



**Scotland Island Residents' Association Incorporated (SIRA)
Committee of Management (SIRAC)
Membership and Database Service**

The Constitution of the Scotland Island Residents' Association Incorporated (SIRA) vests in the Committee of Management (SIRAC) the "power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association" (Article 12), and provides for delegation to a sub-committee "the exercise of such of the functions of the committee as are specific in the instrument [of delegation]" (Article 20).

The Committee (SIRAC) delegates to the Membership and Database Service the following specific functions:

1. To update the database and email distribution list on an ongoing basis
2. To support SIRAC and the Communications Sub-Committee with distribution of information
3. To broadcast to the Island community any important information as necessary
4. To support SIRAC, all Sub-Committees and Working Groups to promote full SIRA membership
5. To send out SIRA Membership renewals, President's Report and educational flyers relevant to Island life and issues
6. To further develop the database for statistical information
7. To maintain privacy controls over information collected and stored in the database
8. To assist with development and distribution of the POD as and when produced