## Scotland Island Residents' Association

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## **Minutes of Committee Meeting**

Date:	19 <sup>th</sup> May, 2019
Venue:	Community Hall
Present:	Colin Haskell, Sharon Kinnison, Boyd Attewell, Anne Dennis, Fabienne d'Hautefeuille, Nadja Fisher, Robyn Iredale, Jane Rich
Apologies:	Sue Armstrong, Paul Blackband, Shane O'Neill
Attendees:	Steve Pollard, Graham Stenner, Steve Yorke
Opening:	Meeting started at 10:06am

SIR	AC BUSINESS	
#	Item	Tabled Documents / Actions
	Acknowledgement of Country and Welcome Appointment of Time Monitor	Robyn appointed
	SIRAC BUSINESS	
1.	<b>PREVIOUS MINUTES</b> 7 <sup>th</sup> April, 2019	Reception moved: Anne; seconded Jane. Approved
2.	<ul> <li>PRESIDENT'S REPORT</li> <li>Visit to island, 9/5/19 by Ray Brownlee, CEO; Trish Chaney, Community Liaison Co-ordinator for CEO; and Phil Devon, Manager, Transport Network, NBC; joined by Councillor Ian White</li> </ul>	SI information booklet given to visitors; thank you to Nadja & Anne for updating, to Camila Hardy for many hours' work on the layout of the booklet, & to Shane for printing See notes on meeting
3.	<ul> <li>TREASURER'S REPORT</li> <li>See Accounts and Reports: March and April</li> <li>Current balance of SIRA's investment in Balanced Fund of Australian Ethical Investments is \$51,428</li> <li>Reimbursement claims for March – Treasurer \$50.00; Secretary \$100.00</li> <li>Draft 2019-20 Budget discussed SIRA's use of Community Hall will now be recognised as a journal entry in accounts, payable from SIRA Membership income</li> </ul>	Reception moved: Boyd; seconded Colin. Approved Approved by majority; Sharon objected Reception moved: Boyd; seconded Colin. Approved
4.	<ul> <li>SECRETARY'S REPORT         <u>Correspondence</u>         Northern Beaches Council         a) 3/4 - Trish Chaney, Community Liaison Coordinator – new NBC organisation structure         b) 2/5, 6/5 &amp; 16/5– Anna Nikolov, Community Development Officer – Northern Beaches Community Directory Update Request - for SIRA details         c) 3/5 &amp; 17/5 – Phil Devon, Manager Transport Network – updates on Traffic Management Plan         Other Organisations         Local Residents/No Pasadena Beer Garden         d) 10/4 – information about Pasadena liquor licence applications and meeting on 10/4         </li> </ul>	See Organisation Chart 16/5 - Anne sent update to Anna; our entry has been amended See General Business

	Pittwater Community Alliance	2/E and 4/E advartised in CIDA
	<ul> <li>e) 18/4 – Craig Boaden – notice of the Federal Election Candidates Forum on 9/5 and flyer for publication</li> </ul>	3/5 and 4/5 - advertised in SIRA News and on Facebook page
	WPCA	
	<ul> <li>f) 6/5 - Melinda Broughton, Secretary, asking for itinerary/ agenda for Ray Brownlee visit</li> </ul>	7/5 - sent to Melinda
	<i>SIRAC</i> g) 9/5 – Colin to Ray Brownlee, CEO, NBC – thank you for	10/5 – Trish Chaney – thank you to
	visit to island h) 9/5 – Colin to Trish Chaney and Phil Devon, NBC – thank	SIRA for tour of island
	<ul> <li>you for visit to island</li> <li>i) 17/5 – Colin to Trish Chaney, NBC asking for follow-up meeting/s on Council visit to island to discuss ongoing</li> </ul>	
	Church Point plans, parking & mooring fees & Catherine Park improvements	
	Members	
	<ul> <li>j) 5/4 – info re Friends of Currawong; SIRA could join</li> <li>k) 12/4 – info re NSW government grants - My Community Project; SIRA should apply for one</li> <li>l) April and May – correspondence between member and</li> </ul>	Committee approved SIRA joining Friends of Currawong
	NBC regarding parking and boom gates	
	Membership	
	<b>Motion</b> : To grant the President of Scotland Island and Offshore Children's Services (SIOCS) Committee Life Membership of SIRA, enabling SIOCS membership of SIRA without payment of the annual fee, and the purchase of emergency water when required	Moved: Anne; Seconded: Robyn. Approved
5.	SUBCOMMITTEE REPORTS	
5.	Church Point	
	Parking	
	<ul> <li>Parking fees issue was raised during Council visit on 9/5</li> </ul>	See notes
	<ul> <li>No garbage facilities in new car park; rubbish an issue</li> </ul>	Raise with NBC
	<ul> <li>NBC previously advised of a Parking Review to be</li> </ul>	Follow up
	conducted in February	
	Liquor Licences	See notes
	SIRA and WPCA representatives attended 10/4 meeting organised by Pasadena	See notes
	Community Engagement and Communications	
	- Jane resigned from Sub-committee 22/4	
	- Met 30/4	See minutes
	SIRA Recreation Club	
	- Steering Committee met 30/3	See minutes
	<ul> <li>Robyn submitted a grant application under NBC Community, Arts and Culture grants program, 2019-20 on 29/4</li> </ul>	Now need to formally set up SIRA Recreation Club
	Governance	
	Hall Booking Officer contract completed	
	Hall	
	Hall and Kindy Grant	
	- Steering Committee met 3/4 and 4/5	See Minutes of 3/4 and 4/5
	- Contract signed with Nettie Lodge for mural work; Nettie	
	has submitted first invoice	

<ul> <li>Storage is on hold due to mural work; Emmie's son drew up plans and submitted to NBC</li> <li>Updated budget difficult as still waiting on information from NBC</li> </ul>	In NBC hands at the moment; waiting for their decision Record items we do know; list items we don't know and estimate
- Application for extension to be made	
Water and Wastewater	
Water and Wastewater Commercial Feasibility Study	
<ul> <li>Working Group meeting with Pressure System Solutions on 25/5</li> </ul>	
<ul> <li>Future work on wastewater needs to be co-ordinated with Roads and Drainage work (&amp; Sub-Committee/NBC)</li> </ul>	
<ul> <li>Question about how the payment for SIRA emergency water collected by Kindy is handled</li> </ul>	Check
Automated Water Booking System Grant	
<ul> <li>1/1/19 – 31/3/19 Milestone Report submitted 21/4</li> </ul>	
<ul> <li>Working Group met 29/4</li> </ul>	See minutes
- Issue of Hubert's name in URL on website and invoices	Working on it

	GENERAL BUSINESS	
1.	<ul> <li>Traffic Management Plan</li> <li>7/5 - NBC met with a view to approving the Draft TMP</li> <li>Steve Yorke spoke at the NBC meeting: <ul> <li>after 9/12 community meeting there were a lot of unanswered questions</li> <li>17 community members responded to the draft TMP, mostly questioning detail and clarity</li> <li>concern that there has been only one meeting and questions remain unanswered; that NBC could shirk responsibilities for capital works and maintenance</li> <li>if TMP approved, then RMS would be ready to take to Minister to "close roads"</li> <li>the draft TMP remains incomplete; more details need to be included; it appears to be based on a 5-10 year old document which is now not fit for purpose</li> <li>inference that SIRA is in agreement with draft TMP, but it is not</li> </ul> </li> <li>Phil Devon was invited to today's SIRA meeting but unable to attend; sent letter 17/5 to update SIRAC – there will be another round of community consultation</li> <li>Sharon pointed out that there will be changes to how roads on island categorised; are shared pathways because of pedestrian and emergency vehicle use; we do need to look at parking and passing bays</li> <li>Steve Yorke was invited to be a member of the Roads, Drainage, Traffic and Environment Sub-committee, and accepted</li> </ul>	<ul> <li>Send letter to NBC asking for:</li> <li>details &amp; clarification of draft TMP</li> <li>any references to SIRA to be removed from the TMP</li> <li>revised draft TMP well in advance of future NBC meeting to approve it</li> </ul>

Motion Brought by Members (Steve Pollard and Graham Stenner): That SIRA write to the General Manager of the Northern Beaches Council to advise of residents' concerns with a recent amendment to income derived from car parking at Church Point which now sees those funds being included as part of Council's General Revenue.	<ul> <li>The motion and the issue of CPPP fees and other parking income going to NBC general revenue were discussed at length; the motion was not passed.</li> <li>SIRA repeatedly tried to obtain CP Reserve Fund statements from NBC last year, without success</li> <li>SIRA argued against permit fee increases in our June 2018 submission re NBC Delivery Program, without success</li> <li>early 2019 NBC provided CP Reserve fund statements to June 2017 &amp; advised that the Fund no longer exists as all monies in it expended on works at CP</li> <li>21/2, 9/5, 27/5 - Colin, Boyd &amp; other SIRAC members met with NBC CEO; Councillors Ferguson &amp; White; Director, Corporate &amp;</li> </ul>
Question raised of SIRA passing on Steve's and Graham's concerns to NBC	<ul> <li>Legal; Executive Manager, Financial Planning &amp; Systems; to put our case re the end of the CP Reserve Fund &amp; CP parking and mooring fees</li> <li>Similar concerns have been raised as in above actions</li> <li>NBC has advised SIRA that it is more effective for <u>individuals</u> to approach Council with their concerns</li> </ul>

Meeting finished at 12:17pm

## **ROLLING TASK LIST**

Group or Person Responsible	Topic/Task	When
President	<ul> <li>Thank you letter to Camila Hardy for work on Welcome to Scotland Island booklet layout</li> </ul>	ASAP
Treasurer	<ul> <li>Check how payment for SIRA emergency water collected by Kindy is handled</li> <li>Continue to invest in AEI</li> </ul>	Before next SIRA meeting 30/6 June
Colin, Church Point Sub- committee	<ul> <li>Write to NBC about CP Parking Review which was scheduled to take place in February</li> <li>Raise issue of lack of garbage facilities in new car park (rubbish an issue)</li> </ul>	ASAP Before next SIRA meeting 30/6
Anne, CE&C Sub- committee	<ul> <li>Anne to send all SIRAC members a copy of the updated Welcome to Scotland Island Booklet</li> </ul>	ASAP

Group or Person Responsible	Topic/Task	When
Recreation Club Steering Committee	<ul> <li>SIRA to join Friends of Currawong - Anne</li> <li>Put Safe Environment Policy on website and advise members</li> <li>Jane to liaise with Anne re minutes of 30/3</li> </ul>	ASAP ASAP In line with grant
Colin, Governance Sub- committee Anne and Boyd	<ul> <li>Formally establish the Club</li> <li>Meet to discuss/plan strategy to consult community about grant ideas/wishes process; who can drive the grants application process; proposed SIRA grant procedures</li> <li>Compare present SIRA Constitution with Fair Trading Model Constitution and present paper to SIRAC</li> </ul>	application/success Before next SIRAC meeting 30/6
Jane, Hall Sub-committee	<ul> <li>Discuss creating a Grievance Policy</li> <li>Update Hall cleaner duty statement with Hall cleaner</li> <li>Liaise with NBC to finalise locking arrangements for internal security door</li> <li>Investigate solutions to ensure A/C is turned off after Hall use</li> </ul>	
Sharon and Colin Roads, Drainage, Traffic and Environment Subcommittee	<ul> <li>Send letter to NBC asking for:         <ul> <li>details &amp; clarification of draft TMP</li> <li>any references to SIRA to be removed from the TMP</li> <li>revised draft TMP well in advance of future NBC meeting to approve it</li> <li>Develop a draft Catherine Park Management Plan to put to the community and gauge reactions</li> <li>Pittwater Waterway Strategy Submission around 3 topics: CP foreshore; aquatic and terrestrial environment; and rapid increase in mooring numbers</li> </ul> </li> </ul>	ASAP Ongoing
Colin, Water and Wastewater	<ul> <li>Update Role Descriptions for Monitors and Manager; and Emergency Water Guidelines etc on website</li> </ul>	When impact of new booking system better known
Wharves Sub-committee	<ul> <li>Check NBC obligation to provide public boat tie-up spaces at Commuter Wharf (3 hrs spots)</li> <li>Publish above information in SIRA News</li> </ul>	ASAP Before next SIRAC meeting 19/5