

# Scotland Island Residents' Association



## Minutes of Committee Meeting

**Date:** August 16, 2015  
**Venue:** Community Hall  
**Present:** Bill Gye, Cass Gye, Marie Minslow, Roy Baker, Hubert van Mierlo, David Hegarty, Emmie Collins, Iza Foster, Shona Forsyth, Sharon Kinnison, Boyd Attewell  
**Apologies** Ian Laughton-Smith, Rachel Carter, Phil Pryor  
**Observers:** Tim Jacobs, Petra Godfrey, Carol Beth Floyd, Juliette Holmes a Court, Jill Scott, Cliff Neale  
**Opening:** Meeting opened at 10:08 a.m.

Item	Title	Tabled Documents / Actions
1.	<b>WELCOME AND INTRODUCTION</b>	
2.	<b>DECLARATIONS OF INTEREST</b>	
	Cass Gye (CG) is Emergency Water Monitor; CG and BG are members of the Pittwater Point Community Projects Association, Boyd Attewell is bookkeeper for SIOCS	
3.	<b>PREVIOUS MINUTES</b>	
	Minutes of the meeting of 19 July were tabled and accepted after corrections to the name of Paul Davies and a phone call between Rob Stokes and CG.	<a href="#">SIRAC Minutes May 31st 2015 Final</a>
4.	<b>TREASURER'S REPORT</b>	
	CG tabled report, last financial year's P&L and Balance Sheet, reports accepted.  An annual report should be produced with explanation of the accounts, declaration of payments to individuals. BA showed an example report from another organisation.	<a href="#">Treasurer's Report August 2015 Balance Sheet Profit and Loss Statement</a>  <b>Actions:</b> BA and CG to produce draft annual report
<b>MAJOR WORKING GROUP MATTERS (DISCUSSION/DECISION NEEDED)</b>		
5.	<b>NATURAL ENVIRONMENT, PARKS AND RESERVES</b>	
	Report was tabled and accepted.  EC: A grant application has been submitted for Catharine Park (\$50k). What is the value of Catherine Park? SK: Natural Environment is starting to fall outside our thinking.  A discussion took place about the conflicting interests of Natural Environment and infrastructure improvements. There is a need to organise a joint meeting with the Roads and Drainage group.  Upper Elsie steps: Grant received. BG to organise an onsite meeting to discuss options.	<a href="#">Natural Environment Parks and Reserves Report</a>  <b>Actions:</b> Organise joint meeting with Roads and Drainage group and come with joint actions.  BG organise meeting regarding upper Elsie Stairs.
6.	<b>COMMUNITY ENGAGEMENT AND COMMUNICATION</b>	
	The dates for the 60 <sup>th</sup> Anniversary festivities was agreed to be 21 and 22 November 2015	<a href="#">CECS Meeting August</a>

7.	<b>ROADS AND DRAINAGE</b>	
	<p><b>Tabled were several documents: Letters to PWC and Rob Stokes, Meeting with PWC notes, Meeting notes group</b></p> <p><b>Road to the top of the island:</b> Tim Jacobs: A group was formed at the top of the island. A letter was received from PWC in June stating temporary works would be carried out to make the hairpin operational. On 31 July another letter from PWC was received explaining works could not go ahead because a ramp at Cargo Wharf would have to be built and that a depot for materials needed to be established.</p> <p>The committee discussed a strategy to convince PWC that a temporary fix is put in place and this should be discussed with the long term solution in mind. The R&amp;D group needs to discuss with PWC how any temporary works can be made to last for a reasonable period of time. SIRAC will organise a meeting with PWC, the Group of islanders at the top of the island will keep campaigning for a temporary and permanent fix.</p> <p>Recycling also doesn't take place at the top of the island currently and it is suggested that an alternative arrangement is made. Referred to waste management group.</p> <p><b>Depot:</b> PWC (Paul Davies) suggested that a depot for road and drainage building materials would be built in Catharine park. This was not an idea that would receive much island support, however the choosing of the location is only a discussion at this point.</p> <p>It was also noted that the transport of huge volumes of materials will have a detrimental impact on existing roads on the island.</p>	<p><a href="#">Meeting notes</a>  <a href="#">Rob Stokes Funding allocation</a>  <a href="#">PWC Meeting notes</a>  <a href="#">PWC Urgent Hairpin works</a>  <a href="#">PWC Funding allocation storm damage</a></p>
8.	<b>CHURCH POINT</b>	
	<p>BG: letter was sent to Council to ask for additional questions to be included on the application form for parking permits. This request has not been followed up and there has been no change to the form.</p> <p>Letter was sent to the Bayview and Church Point Residents association in reply to their letter regarding the alternative CP development idea by Steve Crosby. Letter to Church Point friends is yet to be sent.</p> <p>Church Point communique and fee discussion paper were sent to SIRA members and community.</p> <p>Council meeting regarding the car park is now expected to take place in October.</p>	<p><a href="#">CP Communique</a>  <a href="#">Permit fee discussion paper</a></p>
9.	<b>COMMUNITY VEHICLE</b>	
	<p>MW: After release of the final IPAR report. the group is working on the campaign to influence the government to direct Sydney Water to work on sewerage implementation on the island. A letter was sent to the minister.</p>	<p><a href="#">Water and Wastewater report</a></p>

<b>10.</b>	<b>COMMUNITY VEHICLE</b>	
	DH: a meeting took place with PWC and SIRA received support from council for the new management arrangements of the community vehicle.  The Manly daily was present at the meeting and has proposed that an island visit of their journalist takes place to document and publish some (positive) Island stories.	<a href="#">CV Group report</a>
<b>11.</b>	<b>WASTE MANAGEMENT</b>	
	The introduction of the new bin lids has been reported as not being successful (design issues).	<a href="#">Waste management report</a>
<b>12.</b>	<b>FINANCE MEMBERSHIP &amp; INSURANCE</b>	
	HvM: Operation with the new system is going smoothly.  The committee agreed that BA will be paid for bookkeeping / accounting services after the free of charge period is completed.  The committee decided that the Honorarium for PON will be reduced to \$ 500 per annum.  The committee refers a discussion around ongoing honorarium arrangements to the Governance Group.	
<b>OTHER WORKING GROUPS AND OTHER BUSINESS</b>		
<b>13.</b>	<b>EMERGENCY NON-POTABLE WATER</b>	
	RB and CG will work on a plan to implement water sampling and testing.	
<b>14.</b>	<b>REQUESTED WAIVER OF HALL HIRE FEE BY CECS</b>	
	A letter received from SIOCS was received. The committee decided to donate \$500 to SIOCS rather than to wave the fees for hall hire.	<a href="#">Letter from SICOS</a>
<b>THERE WERE NO TOPICS FOR DISCUSSION AT THE OPEN SESSION (GUESTS PARTICIPATED IN THE ROADS AND DRAINAGE DISCUSSION)</b>		

Meeting closed 12:33, Next meeting October 11, 2015

## ROLLING TASK LIST

Task/topic	Subcommittee or person responsible	Initiation date	Last Update
Seek quote for purchase and installation of a projector, pull down screen  Ask Council if they are prepared to pay for a projector and screen Prepare proposal for ADSL	BG and HVM  CG	Sept 21, 2014	Held over
Review honorarium PON proprietor	CECS	July 19, 2015	
Discuss ideas for SIRA event for 60 <sup>th</sup> anniversary later in the year	CECS / EC	May 31, 2015	WIP
<b>Pay TUG</b> 3 x \$120 for visitor berths	CG	July 19, 2015	
Review accounting structure and processes	CG / Boyd Attewell	May 31, 2015	<b>WIP</b>
Prepare Community Communication (in collaboration with WPCA) needed to ensure having a community presence at the upcoming Council meeting	Church Point	April 19, 2015	<b>WIP</b>
Lobby for some degree of exclusivity for CP Permits parking in both the existing man carpark and in the proposed new car parking area.	Church Point	April 19, 2015	<b>WIP</b>
<b>See minutes above</b> Letter to Council Letters to BVCpra and CPF Distribute Fees Paper Meet with one or two Councillors to discuss current issues and seek support	Church Point	July 19, 2015	
Send out an announcement to the community (Email / PON / Facebook / Website).	DH	July 19, 2015	
Emergency water: material on water line: draft notice for PON	Emergency Water	June 29 2014	
Look into regular summary updates to membership of financial performance.	Finance and Membership	March 08, 2015	

Clarify issue of confidentiality	Governance	Sept 21, 2014	19/04/15, held over
Review honorarium Hall coordinator	Hall	July 19, 2015	
Respond/consider kayak racks proposal	Parks, Reserves, Wharves and Marine	April 6 2014	Jan 18, 2015, discussed:: Carol's group waiting for Cargo grant outcome
Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note.	Parks, Reserves, Wharves and Marine	June 29, 2014	19/04/15: held over
Provide updated Tree Preservation Policy for website to replace outdated information	Parks, Reserves, Wharves and Marine	Nov 2, 2014	19/04/15: held over
Prepare letter to PWC about deficiencies in wharf maintenance	Parks, Reserves, Wharves and Marine	Nov 2, 2014	19/04/15: held over
Discuss use of grant received for upgrading the upper part of the Elsie walking trail. SK said we should be cautious about opening up new areas for bush regeneration. Meeting still to be arranged between BG and SK and any other interested parties.	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over, but grant to be accepted
Create a proposal for dog management, including an off-leash area and provision of dog poo bags	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over, RC to take up
Proposal to make island a cat-free zone	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over
Discuss issue of buggies in the park	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over
Discuss and potentially suggest a new name for this group	Parks, Reserves, Wharves and Marine	March 08, 2015	19/04/15: held over
Document ideas around meeting processes	Phil Pryor		
Fire trail issues: Decide on action on road to top of island	Roads & Drainage	April 6 2014	Jan 18, 2015, held over

			(WIP)
Prepare political draft strategy for funds the on-going road and drainage maintenance	Roads & Drainage	Sept 21, 2014	19/04/15: held over

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