



Scotland Island Residents Association Inc

(SIRA)

Annual Report 2018

Committee Report and Financial Statements

for the Year Ended 30 June 2018

Scotland Island Residents Association (SIRA) is an incorporated association, registered in NSW.

ABN 19 163 341 913

NSW Assoc Reg no: Y1208105

Founded in 1955, SIRA serves the residents and property owners on Scotland Island, NSW.

web <http://sira.org.au/>

email secretary@sira.org.au

post PO Box 70 Church Point NSW 2105

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About Us

Scotland Island Residents' Association, or SIRA, is collectively the voice of the Scotland Island community and a key provider of services to families living on the island. The SIRA committee advocates for residents in addressing issues relating to off-shore living and community well-being. SIRA also manages the websites www.sira.org.au and www.scotlandisland.org.au, the Community Hall, the Emergency Water supply and co-manages the community vehicle.

SIRA was established in 1955 at a meeting at Bangalla and since then has become a vital part of island life.

The SIRA Committee (SIRAC) welcomes observers at its meetings, and questions and submissions from island residents.

Committee Information

Acting President: Colin Haskell

Vice Presidents: Colin Haskell, Sharon Kinnison

Secretary: Anne Dennis

Treasurer: Boyd Attewell

Committee members:

- Fabienne d'Hautefeuille
- Nadja Fisher
- Shane O'Neill

Presidents during the year were Hubert van Mierlo (until February) and Neelica Raffel (February to August). Other committee members were Nicole Gooch and Jane Rich.

For contact details and information on subcommittees and working groups, please refer to the SIRA website (<http://sira.org.au> or <http://scotlandisland.org.au>)

Committee Reports

Acting President's Report

During the year SIRA was fortunate to enjoy the experience and hard work of two Presidents; Hubert van Mierlo and Neelica Raffel. Hubert relinquished his role when he moved off the island and Neelica stepped down in August 2018, due to time demands. Both have served the island exceptionally well and the committee thanks them for all their hard work.

I have been asked to stand in as Acting President until the Annual General Meeting in October, when all the executive and committee positions are open for election.

I believe it has been a difficult but positive year for SIRA as you will see from the following subcommittee reports.

Thank you to all who have contributed their time to these groups and I encourage anyone who feels they would now like to be involved to contact the secretary (at secretary@sira.org.au) or any SIRA committee member to register their interest. It is very important that we continue to keep the community informed on all aspects which affect the island from time to time.

A new relationship with Northern Beaches Council is emerging as the Mayor, Councillors and staff settle in. This has kept the SIRA committee busy with meetings, submissions and some new routines. In March and April, SIRA and Western Pittwater Community Association hosted visits from Mayor Michael Regan, eight Councillors and Jason Falinski, Federal member for Mackellar. Thank you to Nadja Fisher, Anne Dennis, Sharon Kinnison, Shane O'Neill and other contributors for producing a wonderful document to help the Councillors understand the island, what our needs are in regards to infrastructure and how we care for the environment.

There has been good progress on roads and infrastructure, water and wastewater, and planning for new wharves at Bells and Carols. The Church Point Plan of Management is under ongoing review and SIRA is working hard to ensure we get the best possible outcomes on parking for offshore residents, including annual fees and parking spaces.



In 2017, SIRA received funding of \$15,000 under the NSW Government's Community Building Partnership program to construct bush steps and swales along a section of roadway between Thompson St and Florence Terrace (also known as middle Elsie). The work was carried out on time and within budget. The steps stretch over the most challenging parts of the path, and SIRA may receive further funding to extend the steps over the entire path in the future.

The work on Middle Elsie, pictured on the left, was completed in March 2018 by Paul Blackband and the team at Total Earth Care.

We would also like to thank all of the following volunteers and service providers for their time, effort and contributions:

- Hall management and bookings - Jane Rich and Barbara Labram
- Community Vehicle management and drivers - Graeme Crayford and his team
- Water line management and monitoring - Nikki Gibson, Ian Laughton Smith, Nadine O'Mara and Cass Gye
- Wharves - Alec Beckett
- Bush Care - Sharon Kinnison and Emmie Collins
- Fire Brigade - Peter Lalor and all the team, including the First Responders
- Island Festival – Kindy, Emmie Collins, Lisa Francis and many more

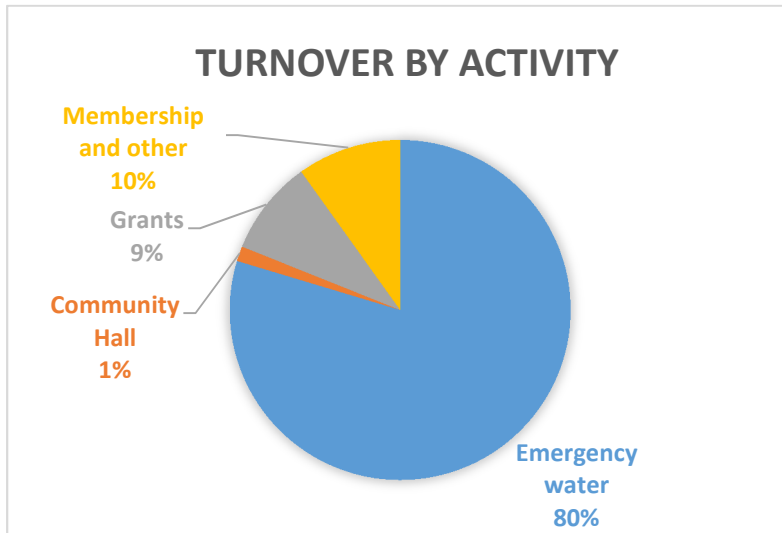
Finally, I encourage everyone to attend the Annual General Meeting of SIRA on 21st October and join us at a barbecue in Catherine Park afterwards.

Colin Haskell, Acting President



Finance and Insurance

The activities managed by SIRA set it apart from almost every other residents' association and that is reflected in its financials. SIRA had a turnover of over \$165,000 which is remarkable for a largely volunteer group.



By far the largest activity as measured by dollars is the sale of water. With drought affecting 100% of NSW¹, it is no surprise that rainfall on Scotland Island was at record lows during the year. As a result, water sales as measured in kL were 31.4% higher for the 12 month period compared to the previous year. This is associated with a reduction in rainfall of 43.6% using the same period comparison (Rainfall based on BOM readings at Terrey Hills²).

Our tireless Water Monitors managed the bookings and sales of around 22.5 million litres of water in the year to June 2018, up

from 17 million the previous year. 22.5 million litres is the equivalent of nine Olympic swimming pools!

SIRA also works hard to maintain the best value to its members for the fees and amounts it charges. In inflation-adjusted terms, over the last 20 years the amount that SIRA charges its members for water per kL has dropped by 25%. In inflation-adjusted terms, the cost of annual membership has also dropped by 25%³.

A large and often unavoidable expense for most households on Scotland Island is the Church Point Parking Permit (CPPP), and for many, a Commuter Wharf sticker. It was disappointing, but not unexpected, that the Northern Beaches Council is charging \$500 per annual CPPP. SIRA made a strong submission to Council prior to the price increase but to no avail. SIRA will continue its message to Council to keep fees and charges to a minimum, and that if a fee is charged, we expect appropriate value.

Boyd Attewell, Treasurer and Team Leader, Finance and Insurance Subcommittee

¹ <https://www.dpi.nsw.gov.au/climate-and-emergencies/droughthub/information-and-resources/seasonal-conditions/ssu/july-2018>

² http://www.bom.gov.au/jsp/ncc/cdio/weatherData/av?p_nccObsCode=139&p_display_type=dataFile&p_startYear=&p_c=&p_stn_num=066059

³ <http://abs.gov.au/websitedbs/d3310114.nsf/home/Consumer+Price+Index+Inflation+Calculator> according to the ABS calculator, the CPI increased 67% in the 20 years to 2017.

Community Engagement and Communications

Members of the CE&C team in 2018 were Anne Dennis, Nadja Fisher, Carol Floyd, Nicole Gooch, Sharon Kinnison, Shane O'Neill and Jane Rich.

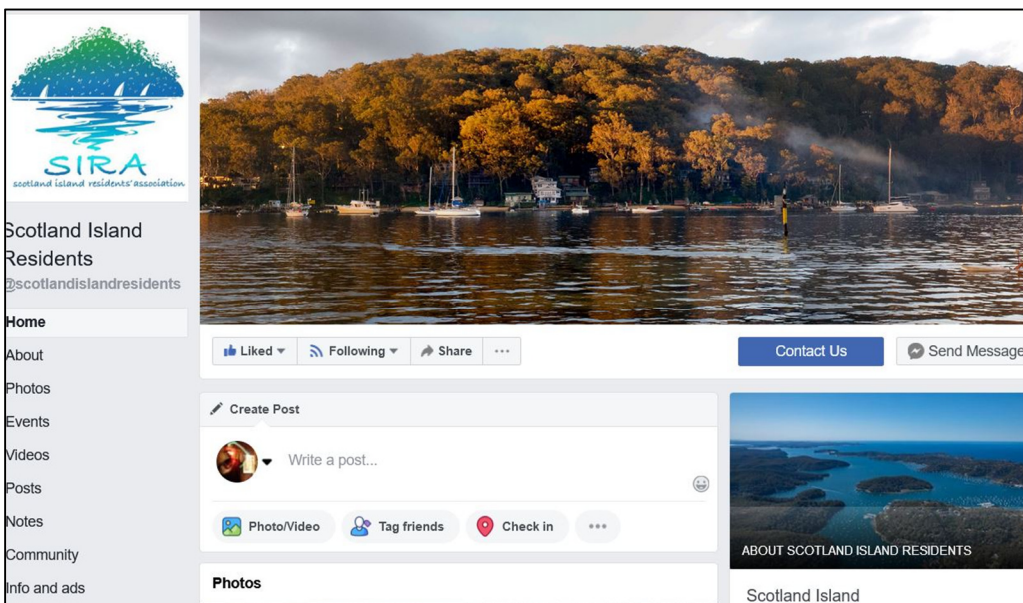
This year, the subcommittee has focussed on implementing the SIRA Communications Strategy, which is available to read on the Scotland Island Community website. Our aim is to ensure that:

- communications support SIRA's objectives;
- communications are tailored and targeted where possible; and
- appropriate communication channels are used.

To these ends, the subcommittee advertised twice for residents with skills in journalism, communications, marketing and/or advertising who would be willing to volunteer some time and their expertise to help with communications to island residents and the broader community. No responses were received so we are still looking for people to assist when necessary.

Facebook

During 2018, we have focussed on using Facebook more consistently and regularly to communicate. Shane O'Neill volunteered to manage the Scotland Island Residents (SIRA) Facebook page.



The SIRA Facebook page is one of the platforms the SIRA committee uses to keep residents informed.

To assist, the subcommittee developed guidelines for posting and commenting:

- Only information, posters and photos which are of benefit to the community will be posted, e.g. SIRA News, Rural Fire Service and fire shed dinner notices, Kindergarten news, Community Hall events, Festival posters, photos of the visit by Northern Beaches Councillors to the island.
- These items will be posted on the SIRA Facebook page and, if appropriate, the Scotland Island and Offshore Sharing Page, but no comments will be made by SIRA on the Sharing Page.

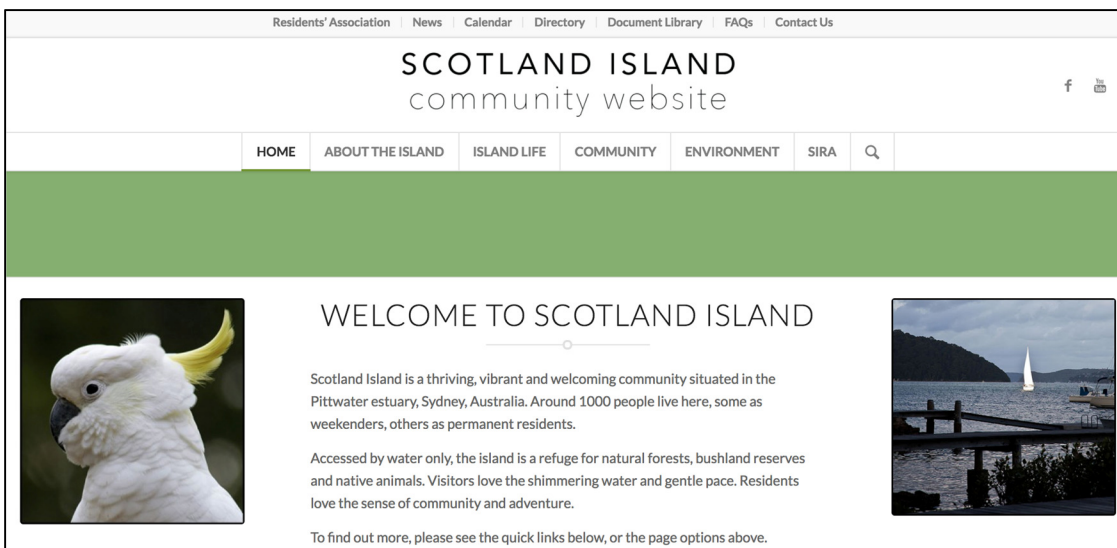
Scotland Island Information Booklet

The creation of this booklet for Councillors and MPs visiting the island and West Pittwater in March and April was one of the two biggest projects the subcommittee has undertaken in 2018. It provides backgrounds to the main issues which affect the island and SIRA's goals in relation to these issues. Apart from the CE&C members who gave their time and resources, thanks go to Alec Beckett, Graeme Crayford, Jenny Cullen and Cass Gye for their input, and to Shane O'Neill for printing. And a very special thank you to Nadja Fisher who co-ordinated the project.

Our next aim is to place the booklet in the Document Library of the Scotland Island Community Website. With the help of a resident volunteer, we will be working on a final edit, more photos and a professional layout .

Scotland Island Community Website

SIRA operates two websites; www.scotlandisland.org.au/ and the member portal at www.sira.org.au/. They provide members and others with information and resources including a community calendar.



The Scotland Island Community Website is currently being updated.

The subcommittee is very aware that the website needs significant updating. This is our other major and ongoing project, requiring input from the SIRA committee, subcommittees and other service providers on the island. To enable the update, Carol Floyd has trained some members of the CE&C team to use WordPress. To start, we are focussing on the text of the sections *About the Island*, *Island Life*, *Community*, *Environment* and *SIRA*. All members of the team have been allocated parts of these sections to work on.

Anne Dennis, Secretary and Team Leader, Community Engagement and Communications Subcommittee

Community Hall

Major Activities during 2018 were:

- Winter Solstice Festival all-day kindy fundraiser in Catherine Park: market stalls, local artists, workshops, and face-painting winding up with a spectacular candlelight lantern parade. Special mention should be made of Emmie Collins and Lisa Francis, who gave their all, and to everyone else who contributed to the day's success.
- A Night of Celebrating Women: #Like A Girl
- Young Musicians' Concert
- High Tea
- Curry Night
- Regular bookings: yoga, children's ballet classes, On Quay choir, film nights, private parties, SIRA committee meetings.



Upgrade of Drinking Water

Following direction from the NSW Department of Health, work proceeded on the upgrade necessary to bring the tank water used for drinking in the hall and the kindergarten up to the required standard. This entailed reconfiguring the water flow and alternative tap installations.

Application for Community Funding

A SIRA sub-group was formed to write a proposal with the aim of using the funds in various ways, e.g. replacement of the heavy tables with something lighter and sourcing ping pong tables to allow for indoor games. The possibility of appointing an arts advisor to stimulate interest in the hall as a venue for conferences and more social activities is being looked into.





Our thanks to the other Hall Subcommittee members: Boyd Attewell, Emmie Collins, Petra Godfrey, Rosemary Haskell, Paul Kinnison and Nadja Fisher

Interior Cleaning: Karine Valleix, Matt Lakeman

Roof Cleaner and Catherine Park maintenance: NBC staff
Barbara Labram, Bookings Manager, and Jane Rich, Hall Manager

Water and Wastewater

SIRA has been successful in securing support from the NSW government to undertake an independent investigation into the commercial feasibility of installing and operating a mains water and sewage system on the island.

Northern Beaches Council is managing the study and the State Government is funding it through the Stronger Communities Fund.



Council invited and selected people from the island who were interested in joining a Subcommittee to assist in the process. The group includes ten people representing various interests and needs including business, bush care, accommodation, the Rural Fire Service, SIRA, SIPCO (a private consortium that have their own water supply); and three residents.

The first meeting of the group was held on 1 July 2018. They discussed the funding arrangement, Council's role, and previous studies. The proposed

scope of this study was outlined and questions asked, to which more details were given and notes taken by Council.

Northern Beaches Council is now sending out tenders to various companies to establish who is going to conduct the study.

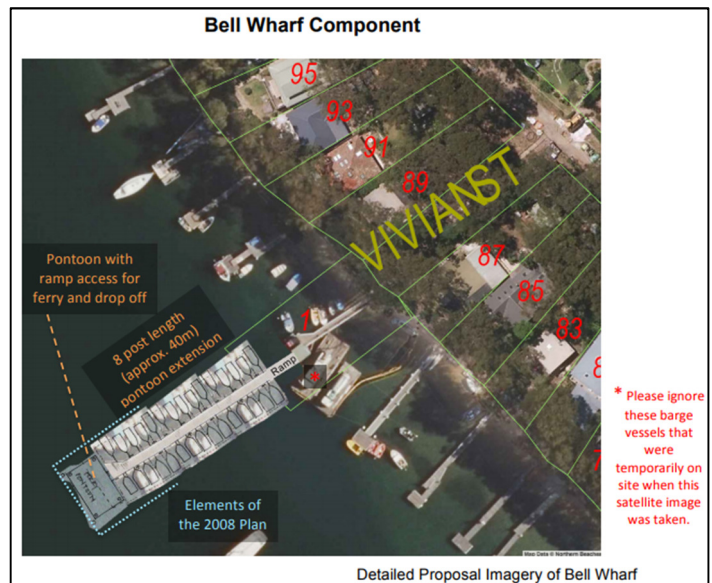
Once the tender process is completed there will be a further meeting with the Subcommittee later in the year.

Colin Haskell, Team Leader, Water and Wastewater Subcommittee

Wharves

At the beginning of 2018, the Wharves Subcommittee and the community received the fantastic news that Northern Beaches Council had secured a grant under the Transport for NSW “Better Boating” Program, towards the costs of improvements. These improvements will significantly increase capacity at Bell and Carols Wharves before the end of 2019. The project is expected to deliver 30 new commuter boat tie-ups at Bell Wharf and 38 at Carols Wharf.

After announcing the award of the grant, the Wharves Subcommittee advertised in February for interested parties to join to help guide the design of the upgraded facilities at Carols and Bell Wharves, resulting in over 30 new members of the Subcommittee.



At present Council is finalising the scope and project management plan, including a community engagement plan, with the view to putting the project out to tender in September. Council will consult with the Wharves Subcommittee about the final design later this year and construction is slated for late 2019.

Church Point

During the year work continued on the Church Point precinct in accordance with the Church Point Plan of Management. The boardwalk between Church Point and the commuter wharf is now substantially complete and the long awaited decked carpark behind the commuter wharf was opened in May. Parking restrictions in the precinct have changed, e.g. only Church Point Parking Permit (CPPP) holders are allowed to park in certain areas between 6:00pm and 6:00am. Overnight parking in surrounding streets is now much less available. In the months since the new car park has opened, residents who have purchased a CPPP have enjoyed an almost uninterrupted availability of parking spots. However, there are already reports of a full car park on occasional weekend afternoons now that there is an additional café at Church Point.

The refurbishment and re-opening of the Pasadena has been a hot topic this year. Additional commercial activity at Church Point will no doubt have its impact on parking and on the character and amenity of Church Point. SIRA, along with other local associations, will monitor the situation and keep its members informed as developments unfold.



Energy Supply, Bushfires and the NBN

During the year SIRA representatives met with Ausgrid to ensure continued communication about their Bushfire Service Replacement Program and Energy Reliability Project.

Ausgrid has a targeted asset replacement program in high-risk bushfire areas, including Scotland Island. In May and June crews inspected and worked on the overhead electrical network and inspected privately owned assets (such as poles, wires and vegetation) to ensure that they comply with bushfire standards.

In late June, Ausgrid began ground investigations along the proposed bore path below the ocean bed between Church Point and Carols Wharf. It is intended that this path will house a conduit for a new, second electricity cable and NBN communication fibre to the island.



Reviewer's Independence Declaration

Under s43 of the Associations Incorporation Act 2009 to the Directors of Scotland Island Residents Association Inc.

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there have been no contraventions of:

The reviewer independence requirements as set out in the Associations Incorporation Act 2009 in relation to the annual review, and

Any application code of professional conduct in relation to the review.



William George Stanley

Dated: 22 SEPTEMBER 2018

**Scotland Island Residents Association Inc
ANNUAL REPORT 2018**

Financial Reports

Detailed Statement of Profit or Loss

	for the year ended 30 June	
	2018	2017
	\$	\$
Income		
Memberships	5,860	5,869
Emergency water sales		
Line 1 income	56,980	46,965
Line 2 income	41,475	26,869
Line 3 income	13,630	11,505
Line 1 booking fees	8,020	6,380
Line 2 booking fees	5,740	3,740
Line 3 booking fees	2,020	1,470
Late fees charged	575	405
Total Emergency water sales	128,440	97,334
Emergency water upgrades	1,190	512
Community vehicle	680	455
Community hall	2,186	3,339
Donations	9,506	120
CBP grant (Elsie steps)	15,000	-
Interest	2,823	2,260
Total Income	165,685	109,888
Expenses		
Accounting	7,560	7,560
Advocacy (CP etc)	10,015	188
Bank charges	184	231
Cleaning	3,077	3,476
Community projects - Elsie St	14,122	-
Community Projects - Loan prov	3,000	6,000
Community projects - SIRFB	-	2,000
Depreciation	371	371
Electricity, gas, fuel	1,749	1,607
Emergency water monitors		
Monitor line 1	11,386	9,391
Monitor line 2	8,295	5,374
Monitor line 3	2,724	2,301
Line 1 booking fees	8,050	6,380
Line 2 booking fees	5,740	3,660
Line 3 booking fees	2,020	1,510
Monitor collections allowance	480	480
Total Emergency water monitors	38,695	29,096
E water - lineclearing	3,891	3,272
E water - line mntnce	1,501	2,433
E water - line upgrade	999	442
E water - rates at \$2.04 per kL	45,275	34,190
Fees for Hall Bookings and PON	1,500	1,500
Insurance	2,742	3,367
Maintenance	264	94
Meeting costs	325	38
Postage	55	28
Print and stationery	4	43
Social functions	600	339
Software - Accounts/office	570	515
Software - Membership	1,183	1,125
Software - Voting, surveys	262	262
Statutory costs	146	-
Telecoms and internet	328	600
Website design, maintenance	-	332
Total Expenses	138,417	99,109
Net Profit/(Loss)	27,268	10,779

Scotland Island Residents Association Inc
ANNUAL REPORT 2018

Statement of Financial Position

	as at 30 June	
	2018	2017
Assets		
Cash at bank	88,008	52,034
Floats	400	400
Total Cash	<u>88,408</u>	<u>52,434</u>
Paypal account	325	962
Non-Current Assets		
Emergency Water Term Deposit	90,662	89,032
Term deposit interest accrued	781	671
Total Non-Current Assets	<u>91,443</u>	<u>89,703</u>
Other Assets		
Loan SIOCS	9,500	12,000
Provision	(9,000)	(6,000)
Total Other Assets	<u>500</u>	<u>6,000</u>
Debtors	2,867	3,539
Prepayments		2,742
Equipment	2,225	2,225
Accumulated depreciation	(1,113)	(742)
Total Assets	<u>184,655</u>	<u>156,863</u>
Liabilities		
Current Liabilities		
Creditors	11,976	12,419
Accruals	2,647	2,660
Deposits held	130	100
Memberships in advance	3,668	2,718
Total Current Liabilities	<u>18,421</u>	<u>17,897</u>
Total Liabilities	<u>18,421</u>	<u>17,897</u>
Net Assets	<u>166,234</u>	<u>138,966</u>
Equity		
Retained Earnings	138,966	128,187
Current Year Surplus/Deficit	27,268	10,779
Total Equity	<u>166,234</u>	<u>138,966</u>

Notes to the Financial Statements

The financial statements cover Scotland Island Residents Association Inc (SIRA) as an individual entity that is incorporated and domiciled in Australia. SIRA is an incorporated association.

The financial statements were authorised on the 23rd day of September 2018.

Note 1. Summary of significant accounting policies

The association is a not for profit entity for financial reporting purposes under Australian Accounting Standards. The Committee has prepared the financial statements on the basis that the association is a non-reporting entity, because there are no users who are dependent on it. These financial statements are therefore special purpose financial statements that have been prepared to meet the requirements of the Associations Incorporation Act 2009 (the Act). The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Act and the significant accounting policies disclosed below, which the Committee has determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The association has no legal obligation to have its financial statements audited. The Act defines the association as a Tier 2 (small) association and as such there is no requirement for an audit. The association Committee has elected for a Review to be carried out by a suitably qualified accountant (refer to the Independent Reviewer's Report on page 20).

The financial statements have been prepared on an accruals basis and based on historical costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

Note 2. Goods and Services Tax

The association is registered for GST, therefore income and expenses are recognised exclusive of GST. Where appropriate, certain assets and liabilities are inclusive of GST.

Note 3. Income Tax

The association has been granted exemption from income tax under the Income Tax Assessment Act.

Note 4. Events Occurring After the Balance Sheet Date

There have been no events that have occurred after the balance sheet date which require adjustment or disclosure in the financial statements.

Note 5. Key Management Personnel Compensation

No Committee member has received any compensation during the financial year other than as outlined in the following table;

Name	Role	Description	Amount (excl GST) for year to June 2018
Boyd Attewell	Accountant	Engaged for 2 days per month for accounts processing	\$7,560

Note 6. Entity Details

The registered street address, and principal place of business of the association is: The Scotland Island Community Centre, Catherine Park, Scotland Island, NSW 2105.

Note 7. Members' Liability

The association is registered as an incorporated association in New South Wales under the Associations Incorporation Act 2009. If the association is wound up, the constitution states that each member is required to contribute the amount, if any, unpaid by the member in respect of membership fees, towards meeting any outstanding obligations of the entity.

Note 8. Loan to SIOCS, and other transactions with SIOCS

At a Committee meeting of SIRA on 5 June 2016, it was agreed that SIRA would extend a cash loan to Scotland Island and Offshore Children's Services (the Scotland Island Kindy), of an amount up to \$12,000 for the purpose of assisting the Kindy in fulfilling its activities in the forthcoming year. At 30 June 2018 the balance of that loan was \$9,500 which appears as a loan asset in the balance sheet of SIRA.

There is no specific reason for SIRA to write-down the value of the loan asset, but as a matter of prudence, SIRA allowed a provision of up to \$500 per month for the possible non-performance of that loan. At 30 June 2018, the book value of the remaining \$9,500 loan was \$500, but SIRA hopes that the financial progress of SIOCS will continue to improve and that in time the loan will be repaid in full.

SIOCS ran a 'Winter solstice' festival in Catherine Park on Sunday 24 June, 2018. SIRA supported that festival with a cash donation of \$600.

Note 9. Donations received income and Advocacy expense

In February 2018 SIRA, together with other residents' associations and with concerned residents, sought legal advice from Peter Tomasetti SC to clarify the situation regarding the reopening of the Pasadena Hotel at Church Point. SIRA acted as the collector of contributions towards the cost of the legal advice. The outcome was that \$9,500 was collected and the cost was \$10,000. Meeting the shortfall of \$500 was split between SIRA (\$333) and West Pittwater Community Association (\$167). The transactions are reflected in the accounts as an Advocacy expense of \$10,000 and Donation income of \$9,500. The SIRA committee stresses that the legal advice was sought, not with a view to taking legal action, but to ensure that local communities were well informed of options and likely outcomes.

Committee Declaration

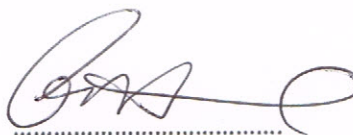
In accordance with a resolution of Scotland Island Residents Association Inc., the Committee declare that:

- The financial statements and notes, as set out on pages 15 to 18 are in accordance with the Associations Incorporation Act 2009 and;
- Comply with Australian Accounting Standards applicable to the association; and
- Give a true and fair view of the financial position of the association as at 30 June 2018 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 of the financial statements.

In the Committee's opinion, there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable.

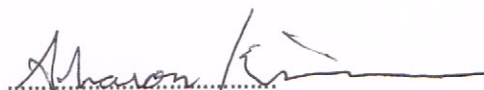
This declaration is made in accordance with a resolution of the Committee of the association.

Acting President



Colin Haskell

Vice President



Sharon Kinnison

Dated this 23rd day of September 2018.

Independent Reviewer's Report

To the members of Scotland Island Residents Association Inc

STATEMENT OF REVIEW

I advise that I have reviewed The Accounts of SCOTLAND ISLAND RESIDENTS ASSOCIATION INC, (SIRA INC) for the Year ended 30th June 2018 at the Request of it's Committee.

I believe they comply with the requirements of the relevant State Legislation for a TIER 2 Association and give a True & Fair View of the Associations affairs as at that date.

The relevant Legislation does not require an Audit of a Registered Association whose Annual Income is less than \$250,000 , which is the case for SIRA INC.

This Statement of Review is not an Auditors Report, but I advise that I am a Registered Company Auditor of many years experience . Registered Company Auditor NO 1707.



William George Stanley

1 Harold Ave.

Scotland Island NSW Australia

Dated 23 SEPTEMBER 2018