

Scotland Island Residents' Association



Minutes of Committee Meeting

Date: January 19, 2014

Venue: Community hall

Present: Judy Readman, Bill Gye, Cass Gye, Jon Maxim, Sue Dickson, Alan Gaines, June Lahm, Tim Turpin, Carol Floyd, Graeme Crayford, Debbie Cordukes, Ruth Gaines, Colin Haskell

Apologies: Betsi Beem

Opening: Meeting opened at 10:05

PREVIOUS MINUTES:

Outstanding Action Points:

- 1. SIRAC Decision Making Process:** **Action:** BG to distribute amended document for approval via email. **DONE.** **Moved:** That document be accepted **Moved:** GC; **Seconded** CF **Carried** **Action:** Document to be presented at the AGM
- 2. Dog-leash-free Period:** **Action:** Report to go to PWC; RG to provide update. **Carried over**
- 3. Community Hall Mural:** **Action:** Pending, CF to advise. **Carried over**
- 4. SIRA Community Forum:** **Action:** Forum notes to be amended accordingly before general distribution: **DONE;** CG to provide CF combined document for website

Previous minutes accepted

TREASURER'S REPORT:

Report and SIRA Balance Sheet/P&L tabled. Community Vehicle additional funds from NSW Transport from special purpose grant still unused and in a provision account pending discussion with CTP Supervisor; balance of funds in Hall account specifically for use of Hall.

Treasurer's report accepted.

TOPICS FOR DISCUSSION

WEBSITE:

- Word Press to be used for the SIRA website; JMuir researched hosting: Lightning Base @ \$200 per year; site map sent to Committee for feedback; JM will oversee project; contractor quoted \$1,030 for building and transporting material from old website.
- **Moved:** That we accept the funding proposal quote of \$1,030 + additional contingency of \$300 **Moved** CG; **Seconded** CF **Motion carried.** **Action:** JM to contact contractor for immediate start
- CG asked about payment schedule **Action:** JM to discuss with contractor

FUTURE SIRA MEETING FORMATS:

BG suggested that we recommend to the incoming Committee that SIRAC hold monthly meetings to include a quarterly Community Forum. **Moved:** That we recommend quarterly Community Forums and SIRAC Schedule of Meetings to be decided by the incoming Committee. Moved GC; Seconded AG **Motion carried**

ELECTIONS:

- 1. Voting Process:** The decision was that written nominations should be requested before the AGM; nominations from the floor will not be accepted unless insufficient nominations received in writing.
- 2. Form:** GC tabled proposed form for nominations. A person can be nominated for multiple positions and forms are to be received by the Secretary seven days before the AGM either by post or scanned and emailed; nominations can only be received from paid-up SIRA members; closing date for nominations to be stipulated on form.
- 3. Notifying SIRA Members:** CG to email all residents and mail hard copy to those without email; check for email bounce-backs
- 4. Voting Procedure:** All members will receive a voting paper on arrival; voting by ballot. Candidates will be given the opportunity to make a short statement to the AGM.
- 5. Date:** Amended, due to community function, to March 2, 2014 from 3-5pm, subject to confirmation of extension from Fair Trading.

AGM AGENDA:

- President's Report; Treasurer's Report; Sub-Committee and Working Group Reports
- Traffic Management Plan: Paul Davies from PWC to give information session
- Elections
- Lucky Door Prize: at the conclusion of the meeting – 1 x Church Point Parking Permit
- Any Other Business

AGM ACTION POINTS:

- Final wording for nomination form: **JM and CG**
- AGM Notice: **JM, BG and JR** (including posters)
- Email/Post nomination forms: **CG**
- Nominations into spreadsheet: **CF**
- PON to announce candidates and reminder of AGM: **CG and JM**
- Prepare ballots: **CF**

CHURCH POINT:

Vote of thanks to BG for all work done on this issue; Mark Eriksson, PWC will soon return to work after his accident; lunch hosted for him recently.

Next Steps:

- Application for loan funding submitted by PWC;
- EIS to be carried out;
- Preparation for tender process

Action: CPSC to request PWC to canvas ideas for demand management; carpark design and discuss leased spaces, as residents had expressed preference for the leased option

ROADS AND DRAINAGE:

Draft Traffic Management Plan:

AG discussed document recently received from PWC; survey of residents produced a positive response to proceed with draft which sets out the framework for the plan and further community consultation. Some of the proposals include speed limit options as set by RMS, permits for both residential and commercial vehicles, parking areas and passing bays; establishment of a TMP Committee comprising Council and representatives to include a resident, a commercial operator and a SIRAC member. Paul Davies from PWC to address AGM with information on the TMP which will be followed by a Community Forum towards the end of March for further input prior to a report and recommendation to Council. RMS to meet with Council and SIRAC in parallel with TMP to discuss option for conditional registration currently not available on the Island.

Action: R&D to liaise with PD for attendance at AGM and set date for Forum; meet with Council and RMS

OTHER BUSINESS

- CG proposed that SIRAC write to PWC about commercial fence on public land at front of Pasadena. **Action: CG to draft letter**
- JR advised that PWC will be issuing fines to those without permits at Cargo and Commuter Wharves; they will not sticker boats in advance.

Meeting closed at 12:45 p.m.

Next meeting: AGM, March 2, 2014