

## Scotland Island Residents' Association



### Minutes of Committee Meeting

**Date:** 28<sup>th</sup> June 2020  
**Venue:** Community Hall  
**Present:** Colin Haskell, Sharon Kinnison, Leanne McLean, Brian Rodgers, Tim Turpin, Robyn Iredale, Gail MacKenzie, Shane O'Neill, Cr. Ian White  
**Apologies:** Jessica McGowan, Marie Minslow, Nadja Fisher, Fabienne d'Hautefeuille, Boyd Attewell  
**Opening:** Meeting opened at 10:15 am

	Item	Tabled Documents/Actions
1.	<p><b>Chair:</b> Colin Haskell, President            Acknowledgement of Country and Welcome            Apologies            Election of Time Keeper (Shane)</p> <p>Discussion around Jess's involvement – Jess would like to resign due to ill-health.</p>	
2.	<p><b>General SIRAC Business</b>  <b>President's report</b>            - Minutes of 15<sup>th</sup> March (SIRAC meeting)</p>	<p>Reception of minutes moved: Shane; seconded: Tim. Carried.</p>
3.	<p><b>Treasurer's Report</b>            - See March, April, May Accounts and Reports            - less water purchases (due to end of drought), investment fund movements up and down, May above budget largely due to return in investment fund. Total assests at end of May, almost same as end of March.</p> <p>Electricity: Tim ensured online Energy Australia access for water system, hall electricity provided by PowerShop. They have recently advised that their rates have gone down.</p>	<p>Leanne to link to documents</p>
4.	<p><b>Secretary's Report</b>            392 active members, as of 28<sup>th</sup> June 2020</p> <p><u>Newsletters:</u> 4 manual "SIRA News" sent in June. They were opened by between 58-62% of recipients</p> <p><u>Correspondence received – mail:</u> Electronic tokens to activate for online banking (x2), given to Tim.</p> <p>Bank statements for May for StG accounts: #4395 77 965 and #1610 70923</p> <p><u>Emails:</u></p>	

	<p>WPCA correspondence; PCA correspondence</p> <p><i>Draft Delivery &amp; Operation plan 2020-2024</i>: received from at least 18 residents, copies of their emails sent to council. Recurring themes: CP parking dilemma; roads &amp; drainage; sewerage; 10 minute loading zone at CP commuter wharf</p> <p>Sharon’s point: include a line on SIRA notices/news etc about submitting complaints to council. Ian reiterated the weight of individual letters sent to council about specific topics. Keep pushing “record an issue” through SIRA website. As few as 15 complaints on the same issue do carry weight.</p> <p>Ian’s comments: when NBC council budget was slashed, so was the budget for roads for the island. Every personalised complaint is valuable and adds weight to the argument for budget for roads. Ian continues to try to have Scotland Island added to the schedule. (??)</p> <p>Colin expressed desire to work closer with Ian as our councillor on the island. Leanne to send Ian’s email address and phone number to Colin.</p>	
5.	<p><b>Subcommittee reports:</b></p> <p><b>Church Point</b></p> <ul style="list-style-type: none"> <li>- moving of ferry wharf. Original planned included moving of the ferry wharf but this conflicts with Maritime Services and a number of moorings belonging to sailing business. Moving the ferry wharf is now problematic and requires further investigation.</li> <li>- ongoing discussions re (old) car park condition</li> <li>- Ian White comments: walkway funding is already budgeted for. Council will have ownership and control of the walkway, transferred from the Crown. Waterfront General Store &amp; Café owners required to relinquish lease of pontoon, prior to</li> <li>- Ian White comments: pedestrian crossing at CP has been approved, closer to old car park and bus stop, speed hub to be added also, done when board walk will be built. This issue has been going on for 20 years.</li> </ul>	
	<p><b>Community Engagement and Communications</b></p> <ul style="list-style-type: none"> <li>- Engagement on FB page for SI residents, on community FB page:</li> <li>- keep pushing “record an issue” through SIRA website.</li> <li>- Alec and Shane communicate often about comms on SIRA website and social media</li> <li>- Social media. FB offshore community page. This page has a history of some challenging communications and</li> </ul>	

	<p>negativity. Shane has taken on overseeing this page and has added rules, membership questions and some monitoring of comments to reduce risk of abuse.</p> <ul style="list-style-type: none"> <li>- invitations for sub-committees to send any notices to Shane for FB sharing.</li> <li>- business advertising is allowed on social media pages on Thursdays</li> </ul> <p><b>Rec club:</b></p> <ul style="list-style-type: none"> <li>- Table tennis has recommenced 3-4pm on Saturdays, free attendance and booked through Whatsapp but anyone can turn up. Consider holding Table Tennis also on café Sundays (Ian advised that possibly Table Tennis would qualify for mental health mini grants – Robyn will look into)</li> <li>- Festival of Making going ahead on Saturday 14<sup>th</sup> November, opening night on Friday 13<sup>th</sup>. Creative Arts Grant application will be sent by Tuesday 30<sup>th</sup> June. Encouraging people to exhibit and discuss their making/workshops. 6 main strains: Baking, Creative Writing, Ceramics, Plant Propagation, Metal-Wood-Paper, Yarn &amp; Fabric. Stalls to be set up downstairs and outside. Café also. Fire brigade BBQ. Whole festival is self-managed.</li> <li>- 2 Catherine’s Café starting in July, 2<sup>nd</sup> &amp; 4<sup>th</sup> Sundays. Self-managed by anyone who is running the food, giving 10% of takings to Rec Club.</li> </ul>	
	<p><b>Finance &amp; Insurance</b></p> <ul style="list-style-type: none"> <li>- Finance sub-comm meeting: Aust Business Review, discovered that current SIRAC were not represented on ABR. Tim has now updated to have him registered, Leanne agreed to be added as well so 2 current SIRAC members can be represented.</li> <li>Australian Ethical Investment Fund: summary paragraph from Tim please</li> <li>Colin requested figure of total cash invested in AEIF. Tim to provide.</li> <li>Finance sub-comm asked for approval to recommence moving cash deposits into AEIF.</li> </ul> <p><b>Insurance:</b> water console at top of Bells stairs now insured for accident or damage.</p> <p>Broker: Kate Batchelor, insures SIRA through Oz Cover, insured through Host Sure. Insurer can’t cover liability for water system, been given a month’s extension to renew insurance.</p>	<p>SIRAC agreed</p>
	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>- Grant application procedure has been written, as has a Complaints &amp; Grievances policy.</li> </ul>	<p>Leanne to send out Grant Procedures and also</p>

	<ul style="list-style-type: none"> <li>- Bookkeeper/Accountant call for interest has been sent out. Boyd's tenure is coming to an end, hence need to advertise. Reminder of available position to be sent out one more time.</li> <li>- Covid-Safe plan</li> </ul>	<p>Complaints and Grievances policy to SIRAC for review and acceptance.</p> <p>Tim to amend as per comments received.</p>
	<p><b>Hall</b></p> <ul style="list-style-type: none"> <li>- Hall bookings manager and hall manager job descriptions require review.</li> <li>- Subcomm still to meet and revert back to SIRAC at next meeting.</li> <li>- need discussion about opening toilets on the weekend.</li> </ul>	<ul style="list-style-type: none"> <li>- Need to remind the community that hall toilets can be hired when large groups use the park. Eg. Picnics, parties. Leanne/Shane</li> </ul>
	<p><b>Roads, Drainage, Traffic and Environment</b></p> <ul style="list-style-type: none"> <li>- Capital works: priorities are draining at Cecil Ave and ring road around Catherine Park, approved.</li> <li>- campaign has gone on for 20 years for landscape plan and management for Catherine Park. Budget for this comes under Parks &amp; Reserves, Steve Waldon. Sharon to discuss this further with Ian to work.</li> <li>- Colin expressed frustration about lack of feedback from NBC after meetings on the island to do with capital works. Sharon notes that she has received replies from various staff at NBC. Communications have approved.</li> </ul>	
	<p><b>Water &amp; WasteWater</b></p> <ul style="list-style-type: none"> <li>- Automated water system – now in place and operating. Going well.</li> <li>- Currently looking into water monitors and water manager. Timesheets for water monitors have been logged for the past month in order to understand the workload. May need to redesign expression of interest and how to proceed with water monitors. One suggestion is to have one main water monitor with a back up person.</li> <li>- could we do with having one person to oversee maintenance, one person to manage troubleshooting..?</li> <li>- can we add Hubert's recording of "How to" use the water system to the SIRA website?</li> <li>- Finance for upgrading to Line 3: Phil Hebden is preparing quote for upgrading the pressure on line 3.</li> <li>- Feasibility study now completed for waste water on the island. It will soon go to council. Colin will follow up and contact Rob Stokes (Minister for Infrastructure) for support. Rob Stokes has said previously that residents</li> </ul>	

	<p>should not have to pay (just as they didn't have to on Dangar Island). NBC definitely wants this to happen. Suggestion of formal meeting with Rob Stokes and include Lord Mayor.</p> <p>- Fabienne has drafted a letter to State Minister for Water: Jim Bentley. Leanne to share Fabienne's letter with SIRAC, prior to sending on to minister.</p>	<p>Leanne has sent letter on to Minister for Water (SIRA letterhead, signed by Colin)</p> <p>- done</p>
	<p><b>Waste Management</b></p> <p>- Catherine Fuller from NBC meeting with Colin next week re waste mgmt.</p>	
	<p><b>Wharves</b></p> <p>- Colin and Paul Kinnison met with David Munday from NBC on wharf plans</p> <p>Total budget of approx. \$2.03 mill for wharf construction. Construction cost estimates now thought to be twice the budget. Still hope to have Carols and Bells largely completed but may have to modify or complete in a phased approach. Plans going out for public tender in July. Hope to start work on Bells by Christmas, Carols thereafter.</p> <p>- Tennis wharf also discussed at above meeting. Need to dredge behind tie-up pontoon to be discussed with council.</p>	
	<p><b>Strategy &amp; Vision</b></p> <p>Is the Strategy &amp; Vision statement prepared by Marie ready to be shared? How should this happen?</p>	<p>Colin to follow up with Marie.</p>
	<p><b>General Business</b></p> <p>- Keoride is now a permanent service.</p> <p>- Stronger futures grant has \$700 remaining. \$500 to be given to Nettie Lodge to continue mural painting.</p> <p>- Staging equipment currently on basketball court needs to find place in storage. Working bee required with Scotland Island Players in order sort out storage issue.</p>	

Meeting closed at 12:45

### ROLLING TASK LIST

Group or Person Responsible	Topic/Task	When
<b>Team Leaders, Sub-committees</b>	- Organise meetings of sub-committees	
<b>Treasurer</b>	-	
<b>Secretary</b>	-	
<b>Church Point</b>	-	
<b>Finance &amp; Insurance</b>	-	
<b>Governance</b>	-	
<b>Hall</b>	-	
<b>Water and Wastewater</b>	-	
<b>Communications &amp; Engagement</b>	-	
<b>Wharves</b>	-	
<b>Strategy and Vision</b>	- Direction required as to how to share vision statement with community	
<b>Roads, Drainage</b>	-	
<b>Waste Management</b>	-	