would be holding these positions going forward.

- Representative from Recreation Club and members
- Members of the Governance sub committee
- IT Manager, since Alec Foy-Beckett has taken leave

General discussion about who held these specific roles. Simon said that he would be making some changes to the Governance Role so he might take that on but would let the committee know. It was suggested that Carol Floyd was the Chair of Rec Club.

Action 1: To find out who is chair of Rec club

SIRAC
Scotland Island Residents Association

14 November 2024

Person Responsible (PR) : Petra Godfrey

Maree asked if Ian Holly was to be involved with SIRA in relation to annual clean up Australia. Toby Jay was only involved taking rubbish from Island and did not organise the day.

Action 2: Marie to talk to Ian Holly about managing the day going forward.

PR: Marie

Discussion about role of IT manager. It was identified that there was a risk to SIRA of appearing to only have one person with access to log ins and codes for C Panel, Word Press and other software applications, including the water line app. It was proposed that SIRA create a single source of knowledge document that was securely kept but able to be passed on with changes to leadership in SIRA. No decision was made about who or how this document would be created.

Harriet Witchell offered to take on the IT role, but at present had access to Word Press but not to any other systems.

Action 3: Find out from Alec asap, the access and codes required for another person to manage the systems going forward either temporarily or as a replacement for Alec.

PR: Simon Tucker

Action 4: Establish the SIRAC representative for the outstanding roles and obtain list of members of the sub committees.

PR: Simon Tucker

Petra asked what Harriet Witchell's role was. Harriet presented new costs for Halls which were now in line with comparable halls run by NBC. \$52 per hour for ticketed events, min 3 hrs; \$30 for small private activities, and \$15 per hour for not for profit bookings.

Simon Tucker stated that there will be changes for SIRA activities, such as fees for the Halls and less reliance on the Emergency Water to pay costs for SIRA. He said that changes would only be made if everyone on the committee agreed. He wanted SIRAC to be a place where people could speak openly about their views and what they feel. He didn't want anyone to feel upset or offended, it should be a safe space for open discussions.

It was identified that some people were omitted from the meeting, Simon said he wasn't sure who had received the email.

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It was noted that Deb Wood continued as Secretary and observed that no minutes had been provided from the AGM to date.

Action 5: Follow up with Deb Wood about providing the AGM minutes

PR: Simon

It was noted that Boyd Attewell was missing from the meeting and had an important role to play, particularly with his historical knowledge of SIRA business. Simon said that finance decisions should be channelled to Boyd as the accountant by the Treasurer. But as a committee member Boyd was always welcome to the committee and had an important role.

Timing of SIRAC meetings

- Discussed that SIRAC meetings would occur monthly around the third week to allow finance reports to be prepared for the previous month. It was agreed that as a general rule meetings would not occur on a weekend or on a Wednesday evening due to prior commitments in the community.
- It was agreed that most meetings could take place online. It was requested that SIRA investigate alternatives to Google meets as this has limitations on free service. No action was created on this point.

Reports would be provided via mail prior to the meetings. Matters discussed based on the following criteria:

- There is a request for money or
- There is a problem,
- Or a committee member has a question about a report

Petra Godfrey requested a special meeting with the previous Treasurer to conduct a hand over.

Action 6: Petra and Simon to hold finance hand over and complete visit to the bank to sign over accounts.

PR: Simon & Petra

Future meeting dates set

Thursday 21 November from 5-6 pm

Monday 23 December from 5-6 pm

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Hawksbury Nepean Coastal mgt Program

Basil and Simon attended a multi council meeting on the program. Basil urged members to visit and engage with the project, particularly around the impact of sewage systems on Pittwater.

Action 7: members to share and engage with the HNCMP

PR: Basil (and all members)

Meeting closed 6 pm

DRAFT