

Scotland Island Residents Association Inc (SIRA) Annual Report 2016

Committee Report and Financial Statements
for the Year Ended 30 June 2016

Founded in 1955

Scotland Island Residents Association (SIRA) is an incorporated association, registered in NSW.

ABN 19 163 341 913

SIRA serves the residents and property owners on Scotland Island, NSW

web <http://sira.org.au/>

email secretary@sira.org.au post PO Box 70 Church Point NSW 2105

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Committee report

About us

Scotland Island Residents' Association, or SIRA, is collectively the voice of the Scotland Island community and a key provider of services to families living on the island. The SIRA committee advocates for residents in addressing issues relating to off-shore sustainability and community well-being. SIRA also manages the Community Vehicle, this website, the Community Hall, and the provision of Emergency Water.

SIRA was established in 1955 at a meeting at Bangalla and since then has become a vital part of island life. Read the Scotland Island News announcing that meeting and the agenda.

The SIRA Committee (SIRAC) welcomes observers at its meetings, and questions and submissions from island residents.

Committee information



President Bill Gye



VP Marie Minslow



VP Iza Foster



Secretary Hubert van Mierlo



Treasurer Boyd Attewell



Cass Gye



Emmie Collins



Ray de Smeth



Roy Baker



Sharon Kinnison



Judy Readman



Skip Miller



Eileen O'Niell



Paul Kinnison



Karen Warburton

For contact details and information on subcommittees and working groups, please refer to the SIRA website.

President's Report



There is [some evidence](#)¹ that our significant usage of technology is speeding up our perception of time. Blink now and a year has gone by.

We use technology to instantly communicate with many people simultaneously and using a mobile phone is the new smoking (particularly if you are a bit socially awkward). Gone are the days when SIRA Committee members went to every house on the Island handing out the latest SINews and maybe having a cup of tea and a chat about local issues. Now we have online surveys.

Though some will critique this technologising of community, who would chuck their computer or mobile phone in the bin? So to balance technology, we must also keep alive the many face to face events that make up a **real embodied community** - the Fireshed dinners, Church Point music events, plays and revues, social networks, drinks with friends and neighbours, etc. One of these face-to-face community events, albeit a bit more formal, is the **SIRA AGM** which we encourage you to attend.

Though time has flown past, this year has seen some achievements. As SIRA projects are contained within several portfolios (Governance, Finance, Membership & Insurance; Island Vision; Roads & Drainage; Community Engagement & Communications; Parks & Reserves; Wharves, Boats & Marine Issues; Waste Management, Water & Wastewater and the services, Community Hall; Community Vehicle; Emergency Water), I will leave it up to others on the Committee to summarise these. I will, however, briefly mention Church Point (CP), after many years of involvement in this complex issue.

1. Construction of the new car park at CP has commenced and will be completed in the latter half of next year. And no, it won't solve all the problems, but it will help, particularly with weekday evening parking.
2. We continue to lobby for priority parking in the evenings for vehicles with a CP Parking Permit and to continue to explore other solutions to manage usage and demand.
3. The significant community response to the Pasadena DA was evidence of major concern regarding its potential negative impact on parking, etc. We await with strong interest Council's response.

Thanks to this year's outgoing Committee: Marie Minslow (VP), Iza Foster (VP), Hubert van Mierlo (Secretary) Boyd Attewell (Treasurer), Cass Gye; Sharon Kinnison, Roy Baker, Ray de Smeth and Emmie Collins. Tim Jacobs and Phil Pryor left the Island and the Committee during the year. Later in the year, Eileen O'Neil, Karen Warburton, Judy Readman, Paul Kinnison and Warren (Skip) Miller joined the Committee.

Thanks to many others: our Bushcare volunteers; TUG Co-ordinators; Julian Muir for the PON (Pittwater Offshore Newsletter); Michal Chapman, our Public Officer; Bill Stanley for accounting advice; Water Monitors; SIOCS; SIRFB/CFRs; former Councillor Ian White for his support. Though people can be critical of Council, politics is the art of the possible, and the Island has had many supporters behind the scenes in the former Pittwater Council. I would

¹ https://www.youtube.com/watch?v=R2RB71C9_54

like to acknowledge all those, often unknown, Island supporters.

This year Cass and I will not be accepting nominations for election to the SIRA Committee. We will still be active members of the community and, as we do carry quite a bit of historical knowledge, we will be happy to assist. But we both have many other projects on the boil and it is time for new energies to join the Committee.

We thank all the many people we have worked and collaborated with over many years and who have made it a privilege to be involved with such a lively community. And we thank the community for their support during our years of involvement. *Bill Gye — November, 2016*

Committee Reports

Emergency Water supply

This year has seen both Cass Gye and Nathalie Muir retire as Water Monitors after many, many years' service and SIRA acknowledges the tremendous dedication they gave to this duty.



This task has now been put in the capable hands of Nikki Gibson, Line 1; Ian Laughton-Smith, Line 2; Nadine O'Mara, Line 3.

Information on Emergency Water can be found on the website [here](#).

More water line fittings and location images click [here](#).

To purchase water, an Agreement for Sale of Non-potable Water needs to be completed and membership of SIRA must be current. A complying fitting is also required to connect to the standpipe and receive water.

An online booking system is under development which will potentially streamline water bookings and assist the Water Monitors. It is looking promising and the system will undergo a trial before release.

After remaining unchanged since 1984, in July 2016 the fee for water rose from \$4.00 per KL to \$5.00 per KL due to increased water charges and maintenance costs. SIRA has funds accrued from emergency water sales to manage any major upgrades or breaks which is in addition to that received from regular purchases.

Maintenance of all lines is carried out on a regular cycle and we remind all residents to please not place anything on the line. If access to properties is required for construction or steps the pipe will need to be 'sleeved' to protect it from any breach and contamination, as well as allow for easy replacement of pipe, if necessary. This needs to be carried out by the maintenance crew.

Please let your Water Monitor know if there are any breaks in the line or standpipes leaking so repairs can be carried out.

Cass Gye

Water and Wastewater

SIRA has been meeting with State Government and Council officials to progress the connection of Scotland Island to water and sewerage. While sewerage services are a SIRA priority, residents commented in the survey conducted in 2015 that a permanent Sydney Water connection was also desirable. If it is possible, SIRA will pursue the connection of both sewerage and water for residents of Scotland Island.

Over the past months a number of meetings, discussions and letter exchanges have taken place.

- SIRA reinforced with NSW Minister Blair the necessity that Government's Priority Sewerage Program needs to be implemented.
- SIRA received a report containing the expected cost for mains sewerage connection to the island as determined by Sydney Water.
- The Minister suggested that SIRA investigate alternative options to Sydney Water's proposal.
- SIRA contacted a consultancy 'PS Solutions' who invited another company 'Flow Solutions' into the discussion. Flow Solutions are a provider of sustainable solutions for drinking water, recycled water and wastewater.

The outcomes of a round-table discussion between SIRA, consultants, and representatives of Ministers Blair and local member Rob Stokes, were as follows:

- Agreement between participants of the meeting that the costs quoted by Sydney Water seemed very high.
- The Minister's office to seek further details and discussion regarding cost and timeframe with Sydney water
- A separate feasibility study to be conducted taking into consideration alternatives

A subsequent meeting between the consultants, Northern Beaches Council, Rob Stokes and SIRA resulted in agreement between parties that alternative solutions could be delivered at a significant lower cost and that mains and sewerage connections should be done at the same time.

The Northern Beaches Council has undertaken to commission the feasibility study and Rob Stokes has written to Minister Blair seeking funding from the State government to cover its cost.

The SIRA Committee and the Water and Wastewater group will:

- Continue to liaise with Minister Blair's office, Rob Stokes and the Northern Beaches Council to progress the feasibility study and an appropriate solution to provide sewerage and water to the Scotland Island community.
- Provide input into the terms of reference for the feasibility study and inform residents of the outcome when the report is released.

Scotland Island residents are encouraged to actively participate in the Water and Wastewater Group.

Waste Management

A new waste contract will be advertised sometime in the new year. SIRA has requested input into the new contract to address any issues that have arisen with the current process.

The Waste Education Team from Council visited the Island and took note of various issues that needed to be addressed. They hope to produce a survey to go out to residents seeking feedback on waste management. It was suggested that they also provide a space for those who do not have recycle bins so they can be ordered and delivered to properties.

Discussion took place about trialling additional vegetation collections i.e. quarterly and/or a mulcher for use by residents to put material back onto their properties. No decision on this has been made.

There are new skips on all wharves, but the lids are due to be replaced as the entry point for waste is too small. The lids are designed to allow only garbage to enter the skips and prevent them being used for building materials and vegetation. Signs to this effect are yet to be placed on the skips. Cargo Wharf is a particular case where dumping of rubbish is prolific and unsightly.

The collection of General Materials and Vegetation has improved with the introduction of large skips into which material is loaded without being stockpiled at Cargo on the foreshore.

There are still some inappropriate materials being placed out for collection or vegetation not

presented as required. It is important to keep the drainage lines clear of vegetation. We ask all residents to read the information sent out prior to collections which provides guidelines on acceptable and unacceptable material and correct presentation of vegetation, to avoid uncollected material being left on the roadside.

Please look out for the Council survey so you can give your feedback on this essential service.

Cass Gye



Community Hall

The Community Hall is looking great after refurbishments in 2015 and SIRA has entered into a new License Agreement with Council for management of the premises and bookings.

The Hall has continuing regular weekly classes for yoga and dance, SIOCS offers after school and holiday programmes, successful fundraising activities have been held for SIOCS and other groups and the Hall is still a popular birthday celebration venue.

This year, the Committee recommended that there be no increase in Hire Fees to encourage usage by the Community, but this will need to be reviewed annually. There has been an increase in electricity costs, but a recent change of service provider anticipates a reduction in expenditure.

SIRA purchased and installed a projector and screen, sound system, plus Wi-Fi to enhance

the facilities available to the Community and allow the opportunity for film nights and other forums.

Barbara Labram has settled into her role as Booking Manager, allowing easy access to key collection and booking issues. An online booking system has been introduced, accessed through the website, with contact also available via email and a dedicated mobile phone.

Barbara Labram and Emmie Collins have great plans for community activities and other events, as well as seeking support from Council for a mural on the front wall of the Hall, with Community participation.

Watch out for notices of events!

Cass Gye

Hall Manager



Community Vehicle

Last year the Community Vehicle funding was allocated to Easy Transport by Transport for NSW under the Community Transport Program (CTP). SIRA entered into an agreement with Easy Transport to provide this well needed service to residents and continues to manage day to day operations.

Our collaboration with Easy Transport has proved most successful and, with the continued support from Northern Beaches Council through which the vehicle is leased, the contract continues for another four years.

Despite the influx of golf buggies to the Island, the patronage of the vehicle shows an increase in usage. This includes those with Mobility Parking Permits and over 75 years of age who receive a concession upon application to Easy Transport.

The fare remains the same at \$12.00 per trip per passenger and no increase is anticipated in

the short term.

There is a full complement of regular drivers and some available back up drivers who do a wonderful job of delivering the service to residents. Please refer to the website for details on how the service works: <http://www.scotlandisland.org.au/community/community-vehicle/>

Whilst drivers take enormous care whilst driving around the Island roads, there is concern about speed, currently 20kms limit, as well as congestion at Cargo which makes it difficult to turn when picking up passengers and their goods. We ask for consideration from all users of vehicles so the service can operate safely and unhindered.

Thanks to everyone for their patronage which keeps the service alive!

Cass Gye, SIRA

Graeme Crayford, Co-ordinator

Roads and Drainage



SIRA and Northern Beaches Council continue to work positively together regarding major works and maintenance on the Island.

The 2015/2016 Capital Improvement Program schedule was completed and 2016/2017 will see further works carried out on drains and pits according to the Management Plan.

A draft Traffic Management Plan introduced by Council has seen the introduction of a 20km speed zone Island-wide and the RMS is recommending to the Minister that conditional registration be made available due to the number of buggies now inhabiting the Island. Further consultation with the Community on the TMP will be held by Council.

Some major maintenance was previously completed on the 'hairpin' bend, but the next corner above this section which also needs attention for safe access and recycling to the top of the Island is not scheduled for any repairs as it is not a designated road reserve.

Regular maintenance on drains and pits has been carried out and SIRA would like to encourage residents to 'adopt-a-drain' to keep leaf litter and sediment from blocking the drains before and after heavy rain. In addition, the notion of 'adopt-a-verge' to keep vegetation out of the drainage lines would be extremely useful in maintaining the existing channels.

A meeting will be held with Council to confirm the next round of capital works and raise any other issues that need attention.

A report will be forthcoming following this meeting to keep residents informed.

Sharon Kinnison & Cass Gye

Reviewer's Independence Declaration

Under s43 of the Associations Incorporation Act 2009 to the Directors of Scotland Island Residents Association Inc

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2016 there have been no contraventions of:

The Reviewer independence requirements as set out in the Associations Incorporation Act 2009 in relation to the annual review, and

Any applicable code of professional conduct in relation to the review.



Bill Stanley

Dated this 10th day of November, 2016

Financial Reports

Detailed Statement of Profit or Loss

Scotland Island Residents' Association Inc		
Detailed Statement of Profit or Loss and Other Comprehensive Income		
for the year ended 30 June 2016		
	2016	2015
	\$	\$
Income		
Memberships	4,325	5,999
Emergency water sales		
Line 1 income	39,818	39,617
Line 2 income	26,063	23,863
Line 3 income	10,142	9,295
Total Emergency water sales	<u>76,023</u>	<u>72,774</u>
Emergency water upgrades	1,873	709
Community vehicle	2,693	22,111
Community hall	3,431	5,318
Grants received	0	0
CPB grant (Upper Elsie)	20,000	0
Interest	3,027	5,795
Other income	875	1,010
Total Income	<u>112,247</u>	<u>113,716</u>
Expenditure		
Accounting	3,780	3,560
Advocacy (CP etc)	935	0
Auditor	0	380
Bank charges	258	595
Cleaning	3,608	2,780
Community projects	500	0
Community projects - Upper Elsie	20,000	0
Community Vehicle	0	19,379
Depreciation	371	
Electricity, gas, fuel	1,849	1,718
Emergency water monitors		
Monitor line 1	11,640	12,762
Monitor line 2	8,098	7,145
Monitor line 3	3,136	2,768
Total Emergency water monitors	<u>22,873</u>	<u>22,675</u>
Emergency water - lineclearing	7,023	0
Emergency water - line mntnce	3,396	10,866
Emergency water - line upgrade	1,198	0
Emergency water - rates \$2.276	36,980	33,045
Honorariums	1,875	2,500
Insurance	4,259	2,421
Maintenance	992	28
Meeting costs	362	453
Postage	64	25
Print and stationery	313	957
Social functions	3,429	2,181
Software - Accounts/office	451	412
Software - Membership, old	0	1,850
Software - Membership	924	393
Software - Voting, surveys	503	265
Statutory costs	54	128
Telecoms and internet	962	0
TUG levies	0	360
Website design, maintenance	275	2,019
Total Expenses	<u>117,235</u>	<u>108,989</u>
Operating Profit	-4,988	4,727
Total Other Income	0	0
Total Other Expenses	0	0
Net Profit/(Loss)	<u>-4,988</u>	<u>4,727</u>

Statement of Financial Position

Scotland Island Residents Association Inc Statement of Financial Position for the year ended 30 June 2016

	2016	2015
	\$	\$
Assets		
Cash at bank		
St George 161070923	6,805	5,178
Emergency Water 421828033	2,363	12,165
Savings 439577965	32,070	52,544
CG float	100	
CV concession float	510	
Total Cash at bank	41,848	69,887
Paypal account	1,935	
Non-Current Assets		
Emergency Water Term Deposit	87,427	85,000
Term deposit interest accrued	535	1,011
Total Non-Current Assets	87,963	86,011
Other Assets		
Loan SIOCS	4,000	
Total Other Assets	4,000	0
Debtors		
Debtors	2,862	24,882
Prepayments	924	3,225
Equipment (Projector and sound)	2,225	
Accumulated depreciation	-371	
Total Assets	141,387	184,006
Liabilities		
Current Liabilities		
Creditors	8,539	1,774
Accruals	2,891	3,127
CBP Grant		20,000
Transport NSW		18,940
Deposits held	100	
Memberships in advance	2,869	
Total Current Liabilities	14,399	43,841
GST Liabilities		
GST Collected	632	6,408
GST Paid	-1,831	582
Total GST Liabilities	-1,199	6,990
Total Liabilities	13,200	50,831
Net Assets	128,187	133,175
Equity		
Retained Earnings	133,175	128,447
Current Year Surplus/Deficit	-4,988	4,727
Total Equity	128,187	133,175

Notes to the Financial Statements

The financial statements cover Scotland Island Residents Association Inc (SIRA) as an individual entity that is incorporated and domiciled in Australia. SIRA is an incorporated association.

The financial statements were authorised on the 1st day of November 2016.

Note 1. Summary of significant accounting policies

The association is a not for profit entity for financial reporting purposes under Australian Accounting Standards. The Committee have prepared the financial statements on the basis that the association is a non reporting entity, because there are no users who are dependent on it. These financial statements are therefore special purpose financial statements that have been prepared to meet the requirements of the Associations Incorporation Act 2009 (the Act). The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Act and the significant accounting policies disclosed below, which the Committee have determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The association has no legal obligation to have its financial statements audited. The Act defines the association as a Tier 2 (small) association and as such there is no requirement for an audit. The association Committee has elected for a Review to be carried out by a suitably qualified accountant (refer to the Independent Reviewer's Report on page 16).

The financial statements have been prepared on an accruals basis and based on historical costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

Note 2. Goods and Services Tax

The association is registered for GST, therefore income and expenses are recognised exclusive of GST. Where appropriate, certain assets and liabilities are inclusive of GST.

Note 3. Income Tax

The association has been granted exemption from income tax under the Income Tax Assessment Act.

Note 4. Events Occurring After the Balance Sheet Date

There have been no events that have occurred after the balance sheet date which require adjustment or disclosure in the financial statements.

Note 5. Key Management Personnel Compensation

No Committee member has received any compensation during the financial year other than as outlined in the following table;

Name	Role	Description	Amount (excl GST) for year to June 2016
Boyd Attewell	Accountant	Engaged for 1 day per month for accounts processing	\$3,780
Cass Gye	Water monitor	Water monitors receive a booking fee plus a % of water sales	\$11,233

Note 6. Entity Details

The registered street address, and principal place of business of the association is: The Scotland Island Community Centre, Catherine Park, Scotland Island, NSW 2105.

Note 7. Members' Liability

The association is registered as an incorporated association in New South Wales under the Associations Incorporation Act 2009. If the association is wound up, the constitution states that each member is required to contribute the amount, if any, unpaid by the member in respect of membership fees, towards meeting any outstanding obligations of the entity.

Note 8. Loan to SIOCS, and other transactions with SIOCS

At a Committee meeting of SIRA on 5 June 2016, it was agreed that SIRA would extend a cash loan to Scotland Island and Offshore Children's Services (the Scotland Island Kindy), of an amount up to \$12,000 for the purpose of assisting the Kindy in fulfilling its activities in 2016. At 30 June 2016 SIRA had lent an amount of \$4,000 to SIOCS which appears as a loan asset in the balance sheet of SIRA.

Another significant transaction between SIRA and SIOCS is the payment to SIOCS of \$5,000 in April 2016 for the provision of volunteers to assist in the clearing and bush regeneration in connection with the Upper Elsie St Community Building Partnership project.

In August 2015 SIRA donated \$500 to SIOCS. SIRA also provides to SIOCS at no cost, the Community Hall space for three afternoons per week during school terms. SIOCS uses the space to conduct After School Care for children in the 6 to 12 years age range.

The wi-fi signal in the Community Hall originates from the SIOCS office. The arrangement is that SIRA pays half of the cost of the internet and landline connection which equated to a payment of \$600 plus GST to SIOCS during the year ended 30 June 2016.

Note 9. Emergency Water charges

SIRA maintains the Emergency Water line that connects the mainland water supply to the circuit of piping on the island, and it provides the service to members that allows them to order and receive water to their tanks. SIRA sets the charge for water to allow it to cover costs and to provide a sufficient reserve fund for ongoing replacements and the possibility of having to upgrade the water delivery infrastructure in the future. SIRA had held the price to buyers at \$4 per kilolitre plus a \$10 booking fee for several decades. In light of price increases in that time, and because reserve funds need to be increased, the price of water is \$5 per kilolitre plus a \$10 booking fee.

Committee Declaration

In accordance with a resolution of Scotland Island Residents Association Inc, the Committee declare that;

The financial statements and notes, as set out on pages 11 to 15 are in accordance with the Associations Incorporation Act 2009 and:

Comply with Australian Accounting Standards applicable to the association; and

Give a true and fair view of the financial position of the association as at 30 June 2016 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 of the financial statements.

In the Committee's opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Committee of the association.



President

.....

Bill Gye



Vice President

.....

Marie Minslow

Dated this 2nd day of November 2016.

Independent Reviewers Report

To the members of Scotland Island Residents Association Inc

STATEMENT OF REVIEW

I advise that I have reviewed The Accounts of SCOTLAND ISLAND RESIDENTS ASSOCIATION INC, (SIRA INC) for the Year ended 30th June 2016 at the Request of it's Committee .

I believe they comply with the requirements of the relevant State Legislation for a TIER 2 Association and give a True & Fair View of the Associations affairs as at that date.

The relevant Legislation does not require an Audit of a Registered Association whose Annual Income is less than \$250,000 , which is the case for SIRA INC.

This Statement of Review is not an Auditors Report, but I advise that I am a Registered Company Auditor of many years experience . Registered Company Auditor NO 1707.



William George Stanley

1 Harold Ave.

Scotland Island NSW Australia

Dated November 10th, 2016