



Scotland Island Residents Association Inc
(SIRA)
Annual Report 2017

Committee Report and Financial Statements
for the Year Ended 30 June 2017

Founded in 1955

Scotland Island Residents Association (SIRA) is an incorporated association, registered in NSW.

ABN 19 163 341 913

NSW Assoc Reg no: Y1208105

SIRA serves the residents and property owners on Scotland Island, NSW

web <http://sira.org.au/>

email secretary@sira.org.au

post PO Box 70 Church Point NSW 2105

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About us

Scotland Island Residents' Association, or SIRA, is collectively the voice of the Scotland Island community and a key provider of services to families living on the island. The SIRA committee advocates for residents in addressing issues relating to off-shore sustainability and community well-being. SIRA also manages the Community Vehicle, the website (www.sira.org.au), the Community Hall, and the provision of Emergency Water.

SIRA was established in 1955 at a meeting at Bangalla and since then has become a vital part of island life.

The SIRA Committee (SIRAC) welcomes observers at its meetings, and questions and submissions from island residents.

Committee information

President: Hubert van Mierlo

Vice presidents: Emmie Collins, Sharon Kinnison

Secretary: Alec Beckett

Treasurer: Boyd Attewell

Committee members

Eileen O'Neill

Jane Rich

Colin Haskall

For contact details and information on subcommittees and working groups, please refer to the SIRA website (<http://sira.org.au> or <http://scotlandisland.org.au>)

President's Report



Is our community in a phase of transition or is this just what some of us are feeling? Here's a question that comes up increasingly; is our community, (in)famous for its diversity and character (or shall we call it quirkiness?), changing and are we becoming more like an average suburb on the outer ring of Sydney's urban sprawl?

Surely, we are still a special bunch! Nowadays we may take it for granted that a buggy in front of the house is no luxury and the average standard of Island abodes is significantly higher than before, but it still takes a special kind of person to love living here.

The saltier, not afraid of a challenge, and more care-free and outgoing type who is attracted to the offshore lifestyle is still what signifies our community. And we are still diverse and mostly get along with each other – the mix of people having a drink at the point on a Friday night is surely testament to that.

The SIRA committee has been asking itself questions on how it can maintain its relevance to the community and serve it as best we can. Our idea to change the format of our committee meetings this year to make way for more forum type discussion was tried out with enthusiasm. We had good discussions on the questions around buggies and traffic management plans, the proposal for wharf extensions to cater for our needs as boat commuters and the improvements to our water booking and distribution system.

You hear often of the meetings in the past that were frequented by many from our close-knit community, and while not dismissing those stories, we cannot ignore the obvious - that it seems to be hard nowadays to generate enough interest and involvement from community members in the activities SIRA has traditionally taken as its responsibility.

So, should SIRA be transformed to cater better for its community and if so, how? We have continued our online presence on website and on Facebook. Our main communication channel is email and we know that our communications are read by many and are appreciated. But how do we generate more interaction and involvement? It would be good to hear from you, our members, what you think we should do. Our survey at the beginning of the year told us that people are time poor but still expect that the biggest challenges are addressed for them on their behalf. So, there is the conundrum.

We had a great year in terms of progress made on several issues. The important ones are listed in bullet point form below:

- Road and drainage works on the island - our group worked closely with Council to achieve new levels of Island-appropriate works, but there is room for further improvement.
- The NSW government committed to fund the cost for a feasibility study for a sewerage and water system on the island. This is looking like a breakthrough from our previous situation in which we were left reliant on Sydney Water to execute the project.

- Works at Church Point have progressed well over the year and we are working towards the opening of the new car park in March 2018. SIRA ensured that the price increase for parking permits was delayed until August 2018. There are some outstanding items to be tackled by the new committee in 2018.
- We facilitated discussion on the issues surrounding the increased use of our roads and the possibility to extend the legal use of roads to light vehicles such as golf buggies. Discussions are continuing with council and NSW Roads and Maritime.
- Further on Church Point, the great news that the Pasadena will be purchased by council but that at the same time it's noted that the current owner isn't in agreement.
- SIRA submitted a comprehensive proposal on commuter wharf extensions which was adopted by Council and are now awaiting funding.
- SIRA obtained a Council grant to install a water booking and operating system for our emergency water bookings.
- SIRA obtained a grant to revive the middle Elsie steps which had slid into disrepair and are looking increasingly impossible to navigate.
- SIRA supported the community in its submission regarding the proposals for Alcohol Free Zones at Church Point.
- We had several meetings with Ausgrid which led to a better understanding of what they can do to make our power supply more reliable and the investigation into alternative power generation and distribution continues.

All of this took place during which SIRA's day to day activities continue. The committee is grateful for the time, effort and contributions of the following people:

- Hall management and bookings, Jane Rich and Barbara Labram
- Community Vehicle management and drivers: Graeme Crayford, Lisa Francis, John Morgan, Branko Kristevic, Geoff Bullock, Claire O'Brien and Stewart Hasell
- Water line management and monitoring: Ian Laughton-Smith, Nikki Gibson, Nadine O'Mara and Cass Gye
- Website editor: Carol Beth Floyd and Pittwater Offshore Newsletter: Julian Muir.

Thanks to everyone involved.

Hubert van Mierlo

President

Committee Reports

Wharves Working Group

In this last year, the Wharves Working Group was formed as its own group (split from Parks and Reserves). This was to enable a specific push on the outstanding wharves works.

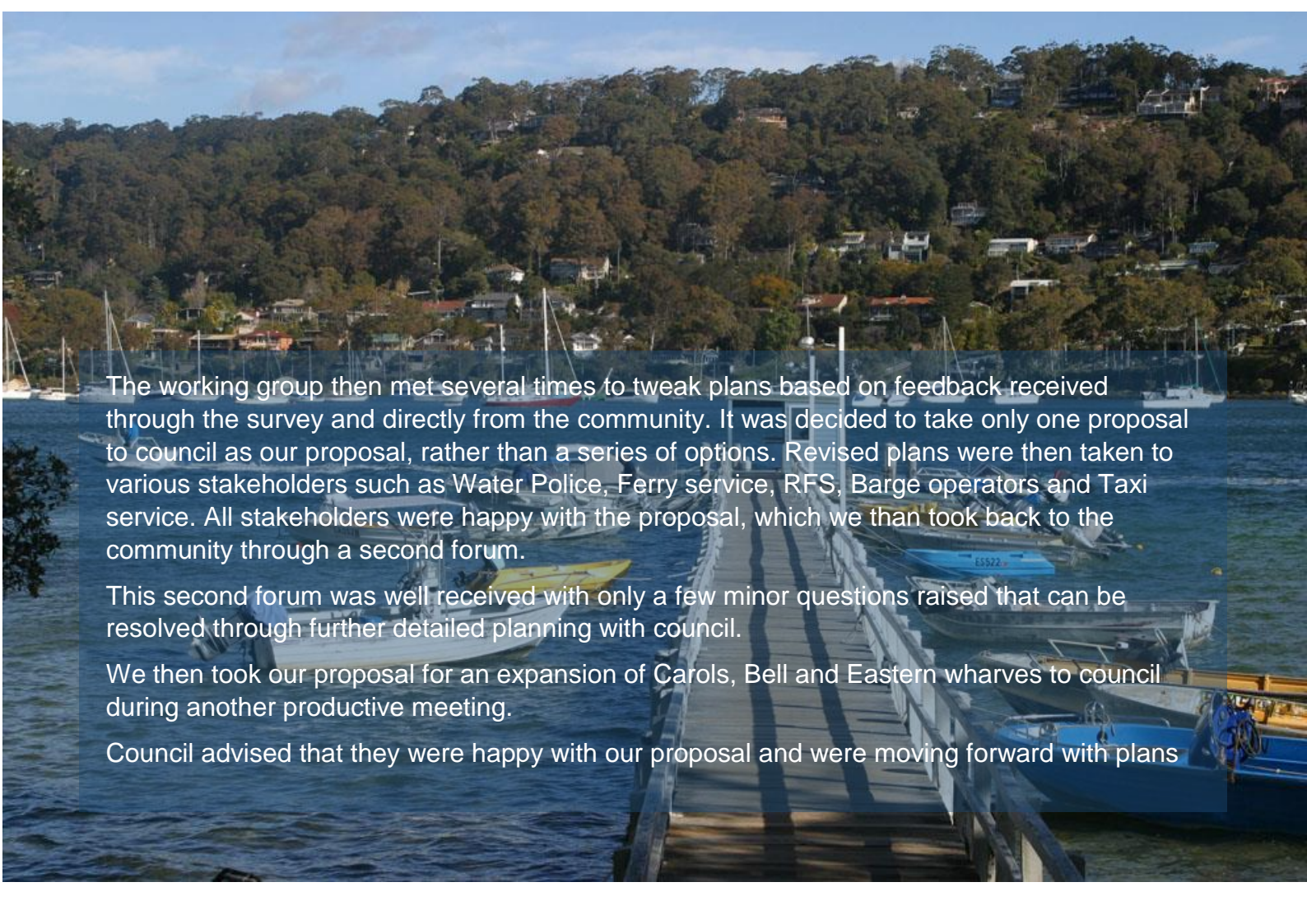
Pittwater Council had a Plan of Management from 2008 to redo Carols and Bells wharves. This working group was set up to reinvigorate plans and works for the island's wharves.

A preliminary plan was produced that was sent to the community for consultation and to generate discussion of the plans. This plan held a few scenarios in a preferential order, to take to council.

This was followed by a community forum which was well attended. It was agreed to set up a survey to generate real data and supporting evidence as to the need of the improvements and where they should be focussed. Capacity and safety were the two stand out issues.

A survey was created with very good response rate received. We gathered good data that confirmed that capacity was a major issue, followed by safety. It highlighted that out of the uncompleted wharves, demand was highest at Carols and Bell wharves.

Representatives met with council to discuss the need for the 2008 Plan of Management to be revised and implemented. This was a productive meeting that indicated that council has the funds set aside for the works and had good momentum to progress with it. They appreciated the community consultation that the working group was completing.



The working group then met several times to tweak plans based on feedback received through the survey and directly from the community. It was decided to take only one proposal to council as our proposal, rather than a series of options. Revised plans were then taken to various stakeholders such as Water Police, Ferry service, RFS, Barge operators and Taxi service. All stakeholders were happy with the proposal, which we then took back to the community through a second forum.

This second forum was well received with only a few minor questions raised that can be resolved through further detailed planning with council.

We then took our proposal for an expansion of Carols, Bell and Eastern wharves to council during another productive meeting.

Council advised that they were happy with our proposal and were moving forward with plans

Summary of Tie-Up Capacity Benefits

| Scotland Island Wharf | Current Capacity | Estimated Demand | Proposed New Works | Proposed Net Increase | Proposed New Capacity |
|-----------------------|------------------|------------------|--------------------|-----------------------|-----------------------|
| Bell | 12 | 67 | 30 | 30 | 42 |
| Carols | 40 | 67 | 54 | 38 | 78 |
| Eastern | 12 | 19 | 20* | 20* | 32* 12 |
| Total | 64 | 153 | 104* 84 | 88* 68 | 152*132 |

*Note that the Proposed tie-up capacity increases for Eastern Wharf has been postponed at the discretion of the Northern Beaches Council.

Alec Beckett

Secretary, Wharves Working Group Chair

Community Hall

The hall continues to be used by a cross-section of our community. Weekly bookings include two yoga groups, a dance class and a choir. A craft group meets on a monthly basis. The hall has also been used for a disco, The Players comedy night, film and musical events, private parties and workshops.

The film and audio-visual equipment is installed. The internet is still shared with the kindy but the modem range problem has been fixed and the internet is now working.

The air-conditioning unit continues to pose a problem for those who don't read the instructions. Pressing the ON button more than once causes the machine to operate for 24 hours and there is no way to override this.

Last year's switch to Powershop as the hall's electricity provider is being monitored for its cost-saving advantages.

Karine Valleix continues to do a great job cleaning the hall on Monday and Matt Lakeman has reliably attended to window cleaning and maintenance.

Barbara Labram, Bookings Manager

Jane Rich, Hall Manager

Roads and Drainage

SIRA and Northern Beaches Council continue to work positively together regarding major road works and maintenance on the Island. The 2016/2017 Capital Improvement Program schedule was completed and 2017/2018 will see further works carried out on drains and pits according to the Roads and Drainage Management Plan.

In 2014, a draft Traffic Management Plan (TMP) was prepared by Council for community consultation. This included a recommendation for a 20km speed zone Island-wide which was approved by RMS and introduced in 2015.

Discussions with RMS commenced in 2014 to review their guidelines for conditional registration due to an increasing number of buggies on the Island and finally, in 2016, a recommendation that this be permitted went to the Minister. The next step is for Council to prepare a TMP that satisfies the RMS and allows registration to be introduced with appropriate guidelines. We are optimistic that this initiative will progress this coming year. To assist progress and demonstrate community commitment to vehicle and pedestrian safety, SIRA facilitated a Buggy User Group to consider a voluntary code of conduct for all buggy users.

SIRA's Roads and Drainage Subcommittee has met through the year with David Munday, Project Engineer, to review the Capital Improvement Program in accordance with the Scotland Island Road Reserve and Stormwater Implementation Plan (June, 2011) and provide input into repairs and maintenance required following severe storm damage in 2016. The major focus of the Implementation Plan continues to be new drainage works that will manage long-term incoming stormwater flows and outputs, keep water off the road surface and flowing into and along the gutters. This has been aided by new pits, extended cement gutters, improved pipes and water bars. Sites recently targeted were Robertson Road south from Yamba and the corner of Pitt View and Florence Terrace (Tennis Wharf).



Storm damage repairs were funded through Council's grant application to the State Government and their maintenance budget in various locations:

- Richard Road between Hilda Avenue and Cecil Street;
- Richard Road between Cecil Street and Carol's Wharf;
- Thompson Street between Hilda Avenue and Harold Avenue;
- Harold Avenue and Thompson Street intersection, towards Elsie Street;
- Florence Terrace north from Pathilda Reserve

Works included:

- repairs to drainage and, in some cases, adjacent road surfaces;
- reinstatement of drainage lines;
- use of subsurface pipes to maintain drainage;
- re-establishment of road crossfall;
- stabilizing surfaces with matting, crushed rock, bitumen or a cement/gravel mix.

Regular scheduled maintenance on drains, pits and potholes continues to be carried out. SIRA would like to encourage residents to "ADOPT-A-DRAIN" to keep leaf litter and sediment from blocking the drains before and after heavy rain. In addition, the notion of "ADOPT-A-VERGE" to keep vegetation out of the drainage lines would be extremely useful in maintaining the existing channels.

An onsite meeting will be held with Council to confirm the next round of capital works and raise any other issues that need attention. A report will be forthcoming following this meeting to keep residents informed.

Sharon Kinnison, Emmie Collins

The R&D Team: Cass Gye, Graeme Crayford and Tim Turpin



Reviewer's Independence Declaration

Under s43 of the Associations Incorporation Act 2009 to the Directors of Scotland Island Residents Association Inc

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2017 there have been no contraventions of:

The Reviewer independence requirements as set out in the Associations Incorporation Act 2009 in relation to the annual review, and

Any applicable code of professional conduct in relation to the review.



William George Stanley

Dated this 5th day of November, 2017

Financial Reports

Detailed Statement of Profit or Loss

for the year ended 30 June 2017

| | 2017 | 2016 |
|-------------------------------------|---------|---------|
| | \$ | \$ |
| Income | | |
| Memberships | 5,869 | 4,325 |
| Emergency water sales | | |
| Line 1 income | 53,545 | 39,818 |
| Line 2 income | 30,714 | 26,063 |
| Line 3 income | 13,075 | 10,142 |
| Total Emergency water sales | 97,334 | 76,023 |
| Emergency water upgrades | 512 | 1,873 |
| Community vehicle | 455 | 2,693 |
| Community hall | 3,339 | 3,431 |
| Grants received | 0 | 0 |
| CPB grant (Upper Elsie) | 0 | 20,000 |
| Interest | 2,260 | 3,027 |
| Other income | 120 | 875 |
| Total Income | 109,888 | 112,247 |
| Expenditure | | |
| Accounting | 7,560 | 3,780 |
| Advocacy (CP etc) | 188 | 935 |
| Auditor | 0 | 0 |
| Bank charges | 231 | 258 |
| Cleaning | 3,476 | 3,608 |
| Community projects | 0 | 500 |
| Community projects - Upper Elsie | 0 | 20,000 |
| Community projects - Loan provision | 6,000 | 0 |
| Community projects - SIRFB | 2,000 | 0 |
| Depreciation | 371 | 371 |
| Electricity, gas, fuel | 1,607 | 1,849 |
| Emergency water monitors | | |
| Monitor line 1 | 16,011 | 11,640 |
| Monitor line 2 | 9,154 | 8,098 |
| Monitor line 3 | 3,931 | 3,136 |
| Total Emergency water monitors | 29,096 | 22,873 |
| Emergency water - lineclearing | 3,272 | 7,023 |
| Emergency water - line mntnce | 2,433 | 3,396 |
| Emergency water - line upgrade | 442 | 1,198 |
| Emergency water - rates | 34,190 | 36,980 |
| Honorariums | 1,500 | 1,875 |
| Insurance | 3,367 | 4,259 |
| Maintenance | 94 | 992 |
| Meeting costs | 38 | 362 |
| Postage | 28 | 64 |
| Print and stationery | 43 | 313 |
| Social functions | 339 | 3,429 |
| Software - Accounts/office | 515 | 451 |
| Software - Membership | 1,125 | 924 |
| Software - Voting, surveys | 262 | 503 |
| Statutory costs | 0 | 54 |
| Telecoms and internet | 600 | 962 |
| Website design, maintenance | 332 | 275 |
| Total Expenses | 99,109 | 117,235 |
| Operating Profit | 10,779 | -4,988 |
| Total Other Income | 0 | 0 |
| Total Other Expenses | 0 | 0 |
| Net Profit/(Loss) | 10,779 | -4,988 |

Statement of Financial Position

Statement of Financial Position for the year ended 30 June 2017

| | 2017 | 2016 |
|---------------------------------|----------------|----------------|
| | \$ | \$ |
| Assets | | |
| Cash at bank | | |
| St George 161070923 | 4,665 | 6,805 |
| Emergency Water 421828033 | 22,926 | 2,363 |
| Savings 439577965 | 24,443 | 32,070 |
| CG float | 100 | 100 |
| CV concession float | 300 | 510 |
| Total Cash at bank | 52,434 | 41,848 |
| Paypal account | 962 | 1,935 |
| Non-Current Assets | | |
| Emergency Water Term Deposit | 89,032 | 87,427 |
| Term deposit interest accrued | 671 | 535 |
| Total Non-Current Assets | 89,703 | 87,963 |
| Other Assets | | |
| Loan SIOCS | 12,000 | 4,000 |
| Prov for nonperforming | -6,000 | 0 |
| Total Other Assets | 6,000 | 4,000 |
| Debtors | | |
| Debtors | 3,539 | 4,062 |
| Prepayments | 2,742 | 924 |
| Equipment (Projector and sound) | 2,225 | 2,225 |
| Accumulated depreciation | -742 | -371 |
| Total Assets | 156,863 | 142,586 |
| Liabilities | | |
| Current Liabilities | | |
| Creditors | 12,419 | 8,539 |
| Accruals | 2,660 | 2,891 |
| CBP Grant | | |
| Transport NSW | | |
| Deposits held | 100 | 100 |
| Memberships in advance | 2,718 | 2,869 |
| Total Current Liabilities | 17,897 | 14,399 |
| Total Liabilities | 17,897 | 14,399 |
| Net Assets | 138,966 | 128,187 |
| Equity | | |
| Retained Earnings | 128,187 | 133,175 |
| Current Year Surplus/Deficit | 10,779 | -4,988 |
| Total Equity | 138,966 | 128,187 |

Notes to the Financial Statements

The financial statements cover Scotland Island Residents Association Inc (SIRA) as an individual entity that is incorporated and domiciled in Australia. SIRA is an incorporated association.

The financial statements were authorised on the 6th day of November 2017.

Note 1. Summary of significant accounting policies

The association is a not for profit entity for financial reporting purposes under Australian Accounting Standards. The Committee have prepared the financial statements on the basis that the association is a non reporting entity, because there are no users who are dependent on it. These financial statements are therefore special purpose financial statements that have been prepared to meet the requirements of the Associations Incorporation Act 2009 (the Act). The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Act and the significant accounting policies disclosed below, which the Committee have determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The association has no legal obligation to have its financial statements audited. The Act defines the association as a Tier 2 (small) association and as such there is no requirement for an audit. The association Committee has elected for a Review to be carried out by a suitably qualified accountant (refer to the Independent Reviewer's Report on page 10).

The financial statements have been prepared on an accruals basis and based on historical costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

Note 2. Goods and Services Tax

The association is registered for GST, therefore income and expenses are recognised exclusive of GST. Where appropriate, certain assets and liabilities are inclusive of GST.

Note 3. Income Tax

The association has been granted exemption from income tax under the Income Tax Assessment Act.

Note 4. Events Occurring After the Balance Sheet Date

There have been no events that have occurred after the balance sheet date which require adjustment or disclosure in the financial statements.

Note 5. Key Management Personnel Compensation

No Committee member has received any compensation during the financial year other than as outlined in the following table;

| <i>Name</i> | <i>Role</i> | <i>Description</i> | <i>Amount (excl GST) for year to June 2017</i> |
|---------------|-------------|--|--|
| Boyd Attewell | Accountant | Engaged for 2 days per month for accounts processing | \$7,560 |

Note 6. Entity Details

The registered street address, and principal place of business of the association is: The Scotland Island Community Centre, Catherine Park, Scotland Island, NSW 2105.

Note 7. Members' Liability

The association is registered as an incorporated association in New South Wales under the Associations Incorporation Act 2009. If the association is wound up, the constitution states that each member is required to contribute the amount, if any, unpaid by the member in respect of membership fees, towards meeting any outstanding obligations of the entity.

Note 8. Loan to SIOCS, and other transactions with SIOCS

At a Committee meeting of SIRA on 5 June 2016, it was agreed that SIRA would extend a cash loan to Scotland Island and Offshore Children's Services (the Scotland Island Kindy), of an amount up to \$12,000 for the purpose of assisting the Kindy in fulfilling its activities in the forthcoming year. At 30 June 2017 SIRA had lent an amount of \$12,000 to SIOCS which appears as a loan asset in the balance sheet of SIRA.

There is no specific reason for SIRA to write-down the value of the loan asset, but as a matter of prudence, SIRA allows a provision of \$500 per month for the possible non-performance of that loan. At 30 June 2017, the book value of the \$12,000 loan was \$6,000, but SIRA hopes that the financial progress of SIOCS will continue to improve and that in time the loan will be repaid in full. SIOCS made its first repayment of principal of the loan of \$500 on 7 September 2017.

The wi-fi signal in the Community Hall originates from the SIOCS office. The arrangement is that SIRA pays half of the cost of the internet and landline connection which equated to a payment of \$600 plus GST to SIOCS during the year ended 30 June 2017.

Committee Declaration

In accordance with a resolution of Scotland Island Residents Association Inc, the Committee declare that;

The financial statements and notes, as set out on pages 11 to 14 are in accordance with the Associations Incorporation Act 2009 and:

Comply with Australian Accounting Standards applicable to the association; and

Give a true and fair view of the financial position of the association as at 30 June 2017 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 of the financial statements.

In the Committee's opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Committee of the association.



President

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Hubert van Mierlo



Secretary

.....

Alec Beckett

Dated this 6th day of November 2017.

Independent Reviewer's Report

To the members of Scotland Island Residents Association Inc

STATEMENT OF REVIEW

I advise that I have reviewed The Accounts of SCOTLAND ISLAND RESIDENTS ASSOCIATION INC, (SIRA INC) for the Year ended 30th June 2017 at the Request of it's Committee.

I believe they comply with the requirements of the relevant State Legislation for a TIER 2 Association and give a Trust & Fair View of the Association affairs as at that date.

The relevant Legislation does not require an Audit of a Registered Association whose Annual Income is less than \$250,000, which is the case for SIRA INC.

This Statement of Review is not an Auditors Report, but I advise I am a Registered Company Auditor of many years experience. Registered Company Auditor NO 1707.



William George Stanley

1 Harold Ave.

Scotland Island NSW Australia

Dated 7th November, 2017