

**Steering Committee Meeting (No. 3)
6pm at Community Hall, 3 April 2019**

Stronger Communities Grant Project

Present: Emmie Collins (chair), Jane Rich (SIRA), Robyn Iredale (SIRA), Sharon Kinnison (SIRA), Cameron Nicol (President, Kindy Committee),

Apologies: Nettie Lodge (artist), Ariadne Krausman (Kindy Director), Barbara Labram (Players)

1. Update on Mural

- very positive feedback received from 2 workshops and artwork is now being incorporated into the mural design by Nettie;
- NBC to prime the Kindy wall by Easter;
- painting of mural to start over Easter;
- fire brigade is helping with providing shelter over the wall, ladders etc to be sourced;
- PMC Hill has offered to donate the paint for the mural—thank you so much!
- Kindy garden improvement will be delayed till wall is finished;
- photos of proposed installation of new garden equipment will be arranged for Easter Sunday—required by sponsors;
- Cameron to liaise with fire brigade re possible fund raising on Easter Sunday.

2. Statement of Intent

- Discussion about the role of a Steering Committee. The SC consists of a group of reps. and stakeholders which should be entrusted to carry out the project. There are numerous precedents on the island, eg 2010 community festival and many other projects.
- Robyn put the following motion to the group:

That the SC be permitted to get on with implementing the components of the grant, in consultation with the President of SIRA.

The motion was seconded by Cameron and passed unanimously.

3. Storage Solutions

- Emmie is having ongoing discussions with David at NBC re storage options;
- storage areas need to be well planned and a rationalization of existing items in storage needs to take place.

4. Revised Budget

- Still too early to do—until we know Council's intentions

5. Community Feedback and Input, blog and publicity

- Updates on progress on the mural to be put on SI Residents Facebook page (send to Shane) and on PON by Emmie;
- Nettie and Emmie discussing options for painting the wall in the basketball area and how young people can be drawn in.

6. Schedule (April-May)

- Early April—Safe Work Method Statement (SWMS) to be prepared and submitted by Emmie;
- Early April—priming of Kindy wall by NBC;
- Before Easter—Installation of shelter over Kindy wall;
- 19/20/21/22 April—Kindy mural painting begins;
- Mid-May—Kindy mural completed
- Late May—commence mural on community hall wall.

Follow-up Actions

1. Nettie and Emmie to calculate paint required for Kindy mural.
2. Emmie to approach Sean about the cost of purchasing the paints from him, Jane to get a second quote from Mitre 10 Mona Vale.
3. Contract to be developed for Nettie—Robyn to phone Alison Osborne, NBC, for advice.
4. Emmie to submit SWMS.
5. Emmie to submit invoice for costs on the mural to date to SIRA.
6. Emmie to continue to negotiate with Council re storage solutions and painting of the outside of the Kindergarten.
7. Emmie to oversee a design for the use of 3 possible storage areas: annex at the back of the hall, under Kindy fire-proofed area and existing area under the community hall.

Next meeting: Monday 29 April