

# Scotland Island Residents' Association



## Minutes of Committee Meeting

**Date:** July 17th, 2016  
**Venue:** Community Hall  
**Present:** Skip Miller, Bill Gye, Judy Readman, Hubert van Mierlo, Boyd Attewell, Marie Minslow, Iza Foster, Ray de Smeth, Eileen O'Conner, Cass Gye,  
**Apology:** Roy Baker, Emmie Collins, karen Warburton, Paul Kinnison, Sharon Kinnison  
**Observers:**  
**Opening:** Meeting opened at 10:00 a.m.

Item	Title	Tabled Documents / Actions
1.	<b>PREVIOUS MINUTES</b>	
	<b>Confirmation of Previous Minutes</b> - Minutes were not approved since some committee members did not have a chance to review them. They will be re-submitted at the next meeting	
2.	<b>CORRESPONDENCE</b>	
	<ul style="list-style-type: none"> <li>- Several emails regarding the DA for Holmeport Marina Expansion</li> <li>- Letter sent to Minister Niall Blair.</li> </ul>	BG to forward letter to committee
3.	<b>TREASURER'S REPORT</b>	
	<ul style="list-style-type: none"> <li>- Reports were accepted by the meeting</li> <li>- Membership system cost was for 2 years and should be recorded over two years.</li> <li>- A discussion regarding the 10% management fee SIRA receives from the water operation, is there a need for review? Finance workgroup to discuss.</li> <li>- Proposal from the Accountant (BA) to change the remuneration for bookkeeping and accounting. BA, left the meeting for the duration of the discussion. The Committee approved the revised remuneration. The committee further expressed the opinion that at some point in the future the roles of Treasurer and Accountant need to be separated. For now the efforts of BA to improve the financial processes and reporting are important.</li> <li>- Honorariums: A proposal by HvM to remove the honorarium of \$500 p.a. Julian Muir receives for the PON was not accepted. HvM said that there is no justification for the payment, SIRA already refunds all technical costs and many other useful efforts by community members are not rewarded financially.</li> <li>- Honorarium of \$1000 for Hall bookings (Barbara Labram) was confirmed. Finance workgroup to review to change the possible structure of this payment proportionate to the number of bookings.</li> <li>- SIRA's contribution to the TUG group, at the rate of 3 annual berth fees. This was discussed at length. The Committee decided to discontinue the payment. In addition, the committee would like to open the discussion with TUG around the arrangements for the</li> </ul>	

	<p>licensing of the pontoon, which currently is by SIRA, where SIRA carries all liability.</p> <ul style="list-style-type: none"> <li>- SIRAC to write to TUG to inform about the discussion and decision.</li> <li>- Expected is that SIOCS will soon request the second tranche of the loan amount. No full set of finance reports received to date. BA to request again.</li> </ul>	
<b>6.</b>	<b>CHURCH POINT UPDATE</b>	
	<ul style="list-style-type: none"> <li>- A meeting of the aesthetics group will be held coming Tuesday</li> <li>- The Council administrator, Dick Persson will visit the Island on 10 August, at 11 AM. He will go on a tour of the Island.</li> <li>- It is important that the demand management issue is raised at this meeting (BG).</li> <li>- CP Survey to be constructed and sent out ASAP (CP Workgroup)</li> <li>- BG suggested to supply the names of the people who made an expression of interest for the leased spots via the Survey in 2013 to Council. HvM expressed strong objections against this as it will be seen as favouritism. Council should offer leased spots to offshore residents only. A new request for expressions of interest should go out – HvM said this should be done by Council, not SIRA.</li> </ul>	
<b>7.</b>	<b>HOLMEPORT EXPANSION DA</b>	
	<ul style="list-style-type: none"> <li>- This was discussed and the impact of this on parking is not entirely understood.</li> <li>- WPCA will go to the DA meeting.</li> </ul>	
<b>8.</b>	<b>CECS SURVEY</b>	
	<ul style="list-style-type: none"> <li>- The draft survey by HvM is a good basis for further discussion</li> <li>- Survey to be held in the lead up of the AGM in November</li> <li>- CECS to meet to further work on the content</li> </ul>	
<b>9.</b>	<b>WATER AND WASTEWATER</b>	
	<p>The following items were discussed and Approved:</p> <ul style="list-style-type: none"> <li>- The appointment of Nikki Gibson as the Line 1 Water Monitor to commence August 1</li> <li>- The probationary appointment of Ian Laughton-Smith as the Line 2 Water Monitor to commence September 1</li> <li>- The probationary appointment Nadine O'Mara and Jay Savage as Line 3 Water Monitors to commence TBC</li> <li>- That Ian Laughton-Smith be considered as the trainee Water Line Maintenance Manager (apprentice to Cass) commencement TBC</li> <li>- Proposal that a flat rate be introduced for management of late payments of \$20 p.m. for Line 1 and \$10 p.m. each for Lines 2 &amp; 3</li> <li>- BA to draft letters of engagement for review; advise unsuccessful candidates; CG and Nathalie Muir to carry out induction with Nikki Gibson; Cass to schedule inductions with other water monitors.</li> </ul>	
<b>10.</b>	<b>SIOCS – PROGRESS ON UPPER ELSIE</b>	
	<ul style="list-style-type: none"> <li>- Work still not complete. Invitation to Rob Stokes to visit project when finished (BG?)</li> <li>- BG to discuss completion with Paul Blackband and EC.</li> </ul>	
<b>11.</b>	<b>COMMUNITY BUILDING PARTNERSHIP GRANTS</b>	
	<ul style="list-style-type: none"> <li>- Applications close July 22 for CBP grants. BG to apply for pathways in Pathilda Reserve, joining Florence and Thompson and Middle Elsie Street restoration.</li> <li>- BG to complete applications</li> </ul>	

<b>12.</b>	<b>PARKS AND RESERVES</b>	
	<ul style="list-style-type: none"> <li>- Notice to go in PON regarding buggies parking in Catherine Park inviting community consultation to develop a strategy/solution to this issue. RMS recommendation to Minister regarding introducing Conditional Rego on SI follow up.</li> <li>- CG to draft notice and send to EC and SM for review; CG follow up Minister for Roads and Rob Stokes for Conditional Rego on SI</li> </ul>	

**Next meeting August 28, 2016**

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## ROLLING TASK LIST

Task/topic	Group or person responsible	Initiation date	Last Update
Second Survey Church Point	Bill Gye	March 20, 2015	
Letter to TUG	Bill Gye	July 17 <sup>th</sup> , 2016	
Elsie Steps Completion, BG to talk to PB and EC	Bill Gye	July 17 <sup>th</sup> , 2016	
Community Building Partnership Grant Applications by 22 July	Bill Gye	July 17 <sup>th</sup> , 2016	
Installation of data projector	Boyd Attewell	March 20, 2015	
Receive and review SIOCS finance reports, report to committee	Boyd Attewell	July 17 <sup>th</sup> , 2016	
Water monitors appointment and inductions	Boyd Attewell, Cass Gye	July 17 <sup>th</sup> , 2016	
Issues surrounding Cargo Beach usage etc.	Cargo Users Group (HvM / JR)	June 05, 2016	
Review remuneration policy Hall	Finance Working Group	July 17 <sup>th</sup> , 2016	
Look for renewable energy provider for Hall	Hall Working Group	June 05, 2016	
Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note.	Parks, Reserves, Wharves and Marine	June 29, 2014	Held over 24/01/2015
Provide updated Tree Preservation Policy for website to replace outdated information	Parks, Reserves, Wharves and Marine	Nov 2, 2014	Held over 24/01/2015
Create a proposal for dog management, including an off-leash area and provision of dog poo bags	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Proposal to make island a cat-free zone	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015

Task/topic	Group or person responsible	Initiation date	Last Update
Discuss issue of buggies in the park	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Discuss and potentially suggest a new name for this group	Parks, Reserves, Wharves and Marine	March 08, 2015	Held over 24/01/2015

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