

# Scotland Island Residents' Association

## Minutes of Committee Meeting



**Date:** 30 November 2021  
**Venue:** Community hall  
**Present:** Colin Haskell, Sharon Kinnison, Boyd Attewell (on phone), Tim Turpin, Sue Armstrong, Juliet Wills, Fabienne d’Hautefeuille, Duncan Watts, Robyn Iredale, Mark Martin  
**Apologies:** Shane O’Neill, Carol-Beth Floyd, Jenette Davidson, & Sharon Dwyer  
**Opening:** Meeting opened at 10:00 am

	Item	Tabled Documents/Actions
1.	<p>Welcome &amp; Presidents Report-            Colin Haskell explained SIRA operations, welcoming new members and explaining leaders need to be decided.            He explained how some sub-committees work closely with council and Rob Stokes particularly wastewater, Church Point &amp; Parking.            Dates will need to be fixed – Six weekly.</p>	
2.	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>- Tim Turpin explained accounts are prepared by Boyd Attewell our accountant and that the accounts are available for scrutiny.</li> <li>- The actual loss for October was \$700 when \$1600 was budgeted</li> <li>- Year to date – July to October SIRA has made a small \$4000 profit – exceeding budget expectations</li> <li>- The ethical investment fund has around \$160,000 in investments</li> </ul> <p>Fabienne d’Hautefeuille explained money came through water, sustainable investment and rec club.            The profit margin on water was thin, and costs include maintenance of the line.            Long term these funds may be used to help residents connect to mains water.            Duncan Watts asked about the rules for use of SIRA funds            Colin Haskell explained the rules are in the constitution eg SIRA can allocate money for events.            SIRA gets a management fee for the water.</p>	
3.	<ul style="list-style-type: none"> <li>- <b>Parking</b> – Council motion regarding parking demand and management. Council is looking at the issue broadly. On 26 October there was a notice of motion, including consideration of an additional row of parking for offshore residents at Church Point. The report is an investigation into parking.</li> <li>- Sharon Kinnison spoke regarding the need to get Council to support it the motion for more parking from Jenny Cullen.</li> </ul>	

	Colin Haskell also contacted the Mayor re carpark theft requesting a motion for the 1 <sup>st</sup> meeting of Council to consider more security for the carpark.	
4.	<p><b>SIRA Sub-committees</b></p> <ul style="list-style-type: none"> <li>- Currently nine; agreed to form a new sub-committee – Strategy and Vision.</li> <li>- SIRAC members and Team Leaders appointed to all the sub-committees: <ul style="list-style-type: none"> <li>o Church Point – Joint Team Leaders – Colin and Sharon;</li> <li>o Communications – TL – Carol Beth Floyd</li> <li>o Finance– TL – Sharon Dwyer &amp; Tim Turpin</li> <li>o Governance – TL – Colin;</li> <li>o Recreation Club &amp; Hall – TL – Robyn Iredale</li> <li>o Roads, Drainage, Traffic &amp; Environment – TL – Sharon;</li> <li>o Strategy and Vision – TL – Sue Armstrong</li> <li>o Services (waste management, emergency water and community vehicle) – TL – Duncan Watts</li> <li>o Water and Wastewater – TL – Colin; Fabienne d’Hautefeuille</li> <li>o Wharves – TL – Duncan Watts &amp; Sue Armstrong</li> </ul> </li> </ul>	
5	<p><b>Recreation Club</b></p> <p>Robyn Iredale advised that the application for a grant for the Two Catherine’s play was refused.</p> <p>The rec club have committed to pay a playwright \$4000</p> <p>Robyn apologised for not following protocol – procedure is to get approval from SIRAC for spending of funds. She had not received feedback.</p> <ul style="list-style-type: none"> <li>- - Robyn tabled the proposed change to the kindy and improvements of amenities.</li> <li>- Planned events include the café, stalls, Markus Plattner, young musicians, boat maintenance and photographic exhibit.</li> </ul>	
6	<p><b>Funding protocol</b></p> <ul style="list-style-type: none"> <li>- Tim Turpin proposed small projects go the treasurer first.</li> <li>- Agreed that governance needs to set the procedure.</li> </ul>	
7	<p><b>Dates for 2022 SIRA Meetings</b></p> <p>Not discussed due to time restraints.</p>	

Meeting closed 12:25

## ROLLING TASK LIST

Group or Person Responsible	Topic/Task	When
<b>Team Leaders, Sub-committees</b>	- Check with existing members if they will be staying on sub-committees for 21; advise Juliet of any changes	By next SIRAC meeting
	- Organise meetings of sub-committees	Hold before next SIRAC meeting
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<b>Secretary</b>	- Distribute to committee contact details for SIRAC members	ASAP
	- Advertise in SIRA News for new members of sub-committees	ASAP
	- Send role descriptions to people holding the positions and to Team Leaders of relevant sub-committees	ASAP
	- Distribute sub-committee member contact details	When sub-committee membership is finalised
	- Plan a suggested schedule of SIRA meetings to distribute to SIRAC for feedback	ASAP
	- Send SIRAC members links to Constitution, Charters and Policy and Procedures	ASAP