

Scotland Island Residents' Association



Minutes of Annual General Meeting

Date: 21st October, 2018
Venue: Community Hall
Committee Present: Colin Haskell, Sharon Kinnison, Boyd Attewell, Anne Dennis, Fabienne d’Hautefeuille, Nadja Fisher
Committee Apologies: Shane O’Neill
In Attendance: See Register in the SIRA General Meetings folder in the Document Library on the Scotland Island Community Website
Other Apologies: See Register, as above
Opening: Meeting opened at 10:15 am

	Item	Tabled Documents/ Actions
	Chair: Colin Haskell, Acting SIRA President Welcome, acknowledgement of country, introduction of and thank you to outgoing SIRA committee members.	
	ORDINARY BUSINESS –	
1.	CONFIRMATION OF PREVIOUS AGM MINUTES (12 November, 2017) Motion: That the minutes be accepted as an accurate record of the meeting. Some motions in the 2017 minutes are still to be acted on and will therefore be carried forward.	Moved by Robyn Iredale; seconded by Bill Gye. Motion carried.
2.	SIRA ANNUAL REPORT, 2018 Motion: That the Annual Report, as circulated to all members via email, be accepted.	Moved by Betsi Beem; seconded by Tim Turpin. Motion carried.
3.	SUBCOMMITTEE AND WORKING GROUP UPDATES - see Annual Report a) Church Point – Bill Gye and Lizzie Hazelwood, CP Aesthetics Advisory Group <u>Current</u> – building temporary cargo wharf to be used while new, permanent one is being built; pocket park and restoration of Rostrevor Reserve planned for either side of Cargo Wharf. <u>Future</u> - boardwalk to go around front and western side of Waterfront Café. Ferry wharf to be relocated west of café; short-term boat tie-up and Ferry Master’s shed west of café being considered; public toilets to be upgraded. Pedestrian crossing planned between bottom of Eastview Rd path and Waterfront Store; speed bumps planned for Pittwater and McCarrs Creek Rds. <u>Commuter Wharf</u> – finger wharves originally planned were stopped by NSW Waterways Authority. Ranger managing wharf more closely to get rid of boats with no permit. Still overcrowded at times – safety issue. Disabled boat parking spots – none planned; perhaps could be at short-term tie-up area; ramp angles to commuter wharf are legal but not fully access-compliant; the ramp angle of the relocated ferry wharf will be fully compliant. <u>Pasadena</u> – parking/demand management will need to be taken up with NBC in light of Pasadena opening.	Need for significant barrier between road and pinch point at back of Waterfront Café – Lizzie to take this issue to CPAAG and NBC Rubbish facilities needed near new carpark. SIRA and individuals encouraged to take up this issue with NBC.
	b) Community Engagement and Communications – Anne Dennis After significant problems updating WordPress, the SI Community Website is	

<p>functioning again. A big thank you to Carol Beth Floyd who worked tirelessly to achieve this result. Julian Muir also thanked for his input.</p> <p>c) Finance and Insurance – Boyd Attewell In response to a question from the floor, Boyd advised that the SIRA Annual Fee is \$25.00, to cover the costs of doing SIRA business such as advocacy, insurances, computer software subscriptions, email hosting and website maintenance. SIRA avoids using the proceeds from water sales for core membership activities. Surpluses from water sales are kept for future replacements and upgrades to the water supply infrastructure. Boyd thanked for all his treasury, accounting and reporting work for SIRA.</p> <p>d) Hall Management – Colin Haskell Currently working on a grant to fund more storage space. Barbara Labram, who is stepping down as the Hall Booking Officer, thanked for all her work in the position. SIRA is about community devt & will work towards greater use of the hall. Asked if hall hire fees could be waived for community activities; suggestions: gold coin donations, grants, advocacy.</p> <p>e) Roads, Drainage, Traffic and Environment – Sharon Kinnison <u>Roads and Drainage</u> - come a long way; not simply a matter of getting money – involves retro-fitting R & D which were never planned for; focus is on design & quality, & targeting capital works, which Council is then obliged to maintain. <u>Traffic Management</u> – NBC has submitted a Traffic Management Plan to RMS; next step will be a community meeting; aim is to get conditional registration of vehicles which suits islanders, RMS and Police. Catherine Park – has many uses and issues and requires an integrated management plan. Sharon thanked for all her work, including bush regeneration, over many years.</p> <p>f) Water and Wastewater – Colin Haskell SIRA requested a meeting with Don Harwin, NSW Minister for Resources, about sewage and water services to SI. First need outcomes of Water and Wastewater Commercial Feasibility Study and SIRA Submission to IPART’s review of Sydney Water’s operating licence. <u>Septic Inspections</u> – see latest update in the SIRA General Meetings folder in the Document Library on the Scotland Island Community Website.</p> <p>g) Wharves – Colin Haskell See latest update, as above.</p> <p>h) Ausgrid – Anne Dennis See latest update, as above.</p>	<p>Colin urged community to sign Jason Falinski petition in support of further funding for R & D. Some roads need re-gazetting. SIRA to liaise with Council.</p> <p>SIRA will again request meeting when outcomes finalised by NBC and IPART.</p>
<p>4. MOTIONS – Chaired by Bill Gye</p> <p>From the Executive with Notice:</p> <p>1. That the President, Secretary and Treasurer be eligible to claim a monthly amount as an ‘Allowance for reimbursement of expenses.’ The amounts may be up to \$100 per month for the President and Secretary and \$50 per month for the Treasurer. Approval of reimbursement claim requires majority vote of committee, claimant excluded from vote. The Committee must be satisfied that the reimbursement is appropriate and not excessive for that month. If a claimant seeks more than the pre-approved amount for the month, they must provide specific receipts to match the claim. All payments to committee members shall be reported clearly and completely in the association’s Independently Reviewed Annual Report. The claimants must, with each claim,</p>	<p>Motions 1 – 6 moved by Boyd Attewell; seconded by Sharon Kinnison.</p> <p>Boyd Attewell and Neelica Raffel spoke for the motion. Graeme Crayford and Jenny Cullen spoke against the motion. Boyd Attewell replied.</p>

	<p>submit a Reimbursement Claim form that includes a declaration that they have incurred expenditure during the month in the course of fulfilling their duties on the SIRA Committee, and may include phone usage, internet usage, computer usage and travel.</p> <p>2. That the 'Allowance for reimbursement of expenses' also be available to other members of the committee aside from the President, Secretary and Treasurer under the following conditions; They have, in relation to SIRA, performed a wide range of tasks in a particular month that requires use of their phone, internet, computer, motor vehicle, commuter boat or other items where expense receipts are not practical The claim may be for an amount up to \$100 per month Approval of reimbursement claim requires majority vote of committee, claimant excluded from vote Claims may be made up to twice in any 12 month period If the person wishes to claim the Allowance more than twice in any 12 month period, the decision shall be put to a general meeting.</p> <p>3. That the new role of Membership and IT Manager be created. Remuneration is a maximum of one day's pay per month. Payment is on invoice and in arrears. The role is to be put to tender.</p> <p>4. That the Committee may pay up to the equivalent of one day's pay per month for the existing role of Water Manager. Payment is on invoice and in arrears. The role is to be put to tender.</p> <p>5. That all paid roles where SIRA engages contractors or individuals on an ongoing basis, such as Accountant, Hall Booking Officer, Water Manager and Water Monitors, be put to a tender process at least once every three years.</p> <p>6. To correctly manage conflicts of interest, any committee person involved in a) assessing responses to EOIs for a contract job or b) selecting or advising on selection of a person for a contract job or c) managing a contract job is automatically disqualified and is ineligible for being appointed to such a contract job, even if there is no response to the EOI or no complying response to the EOI. Any committee member who may be interested in being appointed to a paid contract role must declare their interest upfront and absent themselves from all deliberations and discussions on the EOI and leave the meeting when the EOI and responses and selection are addressed or determined.</p>	<p>Motion carried.</p> <p>Motion carried.</p> <p>Motion carried.</p> <p>Motion carried.</p> <p>Motion carried.</p> <p>Motion carried, as amended.</p>
5.	<p>ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS – Chaired by Bill Gye</p> <p>Office Bearers:</p> <ul style="list-style-type: none"> ○ <u>President</u> <ul style="list-style-type: none"> ▪ Colin Haskell (proposed by Boyd Attewell; seconded by Sharon Kinnison) ○ <u>Vice President</u> <ul style="list-style-type: none"> ▪ Sharon Kinnison (proposed by Graeme Crayford; seconded by Stewart Hasell) ▪ Vacant ○ <u>Treasurer</u> <ul style="list-style-type: none"> ▪ Boyd Attewell (proposed by Colin Haskell; seconded by Jane Rich) 	<p>All appointed unopposed.</p>

	<ul style="list-style-type: none"> ○ <u>Secretary</u> <ul style="list-style-type: none"> ▪ Anne Dennis (proposed by Neelica Raffel; seconded by Marie Minslow) Ordinary Members ○ Paul Blackband (proposed by Sharon Kinnison; seconded by Colin Haskell) ○ Fabienne d’Hautefeuille (proposed by Colin Haskell; seconded by Anne Dennis) ○ Nadja Fisher (proposed by Colin Haskell; seconded by Boyd Attewell) ○ Robyn Iredale (proposed by Tim Turpin; seconded by Colin Haskell) ○ Shane O’Neill (proposed by Anne Dennis; seconded by Colin Haskell) 	All appointed unopposed.
	GENERAL BUSINESS	
1.	Proposed Liquor Licence for New Bottle Shop at Pasadena Advice is that a liquor licence allowing another bottle shop at Church Point to open until midnight has been submitted. Closing date for comments 1/11/18.	SIRA to provide details to enable community to comment on both these issues.
2.	Mona Vale Hospital – Sharon Kinnison and Jenny Cullen urged community to lobby to keep an emergency unit at Mona Vale Hospital, rather than the proposed ‘medical centre.’ Sign online petition, email Rob Stokes.	
3.	Lucky Door Prizes - \$200 voucher from Waterfront Store and Café – Peter Lalor - \$50 voucher from Pasadena Pantry and Fresh – Jenny Cullen	

Meeting finished at 12:15pm

DRAFT