

Scotland Island Residents' Association



Minutes of Committee Meeting

Date: August 28th, 2016
Venue: Community Hall
Present: Skip Miller, Bill Gye, Judy Readman, Hubert van Mierlo, Boyd Attewell, Marie Minslow, Iza Foster, Cass Gye, karen Warburton, Paul Kinnison
Apology: Roy Baker, Emmie Collins, Eileen O'Conner, Sharon Kinnison, Ray de Smeth
Observers: Annett Ritchie
Opening: Meeting opened at 10:00 a.m.

Item	Title	Tabled Documents / Actions
1.	PREVIOUS MINUTES	
	<p>Confirmation of Previous Minutes</p> <p>In the minutes from the 5th to be included, one of the two statements decided at the last meeting. Some small revisions made to the minutes of the 17th of July.</p> <p>5th of June - Approved 17th of July – Approved</p>	
2.	CORRESPONDENCE	
	<ul style="list-style-type: none"> - Email from Elizabeth Brand with EOI for water monitor of Line 1. - Email from Jenny Cullen to be discussed at the CP group/agenda item. - Email from Council regarding composting and worm farm workshops. - Email from Melinda Broughton asking SIRAC to co-ordinate the council reference groups. 	
3.	TREASURER'S REPORT	
	<ul style="list-style-type: none"> - See report - Reports will now be against budget - Aged debtors, BA is confident they are being paid - Donations received could be included in the annual report – should request permission from donors for their names to be published. - Request for re-imburement for expenses from EC was not supported by receipts, which should be attempted to be avoided in the future. - New energy plan with AGL now 20% reduction in total cost, with \$52 per year for 100% carbon offset. PK is still of the opinion we should change to another provider. - The Hall committee should report back to the committee on plans to improve hall usage. 	
6.	GOVERNANCE MEETING UPDATE	
	<ul style="list-style-type: none"> - Motion by HvM: There is no need to separate the roles of Treasurer and Accountant, as per advice received from Bill Stanley. Motion Accepted. 	

	<ul style="list-style-type: none"> - Roles and responsibilities of office holders, MM provided draft. For Secretary a procedures document to be created and referred to in documents. For President also refer to procedure documents. - Separation of duties for P.O. Box document from IF. Alteration, regarding President mail, only if Private and Confidential, to be picked up by President, other mail through Secretary. - Electronic mail via official SIRA mailboxes, ensure that mail clients to be set to 'leave mail on server'. - CoC committee still to be discussed who to be appointed as the Code of Conduct Monitor. Candidates suggested, CBF, the Public Officer, Greg Roberts. Further proposed changes to document to be circulated by BG. - Payment procedures, Finance committee to further discuss - Proposal to move the AGM to 13 November, subject to confirmation from committee members not present. 	
7.	CHURCH POINT	
	<ul style="list-style-type: none"> - Thanks to HvM, JC, SM, SK for working on the communication for objections against the Pasadena DA. - Proposed by Sam Collins to get an article in the papers. BG to send him data for the article. 	
8.	SIOCS MATTERS	
	<ul style="list-style-type: none"> - We need to receive the financial reports, BA is expecting to receive them soon. - Elsie steps waiting for pile burns to be done by SIRFB, rest of the work to be done. This should be completed and if not, this would be disappointing and could reflect on the future co-operation in relation to this type of project. 	
9.	WATER AND WASTEWATER	
	<ul style="list-style-type: none"> - EOI from Lizzie for Line 2. Ian has already been promised the job, so we need to explain to Ian that we should go through the process. - EOI for water monitors of Line 2 and 3 process to be followed. - Probationary period for Lines 2 and 3 to continue as planned. 	
10.	TENNIS USER GROUP	
	<ul style="list-style-type: none"> - TUG committee has not yet met and will discuss their options when all members are back from travelling. 	
11.	WASTE MANAGEMENT NEW CONTRACT	
	<ul style="list-style-type: none"> - Email from Council who want to do a workshop on worm farms. - Council is putting out to tender the waste management contract. - SM to be new group leader of working group. Group to meet soon. 	
12.	OTHER BUSINESS	
	<ul style="list-style-type: none"> - Should there be a working group? - EOI for Council reference groups. Number of groups is now 11. <ul style="list-style-type: none"> o Bill: Inclusive communities o Cass: Waste and recovery management? o Boyd: Place making? - Annette Ritchie suggested the community session to be held earlier, at or after coffee break, so that all committee members are still present and members don't have to sit out the whole meeting. She had planned to bring up a number of issues. 	

Meeting finished 12:44 Next meeting October 9, 2016

ROLLING TASK LIST

Task/topic	Group or person responsible	Initiation date	Last Update
Second Survey Church Point	Bill Gye	March 20, 2015	CP working group
Letter to TUG	Bill Gye	July 17 th , 2016	Done
Elsie Steps Completion, BG to talk to PB and EC	Bill Gye	July 17 th , 2016	
Community Building Partnership Grant Applications by 22 July	Bill Gye	July 17 th , 2016	Done
Installation of data projector	Boyd Attewell	March 20, 2015	Waiting for John Travis
Receive and review SIOCS finance reports, report to committee	Boyd Attewell	July 17 th , 2016	Not yet
Water monitors appointment and inductions	Boyd Attewell, Cass Gye	July 17 th , 2016	Partially done
Issues surrounding Cargo Beach usage etc.	Cargo Users Group (HvM / JR)	June 05, 2016	
Pasadena DA, further communications, protest to be scheduled for the 11 th of September	CP working group	Aug 28, 2016	
Review remuneration policy Hall	Finance Working Group	July 17 th , 2016	
Look for renewable energy provider for Hall	Hall Working Group	June 05, 2016	
Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note.	Parks, Reserves, Wharves and Marine	June 29, 2014	Held over 24/01/2015
Provide updated Tree Preservation Policy for website to replace outdated information	Parks, Reserves, Wharves and Marine	Nov 2, 2014	Held over 24/01/2015
Create a proposal for dog management, including an off-leash area and provision of dog poo bags	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015

Task/topic	Group or person responsible	Initiation date	Last Update
Proposal to make island a cat-free zone	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Discuss issue of buggies in the park	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Discuss and potentially suggest a new name for this group	Parks, Reserves, Wharves and Marine	March 08, 2015	Held over 24/01/2015

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