



P.O. Box 361 Artarmon 1570
Phone: 02 9460 7044 Fax: 02 9460 7055
email: trees@auts.com.au
ABN 36 057 881 302

Dear Resident

Re: Pruning of Private electrical Service Wire

Australian Urban Tree Services are planning to undertake pruning of private service wires on Scotland Island in the month of January.

This service is provided at no charge to the resident.

In order for our company to proceed with this work you will be required to complete the enclosed form. To ensure that the form is completed appropriately please ensure that you undertake the following:

1. Complete the top box of the attached **Customer Request Form**.
2. Provide your address details, pole number (the pole your wire is connected to on the street) and the tree species affecting the wires (common name, if you know it)
3. Provide a sketch in the diagram box indicating the location of your house, the service wire and pole in the street including the relative location of the affected trees. Just a simple drawing (as if you were looking down from the sky)

Please forward the completed form by post, Fax 9460 7055 or e-mail leonie@auts.com.au

We will contact you when the form has been processed and approved by EnergyAustralia. We will then make arrangements with you to complete the work.

If you have any question regarding this advice please contact our office on **9460 7044**.

Kind Regards

Wayne Larman
Managing Director