

Scotland Island Residents' Association



Minutes of Committee Meeting

Date: June 5th, 2016
Venue: Community Hall
Present: Bill Gye, Cass Gye, Roy Baker, Judy Readman, Hubert van Mierlo, Boyd Attewell, Marie Minslow, Iza Foster, Ray de Smeth, Karen Warburton, Paul Kinnison, Tim, Jacobs, Sharon Kinnison, Emmie Collins.
Apology:
Observers: Lizzie Hazelwood
Opening: Meeting opened at 10:05 a.m.

| Item | Title | Tabled Documents / Actions |
|-----------|---|---|
| 1. | WELCOME AND INTRODUCTION | |
| | Confirmation of Previous Minutes - Minutes were amended and approved | Minutes 5 May 2016 |
| 2. | CORRESPONDENCE | |
| | <ul style="list-style-type: none"> - Nominations for casual vacancies of the SIRA Committee: Judy Readman, Eileen O'Neill, Paul Kinnison, Warren (Skip) Miller. - Resignation from the SIRA Committee from Tim Jacobs due to his move to Melbourne. - Cass Gye: A communication from Council that all current Commuter Wharf permits are still valid. - Nathalie Muir has given notice of her resignation as Water Monitor - Correspondence from Rob Stokes to Minister Blair regarding the S.I. sewerage system discussion. - Letter from Karen Lambert regarding the CP aesthetics committee. | |
| 5. | CASUAL VACANCIES | |
| | The committee agreed to appoint four new Committee members to fill Casual Vacancies on the Committee. The Committee welcomed Judy Readman, Eileen O'Neill, Paul Kinnison and Warren (Skip) Miller. | |
| 3. | TREASURER'S REPORT | |
| | <ul style="list-style-type: none"> - Reports were accepted by the meeting - A proposal to review the pricing for Emergency Water and incorporation of these in the 2016-2017 budget - The committee decided that the budget would be discussed by a budget working group and put forward to the committee for final approval. - The committee decided that the budget working group would also discuss the water pricing, obtain committee consent by email and implement an agreed pricing regime as from 1 July 2016. - It was noted by Paul Kinnison that SIRA's electricity provider for the Hall is AGL and that it would be preferable to switch to a renewable energy provider. Hall Committee to investigate. - A proposal to change the remuneration for the Accountant (Boyd Attewell) after review of the actual time it takes to complete the job. The committee decided that the final discussion and decision | 2016 04 SIRA Accounts 2016 05 SIRA Treasurer's Report - Additional Comments With April Results One Slide Finance Planning Overview (|

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|------------|---|---|
| | would be delegated to the budget working group with exclusion of Boyd. | |
| 6. | GOVERNANCE | |
| | A revised draft Code of Conduct for Committee and working groups was tabled and accepted. | Draft Revised SIRAC Code Of Conduct - May 2016 V3 |
| 7. | CECS | |
| | <ul style="list-style-type: none"> - The proposed Survey: the committee decided that Hubert van Mierlo would circulate the draft amongst committee members for comment. | CECS Survey 2016 |
| 8. | WATER, WASTEWATER AND EMERGENCY WATER | |
| | <ul style="list-style-type: none"> - The working group is working on the next step which is to get a feasibility study funded into the introduction of the wastewater system, in order to get a more independent view on costs and options. - The working group to meet to discuss further steps. - A discussion about whether SIRA should remove the requirement for membership for the purchase of emergency water. There are some administrative challenges with it and the benefits for customers are not entirely clear. Conclusion was to continue with the status quo. - Appointment of new water monitor: It was decided to send out a request for expressions of interest and a selection panel to be formed. The panel to consist of Boyd Attewell, Cass Gye and Nathalie Muir. | Water And Wastewater Report 31 May 2016 |
| 9. | UPCOMING GRANTS OPPORTUNITIES | |
| | <ul style="list-style-type: none"> - There are opportunities to apply for new grants for works on paths etc. - Sharon Kinnison reiterated that all new infrastructure should be funded for maintenance as well. - Bill Gye, Sharon Kinnison and Emmie Collins to look at possible grant applications. | |
| 10. | CHURCH POINT | |
| | <ul style="list-style-type: none"> - Nothing to report on Demand Management, - Ray de Smeth said there should be amnesty during the construction period for people who have no permit. Bill Gye said that this is what is put in place by Council. - Letter from Karen Lambert regarding the inclusion of Bill Gye on the Aesthetics committee instead of Jennifer Knox as agreed by the joint WPCA/SIRA meeting. Bill Gye explained that at the time it was not known that Council would restrict membership of the committee to one person per organisation. | |

Meeting closed 12:15. Next meeting July 17, 2016

ROLLING TASK LIST

| Task/topic | Group or person responsible | Initiation date | Last Update |
|--|--|-----------------|-------------|
| Agreement with SIOCS | Bill Gye | March 20, 2015 | Done |
| Second Survey Church Point | Bill Gye | March 20, 2015 | |
| Communique regarding SIOCS financial support | Bill Gye | May 1, 2016 | |
| New grants | Bill Gye, Emmie Collins, Sharon Kinnison | June 05, 2016 | |
| Loan contract with SIOCS | Bill, Boyd, Tim, Roy | May 1, 2016 | |
| Installation of data projector | Boyd Attewell | March 20, 2015 | |
| Finalise and get 2016-2017 budget approved | Budget working group | June 05, 2016 | |
| Finalise and get emergency water pricing approved by 1 July 2016 | Budget working group | June 05, 2016 | |
| Finalise Accountant Remuneration | Budget working group | June 05, 2016 | |
| Finalise Purchase Procedures | Finance, Membership and Insurance | May 1, 2016 | |
| Discuss Peak Solutions expenses | Finance, Membership and Insurance | May 1, 2016 | Done |
| Review remuneration policy | Hall Working Group | July 19, 2015 | |
| Look for renewable energy provider for Hall | Hall Working Group | June 05, 2016 | |
| Implement \$15 Member Fee | Hubert van Mierlo | May 1, 2016 | Done |

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|--|-------------------------------------|-----------------|----------------------|
| Remove non-financial members from the membership register | Hubert van Mierlo | May 1, 2016 | Done |
| Circulate draft Survey for review by Committee members | Hubert van Mierlo | June 05, 2016 | |
| Issues surrounding Caro Beach usage etc. | Cargo Users Group (HvM / JR) | June 05, 2016 | |
| Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note. | Parks, Reserves, Wharves and Marine | June 29, 2014 | Held over 24/01/2015 |
| Provide updated Tree Preservation Policy for website to replace outdated information | Parks, Reserves, Wharves and Marine | Nov 2, 2014 | Held over 24/01/2015 |
| Create a proposal for dog management, including an off-leash area and provision of dog poo bags | Parks, Reserves, Wharves and Marine | Jan 18, 2015 | Held over 24/01/2015 |
| Proposal to make island a cat-free zone | Parks, Reserves, Wharves and Marine | Jan 18, 2015 | Held over 24/01/2015 |
| Discuss issue of buggies in the park | Parks, Reserves, Wharves and Marine | Jan 18, 2015 | Held over 24/01/2015 |
| Discuss and potentially suggest a new name for this group | Parks, Reserves, Wharves and Marine | March 08, 2015 | Held over 24/01/2015 |
| Select new Water Monitor | Selection Panel | June 05, 2016 | |