

# Scotland Island Residents' Association



## Minutes of Committee Meeting

**Date:** April 19, 2015  
**Venue:** Community Hall  
**Present:** Phil Pryor, Bill Gye, Cass Gye, Marie Minslow, Roy Baker, Hubert van Mierlo, Ian Lughton – Smith, David Hegarty  
**Apologies:** Iza Foster, Shona Forsyth, Sharon Kinnison, Emmie Collins, Rachel Carter  
**Observers:** Michelle Sala, Robyn Loneragan, Paul Kinnison, Steve Crosby, Annette Ritchie, Ian White  
**Opening:** Meeting opened at 10:07 a.m.

Item	Title	Tabled Documents / Actions
1.	<b>WELCOME AND INTRODUCTION</b>	
2.	<b>DECLARATIONS OF INTEREST</b>	
	Cass Gye (CG) is Emergency Water Monitor; CG and BG are members of the Pittwater Point Community Projects Association.	
3.	<b>PREVIOUS MINUTES</b>	
	Minutes of the meeting of 8 March were tabled and accepted	<a href="#">Minutes 8 March</a>
4.	<b>TREASURER'S REPORT</b>	
	CG tabled reports. No questions were asked.	<a href="#">Report</a> <a href="#">Profit and Loss</a> <a href="#">Balance Sheet</a>
<b>MAJOR WORKING GROUP MATTERS (DISCUSSION/DECISION NEEDED)</b>		
5.	<b>WATER &amp; WASTE WATER</b>	
	The Water and Wastewater asked for a committee decision on 3 recommendations: <ul style="list-style-type: none"> <li>SIRA carries out the Wastewater Survey: <b>Meeting agreed, but also decided that it should be part of a consultation process that should include a community forum, which could be the June General Meeting. Questions of the survey to be drafted and refined.</b></li> <li>SIRA to meet with Rob Stokes to progress sewerage connection for Scotland Island residents: <b>Meeting agreed.</b></li> <li>SIRA arranges meeting with relevant Ministers following discussion with Rob Stokes: <b>Meeting agreed.</b></li> </ul>	<a href="#">Report</a> <a href="#">SIRA Final Submission</a>  <b>Actions:</b>  Develop Draft Survey  Organise meeting with Rob Stokes  Work on community consultation plan
6.	<b>CHURCH POINT</b>	
	The CP report was tabled and the following recommendations were discussed: <ul style="list-style-type: none"> <li>Community Communication (in collaboration with WPCA) needed to ensure having a community presence at the upcoming Council meeting: <b>Meeting agreed. The communication should include information on what is the known position of council and SIRA's concerns</b></li> <li>The above communication to include an update on the issue of Fees and a link to an updated background document on Church Point Fees: <b>Meeting agreed.</b></li> </ul>	<a href="#">Report</a>  <b>Actions:</b> As per minutes

	<ul style="list-style-type: none"> <li>Confirm or otherwise the statements made by the General Manager at the WPCA AGM regarding the interest rate for the loan for the project. <b>Meeting agreed. Note that the rate is either 1.5% or 2.5%.</b></li> <li>Continue to lobby for some degree of exclusivity for CP Permits parking in both the existing man carpark and in the proposed new car parking area. <b>Meeting Agreed.</b></li> </ul>	
<b>7.</b>	<b>FINANCE, MEMBERSHIP &amp; INSURANCE / COMMUNICATION &amp; COMMUNITY ENGAGEMENT – MEMBERSHIP SYSTEM</b>	
	<p>A report of the combined CECS and FMI groups was presented. The report had a focus on the proposed new membership system. The following was discussed and decided:</p> <ul style="list-style-type: none"> <li>HvM, IF, CG and MM to workshop the minutiae of the current system and details of configuration of the proposed system to process trial between 20 April - 03 May 2015: <b>Meeting Agreed. Boyd Attewell has also offered to be involved.</b></li> <li>A small scale system and process trial (approximately 20 users) is undertaken in the period between 03 May and 30 May. During this trial issues on both member (end user) and administration sides of the process and system to be identified and remedied if possible: <b>Meeting Agreed.</b></li> </ul> <p>FMI matters discussed: Hall insurance issue had not progressed and was deferred to next the meeting.</p>	<p><a href="#">Report</a> <a href="#">Paper HvM Water Background</a></p> <p><b>Actions:</b> As per minutes</p>
<b>8.</b>	<b>GOVERNANCE SIRAC AGENDA, MINUTES AND REPORTS</b>	
	<p>A discussion regarding the meeting format and process around meetings, minutes and reports. The idea of the rotating chair will be taken on by BG, although the President presides over the meeting, others can be given the task to chair. HvM requested that reports are submitted in time.</p>	<p><b>Action:</b> PP to document ideas around process etc.</p>
<b>9.</b>	<b>OTHER WORKING GROUP AND SIRA SERVICES MATTERS</b>	
	<p><b>Community Vehicle:</b> The Warringah Community Transport organisation came to the Island to discuss the running of the vehicle on behalf of SIRA. A MOU will be prepared and will need to be approved by SIRAC before the June Deadline.</p> <p><b>Roads &amp; Drainage:</b> SIRAC was asked to look at signs for the Island in relation to the new speed limit and rules. More information is needed for a recommendation.</p> <p><b>Community Hall:</b> Quote for ADSL needs further investigation. Check with Council if they would purchase a projector and screen</p>	<p><a href="#">Community Vehicle</a> <a href="#">Waste Management</a> <a href="#">Roads and Drainage / Vehicle Registration meeting minutes</a></p> <p><b>Action:</b> CV and SIRAC to approve MOU</p> <p><b>Action:</b> R&amp;D to request information regarding signs</p> <p><b>Action:</b> Hall group to talk to council regarding projector and screen.</p>
<b>OTHER BUSINESS</b>		
<b>10.</b>	<b>COMMUNITY BUILDING PARTNERSHIP GRANT UPPER ELSIE</b>	
	<p>Approval was sought for SIRAC to accept the grant of \$20K for this project: <b>Meeting Agreed.</b></p>	

<b>11.</b>	<b>YAMBA DA</b>	
	<ul style="list-style-type: none"> <li>• Ian White explained the process of the development application.</li> <li>• A meeting with the owners will take place today, BG has been asked to be facilitator, but he will not attend as SIRA representative.</li> <li>• The question whether SIRA should take a position on the matter was decided in the negative after a vote</li> </ul>	
<b>12.</b>	<b>SIRA GENERAL MEETING JUNE 28</b>	
	The committee decided to go ahead with this general meeting, possible subject would be the Wastewater discussion.	
<b>13.</b>	<b>SIRA POSITION ON NORTHERN BEACHES COUNCIL'S AMALGAMATION OPTIONS?</b>	
	Ian White described the options which are being discussed. The committee was of the opinion that it wasn't able to take a position on behalf of SIRA, however would actively promote participation in the discussion and consultation processes.	
<b>14.</b>	<b>60TH ANNIVERSARY</b>	
	No meetings had taken place with SIRFB on the subject, however, the grand ball on the 11 <sup>th</sup> of July is set to go ahead.	<b>Action:</b> BG to organise meeting with SIRFB
<b>OPEN DISCUSSION SESSION</b>		
<b>15.</b>	<b>ALTERNATIVE PLAN CHURCH POINT</b>	
	Paul Kinnison and Steve Crosby presented an alternative plan. It involves landfill adjacent to the current car park which would allow for additional rows with car parks. For a lower cost (compared to the approved plan) more car spaces (190) could be created. A discussion included remarks that re-looking at this plan would delay the current process as a new consultation would be needed and that the department of land would be against this plan. Perhaps this plan could be looked at in addition to the infill currently planned?	<b>Action:</b> Church Point group to discuss and investigate
<b>16.</b>	<b>DOG-LEASH FREE AREA ON SCOTLAND ISLAND</b>	
	Rachel Carter (not present) has volunteered to take up the matter for further investigation. Ian White informed the meeting that there is a dogs working group at Council, which has met once and will be meeting in 6 weeks. It would be good to for SIRA (RC) get in touch with the working group.	<b>Action:</b> RC to join the council workgroup

Meeting closed 12:40 pm, Next meeting May 31, 2015

## ROLLING TASK LIST

Task/topic	Subcommittee or person responsible	Initiation date	Last Update
SIRFB has approached EC to see if SIRA would like to join in organizing the planned grand ball on 11 July	CECS	March 08, 2015	19/04/15: BG will organise meeting with SIRFB
Workshop membership system configuration, processes, etc. Trial membership system	CECS / FMI	April 19, 2015	
Membership System: CG and HvM to organise Demo and meetings. CECS and FM subcommittees to make recommendation at the next meeting.	CECS and Finance and Membership	March 08, 2015	<b>COMPLETE</b>
Review membership database and remove private data.	CG	Jan 18, 2015	19/04/15: Still WIP
Circulate notes from meeting with Council, RMS and Transport NSW regarding conditional registration	CG	March 08, 2015	<b>COMPLETE</b>
Develop a summary version of the document on Church Point Fees for more general consumption	Church Point	November 2, 2014	<b>COMPLETE</b>
Prepare Community Communication (in collaboration with WPCA) needed to ensure having a community presence at the upcoming Council meeting	Church Point	April 19, 2015	
Confirm interest rates for loan for CP Car park	Church Point	April 19, 2015	
Lobby for some degree of exclusivity for CP Permits parking in both the existing man carpark and in the proposed new car parking area.	Church Point	April 19, 2015	
Discuss and investigate Paul Kinnison / Steve Crosby proposal	Church Point		
Investigate whether any further clarification of public liability insurance is needed	Community Hall	March 08, 2015	<b>COMPLETE</b>
Hall committee to put up sign saying that the Hall is a smoke-free zone	Community Hall Service Group	June 29, 2014	<b>COMPLETE</b>

Further meetings with PWC and public community provider to explore outsourcing the administration and reporting	Community Vehicle	March 08, 2015	<b>COMPLETE</b>
CV and SIRAC to approve MOU	Community Vehicle	April 19, 2015	
Emergency water: material on water line: draft notice for PON	Emergency Water	June 29 2014	
Look into regular summary updates to membership of financial performance.	Finance and Membership	March 08, 2015	
Clarify issue of confidentiality	Governance	Sept 21, 2014	19/04/15, held over
Seek quote for purchase and installation of a projector, pull down screen and ADSL wireless modem for internet use  Ask Council if they are prepared to pay for a projector and screen Prepare proposal for ADSL	Hall Group	Sept 21, 2014	19/04/15: Discussed
Update subcommittee list and invite members to join 'Groups'	HvM	March 08, 2015	<b>COMPLETE</b>
Update Meeting Calendar on the website	HvM	March 08, 2015	<b>COMPLETE</b>
Prepare PON notice on older children's behaviour at beaches (fires, littering, needles).	HvM to check with SIRFB if this can be joint notice:  Parks, Reserves, Wharves and Marine to prepare notice.	Nov 2, 2014	<b>DELETE ITEM</b>
Respond/consider kayak racks proposal	Parks, Reserves, Wharves and Marine	April 6 2014	Jan 18, 2015, discussed:: Carol's group waiting for Cargo grant outcome  19/04/15: held over
Harold Reserve issue: Follow up issue of pathway to Carols Wharf with PWC. Circulate community update note.	Parks, Reserves, Wharves and Marine	June 29, 2014	19/04/15: held over

Provide updated Tree Preservation Policy for website to replace outdated information	Parks, Reserves, Wharves and Marine	Nov 2, 2014	19/04/15: held over
Prepare letter to PWC about deficiencies in wharf maintenance	Parks, Reserves, Wharves and Marine	Nov 2, 2014	19/04/15: held over
Discuss use of grant received for upgrading the upper part of the Elsie walking trail. SK said we should be cautious about opening up new areas for bush regeneration. Meeting still to be arranged between BG and SK and any other interested parties.	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over, but grant to be accepted
Create a proposal for dog management, including an off-leash area and provision of dog poo bags	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over, RC to take up
Proposal to make island a cat-free zone	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over
Discuss issue of buggies in the park	Parks, Reserves, Wharves and Marine	Jan 18, 2015	19/04/15: held over
Look at EOI for grants by end of March	Parks, Reserves, Wharves and Marine	March 08, 2015	<b>COMPLETE</b>
Discuss and potentially suggest a new name for this group	Parks, Reserves, Wharves and Marine	March 08, 2015	19/04/15: held over
Document ideas around meeting processes	Phil Pryor		
Fire trail issues: Decide on action on road to top of island	Roads & Drainage	April 6 2014	Jan 18, 2015, held over (WIP)
Prepare political draft strategy for funds the on-going road and drainage maintenance	Roads & Drainage	Sept 21, 2014	19/04/15: held over
Request information regarding signs	Roads & Drainage		
Prepare a post to encourage community comment on the Island Vision document.	Shar Jones	Jan 18, 2015	19/04/15: held over, Cass to remind Shar

Survey island to see if there are problems with material on water line	TC for Emergency Water	Nov 2, 2014	<b>DONE</b>
Prepare letter to PWC to request more frequent vegetation pickups, possibly on trial basis	Waste Management	Nov 2, 2014	19/04/15: WIP
Encourage residents to attend the IPART forum and write submissions	Water & Wastewater	March 08, 2015	<b>DONE</b>
Organise meeting with Rob Stokes Work on Wastewater Survey	Water & Wastewater	April 19, 2015	