

# Scotland Island Residents' Association



## Minutes of Committee Meeting

**Date:** 10<sup>th</sup> March, 2019  
**Venue:** Community Hall  
**Present:** Colin Haskell, Sharon Kinnison, Boyd Attewell, Anne Dennis, Sue Armstrong, Nadja Fisher, Robyn Iredale, Shane O'Neill, Jane Rich  
**Apologies:** Paul Blackband, Fabienne d'Hautefeuille  
**Observers:** June Lahm, Annette Ritchie  
**Opening:** Meeting started at 10:05am

<b>SIRAC BUSINESS</b>		
#	Item	Tabled Documents / Actions
	<b>Acknowledgement of Country and Welcome</b> <b>Appointment of Time Monitor</b>	Check the traditional owners of SI. Sharon appointed.
	<b>SIRAC BUSINESS</b>	
1.	<b>PREVIOUS MINUTES</b> 16 <sup>th</sup> December, 2018  10 <sup>th</sup> February, 2019	Reception moved: Anne; seconded: Boyd. Carried. Reception moved: Boyd; seconded: Robyn. Carried.
2.	<b>PRESIDENT'S REPORT</b> - Meeting with Ray Brownlee, CEO of NBC 21/2/19 Also there - Councillor Kylie Ferguson and Trish Chaney, Community Liaison Co-ordinator for CEO  - See Church Point; Hall; Roads, Drainage, Traffic and Environment; and Wharves Sub-committee Reports	Colin and Boyd attended. See report from Boyd. CEO will visit island in April - date to be confirmed.
3.	<b>TREASURER'S REPORT</b> - See January Accounts and Report  - Water sales up 18% year to date on same period previous financial year - Discussion about: o using the surplus-to-budget funds for projects, e.g. could alleviate connection costs to any future sewerage system  o SIRA spending and the question of when community consultation becomes necessary when un-budgeted spending exceeds a particular limit  o question from floor re community consultation about \$12,000 loan to Kindergarten  - As per 10/1/19 motion, another \$10,000 deposited into Balanced Fund of Australian Ethical Investments during February  - Reimbursement claim – Treasurer \$50.00	Reception moved: Boyd; seconded: Colin. Carried.  Need costing for replacing current water system; use of surplus funds would require community consultation. Suggested that whatever the community expectation about expenditure of funds, SIRA stays under that amount. Loan rather than grant; partially paid back - \$4000 of \$12000; time was an issue 6/3/19 - Boyd sent AEI Report to SIRAC. See report.  Approved unanimously.

<p><b>4.</b></p>	<p><b>SECRETARY'S REPORT</b></p> <p><b>Correspondence</b></p> <p><b>Northern Beaches Council</b></p> <p>a) 19/2 – Alison Osborne, Acting Manager Corporate Strategy advised approval of extension of Water Booking Automation Grant to 30/6/19</p> <p>b) 28/2 - Trish Chaney, Community Liaison Co-ordinator advised 14 and 21/2 not possible for Ray Brownlee visit to island; 28/2 at 1.30pm is possible</p> <p>c) 5/3 – Trish Chaney - the Council merger savings fund is fully committed to existing operational and capital items</p> <p><b>Ausgrid</b></p> <p>d) 11/2 – Bushfire Safety Program – properties where tree removal to take place; newsletter and information sessions delayed</p> <p><b>Other Organisations</b></p> <p><u>Department of Industry, Innovation &amp; Science</u></p> <p>e) 5/3 - reminder that Stronger Communities Program Grant (Kindy and Hall) due for completion by 30/6/19</p> <p><u>Pittwater Community Alliance</u></p> <p>f) 7/3 - Pittwater candidates in NSW election to speak 11/3, Nelson Heather Centre Warriewood</p> <p><b>SIRAC</b></p> <p>g) 13/2 – Colin thanked Trudi Seymour, Property Officer, David Pengilly, Facility Operations Mgr &amp; Lloyd Taylor, NBC for meeting re Hall and Kindy work, grant &amp; storage</p> <p>h) 15/2 – Fabienne submitted SIRA's submission to IPART review of Sydney Water Licence</p> <p>i) 26/2 – Colin thanked Ray Brownlee, CEO &amp; Trish Chaney, Community Liaison Coordinator, NBC for meeting 21/2</p> <p>j) 7/3 – Jane to Trudi Seymour, NBC re Hall and Kindy storage</p> <p>k) 8/3 – Colin sent SIRA plans and costings for Hall storage to David Pengilly</p> <p>l) 9/3 – Colin to Phil Devon, Transport Network Manager asking for update on Draft SI Traffic Management Plan</p> <p><b>Members</b></p> <p>m) 13 &amp; 14/2 – member and Kylie Ferguson about Commuter Wharf fine</p> <p>n) 22/2 – member to David Munday, Senior Project Engineer, NBC asking for update on Bell &amp; Carols Wharves Project</p> <p>o) 24/2 – member to J Falinski requesting update on roads petition</p>	<p>See letter.</p> <p>22/2 – email addresses for tree removal properties provided to Ausgrid.</p> <p>Shane to post notice on Facebook.</p> <p>8/3 – David Pengilly – Building Assets Team to investigate small extension to Hall for storage. 15/2 – IPART acknowledged receipt of SIRA's submission. Meeting attended by Colin and Boyd. See report.</p> <p>8/3 – David sent on to Building Assets Team.</p> <p>22/2 - member thanked for passing on to SIRA. 22/2 – D Munday - dates in next week or so for working group to meet about concept. 28/2 – See Colin's reply to member.</p>
<p><b>5.</b></p>	<p><b>SUBCOMMITTEE REPORTS</b></p> <p><b>Church Point</b></p> <p>- Church Point Reserve Fund no longer exists. NBC says all funds used on Stage 1 works at CP; all revenue collected from carparks and wharves now goes into general revenue.</p> <p>- Liquor Licences – outcome not known yet</p>	<p>PWC said (&amp; is in writing in a pamphlet) that CPPP cost would remain c. \$300 and lease spaces would return to general pool when loan is repaid.</p>

	<p><b>Community Engagement and Communications</b></p> <ul style="list-style-type: none"> <li>- SIRA Recreation Club – several members have expressed interest &amp; some have offered to help with organisation; Annette Ritchie offered to start Film Society when she returns to island</li> <li>- Website, including calendar now fixed so updating project can proceed</li> </ul> <p><b>Hall</b></p> <ul style="list-style-type: none"> <li>- Meeting with NBC 11/2/19 to discuss: <ul style="list-style-type: none"> <li>o security door - now in place so hall can be separated from toilets</li> <li>o Storage for SI Players, SIRA and Kindy – NBC Building Assets Team to investigate</li> </ul> </li> <li>- NBC will conduct a security check as there have been several breaches</li> <li>- Air con has been left on all night by hirers on a number of occasions. Solutions suggested: <ul style="list-style-type: none"> <li>o revise conditions of hiring hall and include a fine for not leaving it in proper condition</li> <li>o improve the technology, e.g. coin-operated system for A/C</li> </ul> </li> </ul> <p><b>Roads, Drainage, Traffic and Environment</b></p> <ul style="list-style-type: none"> <li>- NBC Draft Traffic Management Plan, including a budget and timeline, is now on NBC website</li> <li>- Priorities - ring road &amp; top of island; liaising with Phil Devon, Transport Network Manager NBC on these issues</li> </ul> <p><b>Strategy and Vision</b></p> <ul style="list-style-type: none"> <li>- Work continues on the draft S &amp; V document</li> </ul> <p><b>Water and Wastewater</b> Not covered due to time constraints</p> <p><b>Wharves</b></p> <ul style="list-style-type: none"> <li>- NBC has chosen a contractor for the Bell and Carols Project</li> </ul>	<p>Sue offered to co-ordinate with help of Jane and Robyn</p> <p>See Jane's Report.</p> <p>Next step is community consultation</p>
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	<b>GENERAL BUSINESS</b>	
1.	Hall and Kindy Grant Emmie Collins' presentation about her background in community grants, plans for murals by Nettie Lodge, and storage	

Meeting finished at 12:55pm

### ROLLING TASK LIST

Group or Person Responsible	Topic/Task	When
President	- Write to NBC about their responsibility to care for Catherine Park and manage vehicles in it, as they agreed in 2016 (liaise with Sharon)	ASAP
Treasurer	- Continue to invest in AEI	March

Group or Person Responsible	Topic/Task	When
<b>Colin &amp; Boyd, Church Point Sub-committee</b>	<ul style="list-style-type: none"> <li>- Ask NBC to justify \$500 cost of CPPP when PWC stated that this would stay at around \$300</li> <li>- Write to NBC about CP Parking Review</li> </ul>	Before next SIRAC meeting on 7/4 “
<b>CE&amp;C Sub-committee</b>  <b>Anne</b> <b>Sue and Jane</b>  <b>Robyn</b>  <b>Anne</b>  <b>Anne and Nadja</b>	<ul style="list-style-type: none"> <li>- Resume update of the SIRA website</li> <li>- Put Safe Environment Policy on website and advise members</li> <li>- Send list of members interested in Recreation Club</li> <li>- Meet with above plus Lucy Gregg, Hall Bookings Officer, and members of Hall Sub-committee</li> <li>- Liaise with Annabel and Branko Kristevic about dance nights</li> <li>- Liaise with Leanne McLean about mindfulness classes</li> <li>- Liaise with volunteer about layout of Welcome Booklet</li> </ul>	ASAP Before next SIRAC meeting on 7/4 “ “ “ “
<b>Boyd, Finance &amp; Insurance Sub-committee</b>	<ul style="list-style-type: none"> <li>- Identify a free online training course about preventing and responding to reports of sexual assault and harassment; at minimum appointed Safe Environment Officer do the course</li> </ul>	ASAP
<b>Colin, Governance Sub-committee</b> <b>Anne and Boyd</b>	<ul style="list-style-type: none"> <li>- Organise contract for new Hall Booking Officer</li> <li>- Meet to discuss/plan strategy to consult community about grant ideas/wishes process; who can drive the grants application process</li> <li>- Compare present SIRA Constitution with Fair Trading Model Constitution and present paper to SIRAC</li> </ul>	ASAP ASAP  Before next AGM
<b>Jane, Hall Sub-committee</b>	<ul style="list-style-type: none"> <li>- Liaise with NBC to finalise locking arrangements for internal security door</li> <li>- Investigate solutions to ensure A/C is turned off after Hall use</li> <li>- Develop a draft Catherine Park Management Plan to put to the community and gauge reactions</li> </ul>	Before next SIRAC meeting on 7/4 “  Ongoing
<b>Sharon, Roads, Drainage, Traffic and Environment Subcommittee</b>	<ul style="list-style-type: none"> <li>- Pittwater Waterway Strategy Submission around 3 topics: CP foreshore; aquatic and terrestrial environment; and rapid increase in mooring numbers</li> </ul>	???
<b>Wharves Sub-committee</b>	<ul style="list-style-type: none"> <li>- Meet with Bell and Carols Wharves Project contractor</li> </ul>	When contractor available

