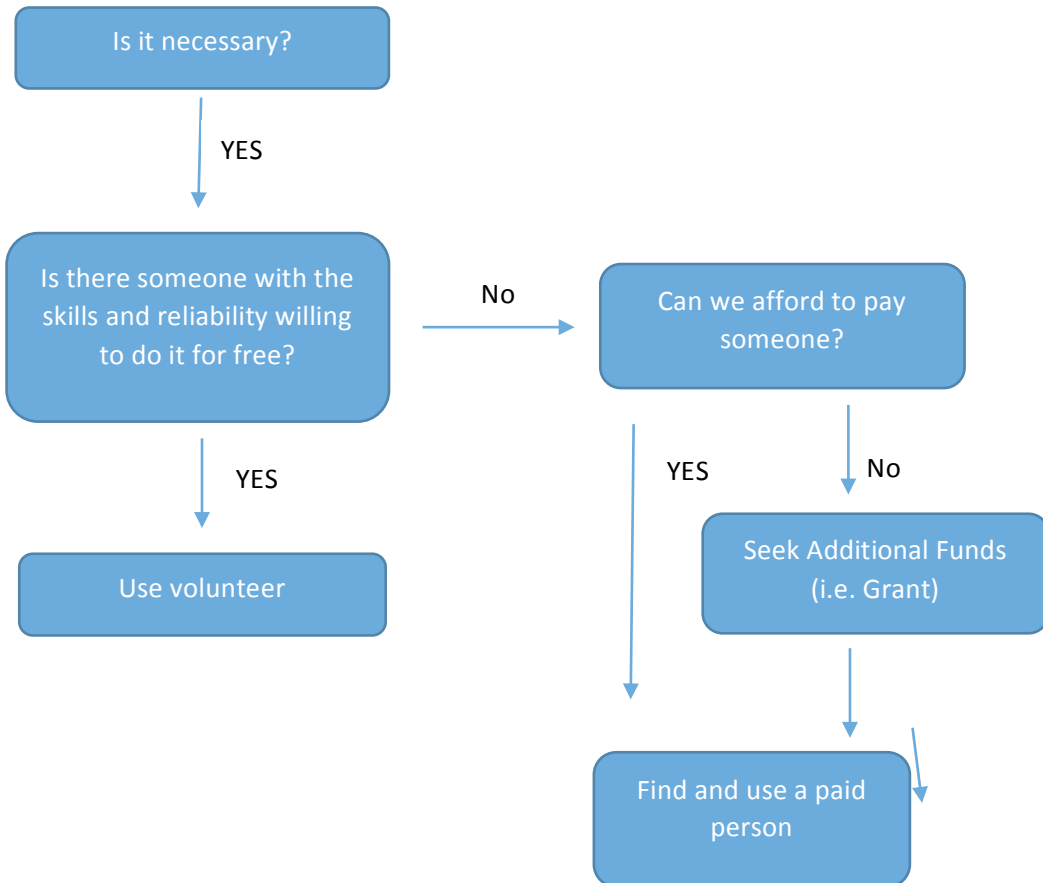


**Governance Group Submission
For Meeting on Wednesday the 20th Jan 2016**

Revised version of decision diagram for the issue of SIRA payments and remunerations (including honorariums).



We also reviewed a draft of 7 “Proposed Transparency Rules”. These were broadly agreed with slight modifications. A 7th rule that “The association’s auditor cannot be a member of the association” was referred to the whole committee for discussion>

Proposed Transparency Rules

1. All orders for services or goods must be approved by the SIRA committee, before the orders are placed.
2. Exceptions are ‘standing orders’ for subscriptions and other services that are required at a regular basis and are part of the running of the association. However, these services must be approved by the committee on an annual basis and a budget for these services must be tabled, approved and published.
3. All payments must be authorised by two officers of the association. Ideally this is done via online banking for convenience.
4. If orders or payments for services provided by SIRA members need to be authorised, these cannot be authorised by the service providing member or a spouse of this member.
 - a. The providing member and/or spouse will not take part of a vote by the Committee to approve the purchase.
 - b. The providing member and/or spouse cannot be either of the two officers approving the payment.
5. Water monitors cannot approve their own or each other’s invoices for their services as part of the water line operation.
6. All payments to members providing services to the association to be published in each financial statement report, including the annual report.