

Scotland Island Residents' Association



Minutes of Committee Meeting

Date: May 1st, 2016
Venue: Community Hall
Present: Bill Gye, Cass Gye, Roy Baker, Hubert van Mierlo, Boyd Attewell, Marie Minslow (first 28 minutes), Tim Jacobs, Iza Foster, Ray de Smeth.
Apology: Sharon Kinnison.
Observers: Colin Haskell. SIOCS Session: Louisa Maxim, Adriana, Mary, Rachel, Jon Maxim
Opening: Meeting opened at 10:10 a.m.

Item	Title	Tabled Documents / Actions
1.	WELCOME AND INTRODUCTION	
	Confirmation of Previous Minutes - Minutes were approved	SIRAC Minutes March 20th 2016 Draft - Final
2.	CORRESPONDENCE	
	<ul style="list-style-type: none"> - Resignation of Phil Pryor from the Committee due to his move off the island - Nominations for committee: Emmie Collins, Karen Warburton - Resignation from the SIRAC Committee by Roy Baker - Letter from Andrew Tiede regarding Commercial Fisheries in Pittwater <p>Matters arising: Roy withdrew his resignation and a vote was taken to reaffirm Roy's position on the committee.</p>	
3.	TREASURER'S REPORT	
	<ul style="list-style-type: none"> - Reports were accepted by the meeting - The recommendation from the Treasurer to finalise a budget for the upcoming financial year was accepted, committee members to send comments to B.A. - A motion to set the SIRA membership fees per individual member to \$15. Proposed by B.G., Seconded H.v.M, meeting agreed - SIRA is a tier 2 association and under NSW Fair Trade rules does not need an audit. B.G. proposed that instead the cheaper option of a financial review by a qualified accountant (not a SIRA member) would be adopted for the current financial year. The meeting agreed. 	2016 03 SIRA Accounts 2016 05 SIRA Treasurers Report - SIRA Purchase Orders And Expense Claims
5.	CASUAL VACANCIES	
	The committee agreed to appoint two new Committee members to fill Casual Vacancies on the Committee. The Committee welcomed Emmie Colins and Karen Warburton.	
6.	UPPER ELSIE STREET WORKS	
	An update from B.G. The works are complete and the bush clearing will be undertaken by SIOCS. The expenditure is within budget.	
7.	FINANCE, MEMBERSHIP AND INSURANCE	

	<ul style="list-style-type: none"> - The committee agreed to remove members who were still in default of payment of the membership fees due on 1 July 2015. HvM to update the membership register, after sending one more reminder. - There was still no clarity regarding the expenditure on the legacy member database with Peak Solutions. Referred to the FMI committee. - A brief discussion about purchasing procedures, no outcome. The proposed document by B.A. in force in the interim. Referred to the FMI committee. 	Members Register Clean Up - Request For Cessation Of Membership SIRA Expenses Process
8.	FINANCIAL SUPPORT FOR SIOCS	
	<ul style="list-style-type: none"> - Presentation by Louisa Maxim - SIOCS is projecting a loss of \$6k if they manage to reach fundraising of \$18,000 - The SIRA Committee discussed in camera and agreed upon the following: <ul style="list-style-type: none"> o A loan of up to \$12,000 o Duration of 2 years, interest only (2%) o No payment required until 2018 o SIOCS to report quarterly regarding progress of their business plan implementation <p>B.G./T.J./B.A./R.B to finalise, agree agreement with SIOCS and committee on final text B.G. to draft communique for community</p>	
9.	CHURCH POINT	
	<ul style="list-style-type: none"> - The demand management report has not come back to date, due to the volume of submissions. - Meeting took place with Council and the 3 resident associations. - Council is forming a Aesthetics committee 	
10.	CECS	
	<ul style="list-style-type: none"> - CECS to discuss the proposed members survey and report back to the Committee. - Discussion regarding the scope of communications, no conclusion 	CECS Survey 2016 Discussion Regarding The Scope Of SIRA Communications

Meeting closed 13:21. Next meeting June 5, 2016

ROLLING TASK LIST

Task/topic	Group or person responsible	Initiation date	Last Update
Agreement with SIOCS	Bill Gye	March 20, 2015	Done
Second Survey Church Point	Bill Gye	March 20, 2015	
Communique regarding SIOCS financial support	Bill Gye	May 1, 2016	
Loan contract with SIOCS	Bill, Boyd, Tim, Roy	May 1, 2016	
Installation of data projector	Boyd Attewell	March 20, 2015	
Information campaign about CP following survey of the community's opinion	Church Point, CECS	January 24, 2016	Done
Finalise Purchase Procedures	Finance, Membership and Insurance	May 1, 2016	
Discuss Peak Solutions expenses	Finance, Membership and Insurance	May 1, 2016	
Review remuneration policy	Hall	July 19, 2015	
Implement \$15 Member Fee	Hubert van Mierlo	May 1, 2016	
Remove non-financial members from the membership register	Hubert van Mierlo	May 1, 2016	
Respond/consider kayak racks proposal	Parks, Reserves, Wharves and Marine	April 6 2014	Jan 18, 2015, discussed: Carol's group waiting for Cargo grant outcome
Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note.	Parks, Reserves, Wharves and Marine	June 29, 2014	Held over 24/01/2015

Task/topic	Group or person responsible	Initiation date	Last Update
Provide updated Tree Preservation Policy for website to replace outdated information	Parks, Reserves, Wharves and Marine	Nov 2, 2014	Held over 24/01/2015
Create a proposal for dog management, including an off-leash area and provision of dog poo bags	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Proposal to make island a cat-free zone	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Discuss issue of buggies in the park	Parks, Reserves, Wharves and Marine	Jan 18, 2015	Held over 24/01/2015
Discuss and potentially suggest a new name for this group	Parks, Reserves, Wharves and Marine	March 08, 2015	Held over 24/01/2015