

SIRAC FUNDING PROPOSALS POLICY



Purpose

To provide guidelines for consideration of requests for funding from SIRAC

1. All requests for SIRA funding must be in the form of a written proposal, delivered to the Committee at least one week prior to a scheduled meeting of the Committee;
2. The proposal should contain a statement of purpose, a management plan, an itemised total anticipated cost for the project, an indication of other sources of funding and an indication of how SIRA funds will be used;
3. If the proposal is from a Committee member, that individual should not be present during the Committee vote;
4. Any allocation of funds should be contingent upon verification by the Treasurer that sufficient funds are available.

Policy adopted October, 2010